



# COLLIN COUNTY

County Extension Service  
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To: Commissioners Court  
From: Carrie T. Brazeal *CBrazeal*  
Date: April 6, 2016  
Subject: Reallocation of Auto Allowance – County Extension Office

Consideration and any action regarding the approval of the reallocation of Auto Allowance for the County Extension Office

## Justification

Currently the four County Extension Agents receive a budgeted auto allowance of \$25,610 annually. This request is to reallocate the budgeted amount so that it is equally distributed among the four agents. Currently, the Ag and Natural Resource Agent receives \$7280 annually while the other three positions (Family and Consumer Sciences Agent, Horticulture Agent and 4-H and Youth Agent) each receive \$6100 annually. In the past, it was the belief that the Ag and Natural Resource Agent traveled more miles annually but that belief is no longer valid. With the Ag and Natural Resource Agent position currently vacant, the timing is correct for this reallocation.

It is requested that this amount be pro-rated for the remainder of this fiscal year as of the beginning of the next payroll after approval. This is not an increase to the budget, only a reallocation to equalize the budgeted amount between the four agents.

With this approval, the new monthly amounts will be as follows:

Carrie T. Brazeal, Family and Consumer Sciences Agent - \$533.54  
Greg Church, Horticulture Agent - \$533.54  
Ag and Natural Resource Agent (vacant effective April 15) - \$533.54  
4-H and Youth Development Agent (currently vacant) - \$533.54

Your consideration is appreciated.