

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
JUNE 20, 2016

COUNTY OF COLLIN

On Monday, June 20, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Hill led the Invocation.  
Commissioner Webb led the Pledge of Allegiance.  
Judge Self led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and adjourned the meeting at 3:14 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 3:14 p.m. and adjourned the meeting at 3:44 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 3:44 p.m. and adjourned the meeting at 3:44 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-41722 Personnel Appointments, Human Resources.
2. AI-41724 Personnel Changes, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-41602 Budget amendment in the amount of \$4,350 for the 2016 IRS Task Force Grant (Federal funding) for overtime and travel expenses associated with the Internal Revenue Service joint operations task forces, Auditor.

## 2. Public Comments.

### 3. Presentation/Recognition:

a. **AI-41692** Collin County was awarded "Best in Show" honors in the 26th Annual South Central Arc User Group Conference Map Gallery Competition, Information Technology.

Tim Nolan, IT, came forward with Bret Fenster, GIS (Geographic Information Systems), and Amy Rose, NCTCOG (North Central Texas Council of Governments) GIS Analyst. Ms. Rose presented Mr. Fenster with the "Best in Show" award for his US75 Corridor map which was entered in the 26<sup>th</sup> Annual South Central Arc User Group Conference Map Gallery Competition. This group represents members of the GIS profession for four states - Texas, Oklahoma, Louisiana and Mississippi. Mr. Fenster thanked the Court for the recognition and the idea for the map. Judge Self said the map has morphed into a complete briefing for a change in legislation in the upcoming session. (Time: 1:34 p.m.)

4. **Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Webb pulled item 4h1, and Commissioner Hill pulled item 4c2. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:35 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

a. **AI-41685** Disbursements for the period ending June 14, 2016, Auditor.

**COURT ORDER NO. 2016-408-06-20**

b. **AI-41622** Tax refunds totaling \$685,528.71, Tax Assessor Collector.

**COURT ORDER NO. 2016-409-06-20**

### c. Advertisement(s):

1. **AI-41682** Storage and Microfilm Creation for County Clerk (RFP No. 2016-153), County Clerk.

**COURT ORDER NO. 2016-410-06-20**

**2. AI-41701 Construction, Myers Park Maintenance/Storage Building (IFB No. 2016-248), Construction & Projects.**

Commissioner Hill is not opposed to this item but is concerned about continuing to spend money on Myers Park without a plan or vision for the future. Judge Self asked if building this new storage building will preclude any future development in this area. Judy Florence, Myers Park, said this area is currently being used as outside storage for cattle and arena panels. There is no public access to this area, and Ms. Florence does not anticipate this area being used for any future development. Regardless of what is done in the future, more space is needed for equipment upkeep.

Commissioner Hill asked what other items Ms. Florence foresees asking the Court to construct in the near future. Bill Burke, Construction and Planning, came forward to say there are six projects in Open Space that he feels obligated to bring to the Court because they have already been approved by the Court. These include walkways and steps, work on the horse barn and additional electric for the show barn. Commissioner Williams said other Courts have had a hard time coming up with a shared vision for the future of Myers Park and feels ultimately it will be a city park since it will be in the middle of the City of McKinney. Commissioner Fletcher said it is important to have this facility to store and safeguard the County's assets. With no further discussion, a motion was made to approve the item. (Time: 1:47 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-411-06-20**

**d. Award(s):**

**1. AI-41656 Kitchen Equipment (IFB No. 2016-178) to ISI Commercial Refrigeration, Inc., Facilities.**

**COURT ORDER NO. 2016-412-06-20**

**2. AI-41678 IT Asset Management Software Solution (RFP No. 2016-138), Information Technology.**

**COURT ORDER NO. 2016-413-06-20**

**e. Agreement(s):**

**1. AI-41699 Interlocal Agreement with the City of Dallas for various intersection improvements (Bond Project No. 07-00-61) and budget amendment in the amount of \$384,750 for same. County participation NTE \$384,750, Engineering.**

**COURT ORDER NO. 2016-414-06-20**

2. **AI-41702** Interlocal Agreement with the City of Murphy for the design and construction of Betsy Lane from FM 2551 (North Murphy Road) to McCreary Road (Bond Project No. 07-053). County participation NTE \$1,047,750, Engineering.

**COURT ORDER NO. 2016-415-06-20**

3. **AI-41649** Interlocal Agreement with the City of Parker for the widening of Allen Heights from Chaparral Road to Salisbury Drive (Bond Project No. 07-00-63) and budget amendment in the amount of \$539,073 for same. County participation NTE \$539,073, Engineering.

**COURT ORDER NO. 2016-416-06-20**

4. **AI-41683** Acceptance of the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$16,649 and approval of the Interlocal Agreement and the Memorandum of Understanding with the cities of Plano and McKinney, Sheriff.

**COURT ORDER NO. 2016-417-06-20**

**f. Contract Renewal(s):**

1. **AI-41680** AiLIS Software Maintenance for County Clerk (AGR No. 10007-11) with Granicus, Inc. to extend the contract for one (1) year through and including September 30, 2017, County Clerk.

**COURT ORDER NO. 2016-418-06-20**

2. **AI-41681** Maintenance, Redaction Services for County Clerk (AGR No. 10057-10) with Granicus, Inc. to extend the contract for one (1) year through and including September 30, 2017, County Clerk.

**COURT ORDER NO. 2016-419-06-20**

3. **AI-41643** Contract renewal for Services, Coffee (IFB No. 05226-12) with Office Perks, Inc. to extend the contract for one (1) year through and including September 30, 2017, Purchasing.

**COURT ORDER NO. 2016-420-06-20**

4. **AI-41687** Services, Maintenance HVAC Contractor (IFB No. 2015-141) with 3D Mechanical Service Company, Inc. to extend the contract for one (1) year through and including September 30, 2017, Facilities.

**COURT ORDER NO. 2016-421-06-20**

**g. Budget adjustment(s)/amendment(s):**

1. **AI-41671** \$317,857 to move remaining funding out of completed Permanent Improvement Projects into Contingency, Budget.

**COURT ORDER NO. 2016-422-06-20**

## **h. Miscellaneous**

1. **AI-41695** Declare Votec Corporation as the sole source provider and grant an exemption from the competitive bid process per V.T.C.A. Local Government Code 262.024(a)(7)(A) for the Voter Registration and Early Voting Software for existing VEMACS Support (Votec Corporation) and VoteSafe Software, approval for the purchase of 50 VoteSafe licenses to be added to the contract and 4 additional Oracle licenses for VEMACS Clients, Elections.

Commissioner Webb pulled this item due to the wording regarding the sole source vendor. The Commissioner talked to Purchasing and rewrote the Court Order which he passed out to the Court. With no further discussion, a motion was made to approve the item with the revisions made. (Time: 1:48 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-423-06-20**

2. **AI-41704** Final Plat for Knoll Ridge, Engineering.

**COURT ORDER NO. 2016-424-06-20**

3. **AI-41684** Addition of 50 new licenses to the Microsoft Enterprise Re-Enrollment agreement for Elections with SHI and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

**COURT ORDER NO. 2016-425-06-20**

4. **AI-41725** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2016-426-06-20**

5. **AI-41727** Personnel Changes, Human Resources.

**COURT ORDER NO. 2016-427-06-20**

## **GENERAL DISCUSSION**

5. **AI-41693** Application for a Slaughter Facility submitted by Dr. Osama Fettouh to be located at County Road 458, Development Services.

Misty Brown, Development Services, came forward to address the Court. In accordance with Local Government Code Chapter 234.033, Location of Slaughterers, staff verified that there was no school or residence within 1,000 feet of the proposed facility which includes the footprint of the building and the lagoons. Commissioner Williams asked for a definition of "lagoon." Ms. Brown said a lagoon is an open-air pit where the facility disposes of the blood from the operations.

Commissioner Fletcher received a letter from the City Manager and the Mayor of Princeton referencing a single-family home that is 250 feet from the proposed facility. Ms. Brown said there is no definition of operation in this section of government code, and it is unclear whether the operation includes the entire parcel of land or just the footprint of the building. Commissioner Webb read the second part of the government code which states the Commissioners' Court may prohibit the operations of a slaughterer if the Court finds the operation of the business is incompatible with the existing land use of the neighboring area or would impose an undue hardship on persons residing or trading in the neighboring area.

Derek Borg, Princeton City Manager, came forward to request that the permit for a slaughter house be denied based on its incompatible surroundings. The property being considered for this facility is contiguous to the City of Princeton's corporate city limits. The City of Princeton has an adopted Future Land Use Plan that shows that area as single family homes, and the proposed facility is less than 1,000 feet from an existing single-family home. Mr. Borg said zoning is a component that runs with the land, is assigned to the property and will carry into the future. Also, the most recent Mobility Plan shows CR458 as a six-lane divided thoroughfare.

Gwen Reynolds, Farmersville, came forward to say the halal slaughter practice is barbaric and tortuous to the animals and an unsafe and unsanitary practice. There is already a halal slaughter house in Farmersville and another being planned on FM36 in Merit. Ms. Reynolds hopes the Court listens to the public regarding this issue.

Lee Young and Brad Russell, Architects for the proposed slaughter facility, came forward to address the Court. They have studied the rules and followed them. The only structure within 1,000 feet of the proposed facility is a barn. The closest home is 1,375 feet away from the facility. The lagoons will receive the run-off from the cleanup. The blood harvested from the animals goes into barrels and is hauled away every day. The solid waste items are bundled up and hauled away also. Mr. Young said the waste from this facility will be no more than a grocery store. Commissioner Williams said grocery stores would not require two open pits to handle their waste. Commissioner Fletcher asked if they had looked at the future land use plan or the thoroughfare plan on file with the City of Princeton. Mr. Young had not looked at these plans and was not aware that the city had an issue until a week ago. Commissioner Williams said the existing land use maps are zoning maps which have been adopted.

Dr. Osama Fettouh came forward to explain this would be a wholesale meat processing facility specifically serving restaurants. The whole procedure would be safe, sanitary and they would take all precautions necessary to prevent any public health issues.

Commissioner Williams wanted to clarify that the Court cannot make a decision on how the animals are killed. That is outside of the Court's authority. Commissioner Hill said it is his opinion that the operation of this slaughter house in this location is incompatible with the existing land use and neighboring area and would impose an undue hardship on persons residing in this area. With no further discussion, a motion was made to deny the application. (Time: 2:20 p.m.)

Motion by: Commissioner Chris Hill  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-428-06-20**

**6. AI-41672 Elected Official Compensation presentation, Human Resources.**

Cynthia Jacobson, Human Resources, presented a PowerPoint presentation on Elected Official Compensation. Ms. Jacobson showed the salary history by percentage and the base salaries and supplements. There was one new supplement in 2016 because the State started charging more for the District Attorneys' retirement. The State requires the counties to compensate the DA for what the State is now charging so there was no differential in pay.

The salaries were ranked with the surrounding counties of Dallas, Denton and Tarrant; with like counties of Denton, Fort Bend, Montgomery, Tarrant and Williamson; and finally with the top ten counties by population which include Bexar, Dallas, Denton, Fort Bend, El Paso, Harris, Hidalgo, Tarrant and Travis. Ms. Jacobson then presented the five-year comparison of these statistics with the top ten counties by population. (Time: 2:26 p.m.)

**NO ACTION TAKEN**

**7. AI-41706 Budget amendment in the amount of \$130,800 for Elections Enhancements (Phase Two), Elections.**

Judge Self asked Bruce Sherbet, Elections, why the County is buying an operating system that is an application device for a specific-use server. Mr. Sherbet explained this is for the counting station which has to be independent of any other servers or computers within the County. It has to operate the software that is certified for this voting system. The software was certified 13 years ago and Microsoft no longer supports the software. There were issues with this server that surfaced in the May elections, and Mr. Sherbet is concerned about it for the presidential election. With no further discussion, a motion was made to approve the item. (Time: 2:31 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-429-06-20**

**8. AI-41707 Personnel Appointments, County Judge.**

Cynthia Jacobson, Human Resources, came forward with a short PowerPoint presentation showing the history and comparables for the County's GIS positions. The GIS Department currently has two analysts and two and a half coordinators. The candidate selected has the qualifications of an analyst as opposed to the lower-level position of coordinator which is the open position. Judge Self asked if the GIS Department has moved so rapidly that it needs three analysts. Commissioner Hill noted from Ms. Jacobson's PowerPoint that GIS has requested a reclassification of a coordinator position to an analyst position annually since FY2009.

Judge Self said the employee that left to take a \$20,000 increase for the same job probably did have the skills for the higher level position, but we did not have a position for that employee. The former employee was already performing the role of an analyst although titled as a coordinator. Ms. Jacobson agreed.

Tim Nolan, IT, explained the needs of the GIS Department and the required skills for this new position. Mr. Nolan is looking for an application developer focused on GIS which is a 515 level and has requested a reclassification through Budget. Commissioner Williams asked if the County has a job listing for a GIS developer or if that is that a new position. Ms. Jacobson said there is a 515 job listing for a developer but not in GIS. Commissioner Hill said the compensation requested by Mr. Nolan matches the 514 (analyst) position, but the skillset needed matches the 515 level. Ms. Jacobson explained the difference between a GIS 515 and IT 515 is the software involved. Judge Self said the duties and pay range are close to the analyst position and recommended GIS consist of 3 analysts and 1.5 coordinators. When discussing the salary, Mr. Nolan said the offer of \$59,625 has been offered which is a 5% increase from the candidate's current salary with the City of Dallas. The Candidate has the experience to come in and do the job on day one. With no further discussion, a motion was made to move this position from a coordinator to an analyst and to approve the offer that has been made. (Time: 3:10 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-430-06-20**

**9. AI-33858 RTC monthly update, Commissioner, Precinct 4.**

Commissioner Webb updated the Court on the last RTC (Regional Transportation Council) Board meeting. The first item of interest was the City of Colleyville made a request to the RTC related to not approving the TEX Rail project. There was no action taken on this request. The representative for Colleyville also represents ten other cities. The other nine cities opposed the resolution.



The next item of interest was a presentation related to what the managed lanes on LBJ between Central and 135 are doing. Before the construction, the speed on the eastbound portion of LBJ was down to almost 30 miles per hour during morning rush hour. Since the managed lanes have been put in place, there has been a significant increase in speeds during morning and afternoon rush hours both eastbound and westbound on LBJ. The speeds have been over 70 miles per hour at times.

There was a Regional Safety Program Performance Measure Report. Between 2013 and 2015, the number of crashes in Collin County increased 8.85% which is still below average and one of the lowest in the metroplex. The data suggests that the increase in crashes is related to the increase in the number of vehicles on the road, not an increase in accidents per mile. On the positive side, there was a 12.2% decrease in fatalities over that same period.

Lastly, there was an election of RTC Officers. Grand Prairie Mayor, Ron Jensen, is the new Chair. Cedar Hill Mayor, Rob Franke, is the new Vice Chair, and Tarrant County Commissioner, Gary Fickes, is the new Secretary. (Time: 3:14 p.m.)

**NO ACTION TAKEN**

10. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 3:14 p.m.



*Keith Self*

Keith Self, County Judge

*Susan Fletcher*

Susan Fletcher, Commissioner, Pct. 1

*Cheryl Williams*

Cheryl Williams, Commissioner, Pct. 2

Not Present

Chris Hill, Commissioner, Pct. 3

*Duncan Webb*

Duncan Webb, Commissioner, Pct. 4

ATTEST:

*Stacey Kemp*

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S