

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
JULY 11, 2016

COUNTY OF COLLIN

On Monday, July 11, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Chris Hill, Precinct 3

Commissioner Webb led the Invocation.  
Judge Self led the Pledge of Allegiance.  
Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 2:12 p.m. The meeting was reconvened and immediately recessed into Executive Session at 2:12 p.m. The meeting was reconvened at 2:58 p.m. and adjourned at 2:59 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:12 p.m. and adjourned the meeting at 2:12 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 2:12 p.m. and adjourned the meeting at 2:12 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-41813 Personnel Appointments, Human Resources.
2. AI-41814 Personnel Changes, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-41691 P-Card Disbursements, Auditor.

3. **AI-41761** Collin Central Appraisal District 2017 Proposed Budget, County Judge.
4. **AI-41790** Voluntary Terminations, Human Resources.
5. **AI-41752** Refund in the amount of \$11,132.01 for overpayment to Key Government Finance, Information Technology.

**2. Public Comments.**

**3. Presentation/Recognition:**

- a. **AI-41754** Certificate of Compliance for the Collin County Jail from the Texas Commission on Jail Standards to acknowledge the excellent work of the Collin County Sheriff's Office for 29 consecutive years, County Judge.

Judge Self referenced a letter from the Texas Commission on Jail Standards acknowledging the excellent work of the Sheriff's Office with a Certificate of Compliance for the Collin County Jail. The Judge congratulated the entire Sheriff's Office for receiving the Certificate of Compliance for the last 29 years. (Time: 1:32 p.m.)

4. **Consent agenda to approve:** Judge Self pulled item 4i2 and asked for comments on the remainder of the consent agenda. Hearing no comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:33 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 4 – 0 Passed

- a. **AI-41698** Disbursements for the period ending July 5, 2016, Auditor.  
**COURT ORDER NO. 2016-431-07-11**

- b. **AI-41705** Tax refunds totaling \$117,221.53, Tax Assessor Collector.  
**COURT ORDER NO. 2016-432-07-11**

**c. Advertisement(s):**

1. **AI-41760** Design and Fabrication of Early Voting Workstations (IFB No. 2016-265), Elections.  
**COURT ORDER NO. 2016-433-07-11**

2. **AI-41708** Road Materials: Aggregate Materials (IFB No. 2016-129), Public Works.  
**COURT ORDER NO. 2016-434-07-11**

3. **AI-41719** Road Materials, Cement Treated Base and Cement Stabilized Backfill (IFB No. 2016-115), Public Works.  
**COURT ORDER NO. 2016-435-07-11**

4. **AI-41734** Road Striping (IFB No. 2016-126), Public Works.  
**COURT ORDER NO. 2016-436-07-11**

5. **AI-41742** Services: Mowing and String/Tree Trimming (IFB No. 2016-262), Public Works.  
**COURT ORDER NO. 2016-437-07-11**

6. **AI-41795** Printing, General Office Forms (IFB No. 2016-125), Purchasing.  
**COURT ORDER NO. 2016-438-07-11**

**d. Award(s):**

1. **AI-41771** Tax Statement Preparation and Mailing Services (IFB No. 2016-184) to DMP BPO, Tax Assessor Collector.  
**COURT ORDER NO. 2016-439-07-11**

**e. Agreement(s):**

1. **AI-41758** Professional Services Contract with PIA (Public Information Associates) to administer RHP 18 anchor duties required by the Medicaid 1115 Waiver and grant an exemption from the bidding process per Local Government Code 262.024(a)(4), Administrative Services.  
**COURT ORDER NO. 2016-440-07-11**

**f. Change Order(s):**

1. **AI-41720** No. 4 to Equipment, Lease: Road Construction and Right-of-Way Maintenance Equipment (IFB No. 2014-121) with Holt Cat to add various items and extend the contract for one (1) year through and including September 30, 2017 and further authorize the Purchasing Agent to finalize and execute same, Public Works.  
**COURT ORDER NO. 2016-441-07-11**

**g. Contract Renewal(s):**

1. **AI-41736** Professional Services, General Civil Engineering for County Buildings and Property (SOQ No. 2016-080) with Civil Consulting Group, PLLC to extend the contract for one (1) year through and including September 30, 2017, Construction & Projects.  
**COURT ORDER NO. 2016-442-07-11**

2. **AI-41776** Interlocal Agreement for Fire Inspection and Fire Plan Review Services for Commercial Buildings (Agreement No. 2015-121) with the Town of Saint Paul to extend the contract for one (1) year through and including September 30, 2017, Fire Marshal.  
**COURT ORDER NO. 2016-443-07-11**

3. **AI-41775** Services, Emergency Medical Ambulance (RFP No. 2013-016) with American Med Response Ambulance Serv, Inc. to extend the contract for one (1) year through and including October 31, 2017, Fire Marshal.

**COURT ORDER NO. 2016-444-07-11**

4. **AI-41721** Equipment, Lease: Road Construction and Right of Way Maintenance Equipment (IFB No. 2014-121) with Hertz Equipment Rentals to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-445-07-11**

5. **AI-41726** Equipment, Lease: Road Construction and Right of Way Maintenance Equipment (IFB No. 2014-121) with United Rentals to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-446-07-11**

6. **AI-41715** Maintenance, Roads, Crack Sealing Services (IFB No. 2015-161) with Curtco, Inc. to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-447-07-11**

7. **AI-41716** Road Maintenance, Microsurfacing (IFB No. 2015-077) with Viking Construction Inc. to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-448-07-11**

8. **AI-41710** Road Materials, Asphaltic Concrete (IFB No. 2014-324) with APAC-Texas, Inc. to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-449-07-11**

9. **AI-41711** Road Materials, Asphaltic Concrete (IFB No. 2014-324) with Austin Asphalt to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-450-07-11**

10. **AI-41712** Road Materials, Flexbase, Delivery (IFB No. 2015-102) with Martin Marietta Materials to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-451-07-11**

11. **AI-41713** Road Materials, Flexbase, Pickup (IFB No. 2015-103) with Martin Marietta Materials to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-452-07-11**

12. **AI-41714** Fuels (IFB No. 01113-12) with Martin Eagle Oil, Inc. to extend the contract for one (1) year through and including September 30, 2017, Public Works.

**COURT ORDER NO. 2016-453-07-11**

**h. Ratification(s):**

1. **AI-41810** Disbursements for the period ending June 28, 2016, Auditor.

**COURT ORDER NO. 2016-454-07-11**

2. **AI-41747** Consent to Assignment and Assumption for Compensation Consultant (RFP No. 2016-167) to change the name from Hay Group, Inc. to Korn Ferry Hay Group, Inc., Purchasing.

**COURT ORDER NO. 2016-455-07-11**

**i. Budget adjustment(s)/amendment(s):**

1. **AI-41756** \$45,000 for PTR monitoring for the remainder of FY 2016, Sheriff.

**COURT ORDER NO. 2016-456-07-11**

2. **AI-41800** \$16,000,000 for the acquisition of Right-of-Way for the Collin County Outer Loop (CCOL) from the Collin/Denton County Line to State Highway 289, Special Projects.

Judge Self asked if this will require the County to replace the \$16 million for the US 75 interchange. Clarence Daugherty, Engineering, said originally \$20 million was set in an account for the US 75 interchange which was more than needed. This is simply moving the \$16 million over to where it can be spent on other areas. The remaining \$4 million will be enough to cover the US 75 costs. With no further discussion, a motion was made to approve the item. (Time: 1:34 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Susan Fletcher

Vote: 4 – 0 Passed

**COURT ORDER NO. 2016-457-07-11**

**j. Receive and File, Auditor:**

1. **AI-41765** Monthly Financial Reports for May 2016.

**COURT ORDER NO. 2016-458-07-11**

**2. Final Audit Result(s):**

a. **AI-41737** Development Services (4th Quarter FY2014).

**COURT ORDER NO. 2016-459-07-11**

b. **AI-41738** Juvenile Probation (3rd & 4th Quarter FY2014).  
**COURT ORDER NO. 2016-460-07-11**

c. **AI-41740** Sheriff's Office (3rd & 4th Quarter FY2014).  
**COURT ORDER NO. 2016-461-07-11**

d. **AI-41739** Constable, Precinct 2 (1st Quarter FY2015) and Change of Office.  
**COURT ORDER NO. 2016-462-07-11**

e. **AI-41741** Justice of the Peace, Precinct 1 (1st, 2nd & 3rd Quarter FY2015).  
**COURT ORDER NO. 2016-463-07-11**

**k. Filing of the Minute(s), County Clerk:**

1. **AI-41731** June 6, 2016.  
**COURT ORDER NO. 2016-464-07-11**

2. **AI-41749** June 13, 2016 Special Session.  
**COURT ORDER NO. 2016-465-07-11**

3. **AI-41750** June 13, 2016.  
**COURT ORDER NO. 2016-466-07-11**

4. **AI-41772** June 20, 2016.  
**COURT ORDER NO. 2016-467-07-11**

**l. Miscellaneous**

1. **AI-41777** Acknowledgment of the issuance of the Arlington Higher Education Finance Corporation Education Revenue Bonds (Responsive Education Solutions) Series 2016A, Administrative Services.  
**COURT ORDER NO. 2016-468-07-11**

2. **AI-41767** Acknowledgment of the issuance of the New Hope Cultural Education Facilities Finance Corporation Education Revenue Bonds (Compass Academy Charter School, Inc.) Series 2016A and Series 2016B, Administrative Services.  
**COURT ORDER NO. 2016-469-07-11**

3. **AI-41763** Acknowledgment of the issuance of the Pottsboro Higher Education Finance Corporation Education Revenue Bonds (Imagine International Academy of North Texas) Series 2016A, Administrative Services.  
**COURT ORDER NO. 2016-470-07-11**

4. **AI-41745** Broker/Dealer List for 2016, Auditor.  
**COURT ORDER NO. 2016-471-07-11**

5. **AI-41784** Re-plat of Sunset Point Subdivision (Block A) lots 4 and 5 into one (1) lot 4R, Engineering.

**COURT ORDER NO. 2016-472-07-11**

6. **AI-41744** Resolution supporting the redesignation of State Spur 195 as FM 543 from County Road 206 to FM 455 and the designation of FM 543 as State Spur 195 from US 75 to State Highway 5, Engineering.

**COURT ORDER NO. 2016-473-07-11**

7. **AI-41792** Amendment to the contract with the Texas Department of State Health Services for Contract No. 2016-001265, Amendment 02: CPS – Cities Readiness Initiative Grant to accept the increase of grant funds from \$128,650 to \$257,300 and extend the contract through and including June 30, 2017, Homeland Security.

**COURT ORDER NO. 2016-474-07-11**

8. **AI-41793** Purchase an iPhone 6s with accessories and service for the Sheriff's Fusion Center, Information Technology.

**COURT ORDER NO. 2016-475-07-11**

9. **AI-41723** Reimbursement of fencing materials in the amount of \$4,763.27 to Mrs. Pat Durbin for property along CR 610, Public Works.

**COURT ORDER NO. 2016-476-07-11**

10. **AI-41753** Termination of the contract for Services: Mowing and String/Tree Trimming (IFB No. 2015-268) with EcoCutter, Public Works.

**COURT ORDER NO. 2016-477-07-11**

11. **AI-41786** Acceptance of a donation of artifacts to the Collin County Farm Museum from Mrs. Patricia Bunger, Special Projects.

**COURT ORDER NO. 2016-478-07-11**

12. **AI-41785** Adoption of the revised Facility Usage Agreement and Myers Park & Event Center Policies, Special Projects.

**COURT ORDER NO. 2016-479-07-11**

13. **AI-41780** Authorization to initiate condemnation proceedings to acquire the right-of-way needed at the Collin County Outer Loop and US Highway 75 Interchange, Special Projects.

**COURT ORDER NO. 2016-480-07-11**

14. **AI-41746** Removal of the project to Construct a Box Culvert on County Road 564 at Branch of Pilot Grove Creek (Bond Project No. 07-0041) from construction consideration, Special Projects.

**COURT ORDER NO. 2016-481-07-11**

15. **AI-41762** Sale of two (2) surplus right-of-way parcels (totaling 0.427 acres) adjacent to Wilmeth Road (County Road 161) to W/J Wilmeth Ridge, LP at CCAD value, which is \$21,350 and further abandon a 30 foot road easement that is no longer required, Special Projects.

**COURT ORDER NO. 2016-482-07-11**

16. **AI-41757** Water and Sewer Line Easement to the City of Anna for a 30 foot water and sewer line easement across County owned property adjacent to the Collin County Outer Loop east of U.S. Highway No. 75, Special Projects.

**COURT ORDER NO. 2016-483-07-11**

17. **AI-41770** Declare Argyle Security as the sole source provider of programming, service and integration for the electronic security systems to include door control, communications and video surveillance in the Collin County Detention Center, Minimum Security and Juvenile Detention per Local Government Code 262.024(a)(7)(A), Purchasing.

**COURT ORDER NO. 2016-484-07-11**

18. **AI-41815** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2016-485-07-11**

19. **AI-41816** Personnel Changes, Human Resources.

**COURT ORDER NO. 2016-486-07-11**

## **GENERAL DISCUSSION**

5. **AI-41703** Update on the North Texas Groundwater Conservation District, Administrative Services.

Eddy Daniel, President of the NTGCD (North Texas Groundwater Conservation District) came forward to present a PowerPoint presentation on the NTGCD. The NTGCD was created May 27, 2009, by Senate Bill 2497 for Collin, Cooke and Denton Counties as a result of a priority groundwater area study in 2007 conducted by the TCEQ (Texas Commission on Environmental Quality). The Board of Directors is made up of nine members. Each participating County appoints three Directors to the Board. In 2010 the NTGCD entered into a management agreement with the GTUA (Greater Texoma Utility Authority) to provide management and staffing for the NTGCD. In Texas there are 100 Groundwater Conservation Districts and 16 Groundwater Management Areas. The NTGCD serves as the Administrative District for Groundwater Management Area 8.

The NTGCD receives funding by the collection of groundwater production fees from groundwater users also known as non-exempt well owners. The fee is \$0.10 per 1,000 gallons which is very low compared to other districts in the region. The fee for agricultural usage is \$1.00 per acre foot.



After the NTGCD was created, the three counties agreed to provide a \$900,000 loan to the NTGCD, \$300,000 per county, for start-up expenses. This was a 0% interest loan to be paid back by September 30, 2017. The NTGCD Board recently authorized making the final \$100,000 payment to each county to pay off the loan more than one year early.

The next steps for the NTGCD are to finalize desired future conditions out to 2070; adopt final rules which will include spacing requirements and a permitting program; continue development of well/aquifer monitoring programs; and continue building on current scientific data regarding groundwater availability.

Judge Self asked if the usage rate has decreased since the District was formed. Mr. Daniel said the total water usage for the County has increased due to growth. While groundwater production is small compared to surface water production the usage has increased dramatically. This will continue until the areas which are dependent on groundwater make the conversion of bringing in surface water. Commissioner Fletcher asked how much collaborative effort there is to educate developers on usage and conservation. Mr. Daniel said it is a goal of the NTGCD to inform people about usage. The NTGCD is just as conservation conscious as surface water users. As a part of the NTGCD's management plan, presentations are given to civic organizations to inform them on water usage, waste and conservation. It is hard to reach the developers because they are not focused on available water until it is absolutely necessary.

Because the NTGCD is paying off their loan a year early Judge Self asked if the production rates are meant to fund operations or modify behavior. Mr. Daniel said there are responsibilities coming in the future that will need to be funded. The District is very conservative and there may be a time, after responsibilities are fulfilled, that the already low rates could be lowered. There was a brief discussion on staffing as the population grows. Because the NTGCD partners with the GTUA for management and staffing Mr. Daniel does not anticipate the need for many additions to staff other than the possibility of a staff geologist and an additional field technician.

Following the presentation and discussion the Commissioners' Court accepted a check for the final payment of the start-up loan provided to NTGCD. (Time: 1:54 p.m.)

**NO ACTION TAKEN**

**6. AI-41828** Order Authorizing The Issuance And Sale Of Collin County, Texas, Limited Tax Refunding And Improvement Bonds, Series 2016 In An Aggregate Principal Amount Not To Exceed \$4,700,000; Providing For The Award Of The Sale Thereof In Accordance With Specified Parameters; Levying A Tax And Providing For The Security For And Payment Of Said Bonds; Approving The Official Statement, Bond Purchase Agreement, Paying Agent/Registrar Agreement And Escrow Agreement; And Enacting Other Provisions Relating To The Subject, Budget.

General Discussion Items 6 and 7 were discussed together.

Monika Arris, Budget, introduced David Medanich, FirstSouthwest, to discuss the parameter bond order for the sale of limited and unlimited tax. Mr. Medanich reviewed the proposed parameters for the Limited Tax Refunding and Improvement Bonds, Series 2016 and for the Unlimited Tax Road and Refunding Bonds, Series 2016. The parameters included maximum true interest cost, minimum present value savings, maximum principal amount, final maturity date and expiration of parameter authority. The proposed true interest cost for both items was 3.50%. There was a lengthy discussion on lowering the proposed true interest cost rate. Mr. Medanich said the proposed rate of 3.50% gives latitude if the market moves, but it can be changed if the Court wishes. He said the County will get the best rate possible which could be less than the current market rate. The estimated financing timetable includes ratings calls on July 12, receiving credit ratings on July 19, and bringing to market on July 28. The Court wished to lower the true interest cost rate on both Items 6 and 7 to a true interest cost no greater than 3.0% on the Limited Tax Refunding and Improvement Bonds, Series 2016 and a true interest cost no greater than 2.5% on the Unlimited Tax Road and Refunding Bonds, Series 2016. Following the discussion, a motion was made to approve Items 6 and 7 with the changed parameters. (Time: 2:11 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2016-487-07-11**

**7. AI-41829** Order Authorizing The Issuance And Sale Of Collin County, Texas Unlimited Tax Road And Refunding Bonds, Series 2016, In An Aggregate Principal Amount Of Not To Exceed \$55,935,000; Providing For The Award Of The Sale Thereof In Accordance With Specified Parameters; Levying A Tax And Providing For The Security For And Payment Of Said Bonds; Approving The Official Statement, Bond Purchase Agreement, Paying Agent/Registrar Agreement And Escrow Agreement And Enacting Other Provisions Relating To The Subject, Budget.

**COURT ORDER NO. 2016-488-07-11**

8. Possible future agenda items by Commissioners Court without discussion.

## **EXECUTIVE SESSION**

Judge Self recessed Commissioners' Court into Executive Session at 2:12 p.m. in accordance with Chapter 551.072, Real Estate, to discuss the ground lease of surplus county property located at the southeast corner of Community and Bloomdale; to discuss the award from the Special Commissioners Hearing regarding Parcel 40-13R1 for ROW (Right-of-Way) required for the Dallas North Tollway Phase 4 extension; and to discuss the counter offer for the purchase of Parcel 40-7R1 required for the future DNT (Dallas North Tollway) extension north of U.S. Highway 380.

Judge Self reconvened Commissioners' Court at 2:58 p.m.

### **Real Estate (551.072)**

**AI-41759** Ground Lease of surplus county property located at the southeast corner of Community and Bloomdale, Administrative Services.

**NO ACTION TAKEN**

**AI-41781** Award from the Special Commissioners Hearing regarding Parcel 40-13R1 for ROW required for the Dallas North Tollway Phase 4 extension, Special Projects.

**NO ACTION TAKEN**

**AI-41755** Counter offer for the purchase of Parcel 40-7R1 required for the future Dallas North Tollway (DNT) extension north of U.S. Highway 380, Special Projects.

A motion was made to approve the counter offer for the purchase of Parcel 40-7RI for the DNT extension. (Time: 2:58 p.m.)

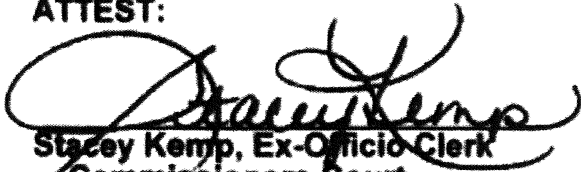
Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

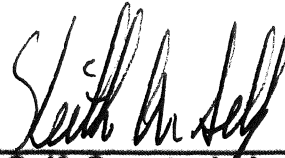
**COURT ORDER NO. 2016-489-07-11**

There being no further business of the Court, Judge Self adjourned the meeting at 2:59 p.m.

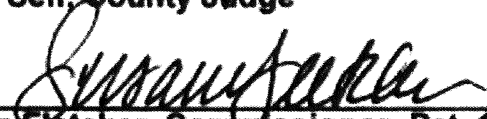


**ATTEST:**

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S



Keith Self, County Judge



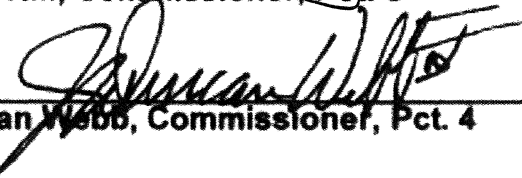
Susan Fletcher, Commissioner, Pct. 1



Cheryl Williams, Commissioner, Pct. 2



Chris Hill, Commissioner, Pct. 3



Duncan Webb, Commissioner, Pct. 4