

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
JUNE 6, 2016

COUNTY OF COLLIN

On Monday, June 6, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Oak Point Nature & Retreat Center, 5901 Los Rios Boulevard, Plano, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 6:00 p.m. and adjourned the meeting at 7:13 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 7:13 p.m. and adjourned the meeting at 7:14 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 7:14 p.m. and adjourned the meeting at 7:14 p.m.

President Self called to order the meeting of the Collin County Housing Finance Corporation at 7:14 p.m. and adjourned the meeting at 7:14 p.m.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-41596 Change Order No. 3 to Detention Center Camera and Monitor Upgrades (IFB No. 2015-251) with Argyle Security for the installation of one (1) DVR, Purchasing.
3. AI-41601 P-Card Disbursements, Auditor.
4. AI-41632 Reclassification of a vacant Supervisor position (pay grade 639) to a Functional Analyst position (pay grade 638) for the Community Supervision and Corrections Department, Human Resources.

5. **AI-41640** Voluntary Terminations, Human Resources.

6. **AI-41642** Community Service Restitution Program Participating Agency Agreement, Public Works.

**2. Public Comments.**

**3. Presentation/Recognition.**

**4. Consent agenda to approve:** Judge Self pulled item 4e1 and then asked for comments on the consent agenda. Commissioner Hill pulled items 4h2b, 4h2i and 4j1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 6:03 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

a. **AI-41586** Disbursements for the period ending May 31, 2016, Auditor.

**COURT ORDER NO. 2016-354-06-06**

b. **AI-41572** Tax refunds totaling \$789,426.21, Tax Assessor Collector.

**COURT ORDER NO. 2016-355-06-06**

**c. Advertisement(s):**

1. **AI-41645** Road Materials, Emulsified Asphalt (RFP No. 2016-127), Public Works.

**COURT ORDER NO. 2016-356-06-06**

**d. Award(s):**

1. **AI-41578** Supplies: Specialized Printing for Elections (IFB No. 2016-188) to various vendors, Elections.

**COURT ORDER NO. 2016-357-06-06**

2. **AI-41576** Services, Maintenance: Plumbing Contractor (IFB No. 2016-112) to Murley Plumbing, Facilities.

**COURT ORDER NO. 2016-358-06-06**

**e. Amendment(s):**

1. **AI-41606** No. 4 to Inmate Telephone Services (RFP No. 03191-12) with Securus Technologies, Inc. to reduce the monthly commissions by \$11,158 each month with the commission rate remaining the same at 81.1% effective June 20, 2016 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

Bill Bilyeu, County Administrator, explained that the FCC (Federal Communications Commission) has issued new guidelines to inmate phone companies regarding hidden fees and calling rates. As a result, vendors must eliminate all hidden fees and operate on calling rates and commissions paid. The County's phone vendor, Securus Technologies, has proposed three options for consideration in order to comply with the court rulings. Christina Clay, Account Manager for Securus Technologies, explained the options. They are: 1) increase the per minute calling rates; 2) decommission a portion of our current rate; or 3) take a cash deduction of \$11,158.00 per month from our commissions which represents a 26% reduction. After a brief discussion regarding the options, Judge Self recommended holding this item for one week to get more information. (Time: 6:12 p.m.)

**HELD**

**f. Change Order(s):**

1. **AI-41652** No. 4 to Food: Bread Products (IFB No. 04201-12) with Earthgrains Baking Companies, Inc. to add Bread Loaves – Wheat (Bid Item# 04201-12-01-04) to the contract and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2016-359-06-06**

**g. Budget adjustment(s)/amendment(s):**

1. **AI-41614** \$500 to transfer funds to Education and Conference to cover a shortage, 417<sup>th</sup> District Court.

**COURT ORDER NO. 2016-360-06-06**

2. **AI-41570** \$7,465 for computers and software for the new Auxiliary Courtroom, 199th District Court.

**COURT ORDER NO. 2016-361-06-06**

**h. Receive and File, Auditor:**

1. **AI-41653** Monthly Financial Reports for April 2016.

**COURT ORDER NO. 2016-362-06-06**

**2. Final Audit Result(s):**

a. **AI-41623** Constable, Precinct 3 (4th Quarter FY2014).

**COURT ORDER NO. 2016-363-06-06**

b. **AI-41631** Justice of the Peace, Precinct 1 (1st, 2nd & 3rd Quarter FY2014).

**COURT ORDER NO. 2016-364-06-06**

c. **AI-41625** Community Supervision and Corrections Department (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-365-06-06**

d. **AI-41626** Constable, Precinct 3 (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-366-06-06**

e. **AI-41624** Constable, Precinct 4 (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-367-06-06**

f. **AI-41627** County Clerk (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-368-06-06**

g. **AI-41628** Elections (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-369-06-06**

h. **AI-41629** Fire Marshal (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-370-06-06**

i. **AI-41633** Justice of the Peace, Precinct 4 (1st & 2nd Quarter FY2015).

Commissioner Hill pulled this item and 4h2b and referred to page 353 of the Court packet. The Commissioner asked Jeff May, Auditor, if all of the JP (Justice of the Peace) offices charged the \$0.10 Statewide Repository Fee in error. Mr. May said the fee affected all five Justice Courts during this same time period and the finding has been fixed. Mr. May went on to say that all financials were adjusted so neither the County nor the State suffered a financial loss. With no further discussion, a motion was made to approve the item. (Time: 6:16 p.m.)

Motion by: Commissioner Chris Hill

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-371-06-06**

j. **AI-41634** Medical Examiner (1st & 2nd Quarter FY2015).

**COURT ORDER NO. 2016-372-06-06**

**i. Filing of the Minute(s), County Clerk:**

1. **AI-41594** May 9, 2016.

**COURT ORDER NO. 2016-373-06-06**

2. **AI-41618** May 16, 2016.

**COURT ORDER NO. 2016-374-06-06**

**j. Miscellaneous**

1. **AI-41655** Sale of property located in Neathery-Marble Addition, Farmersville, Texas (Lot 4C, Block 2, Volume 668, Page 928) as recorded in the Collin County Deed Records to Collin Crume upon the payment of \$500, County Judge.

Commissioner Hill pulled this item and showed a map to the Court. It appears the property is being used as a backyard to a larger piece of property, and the Commissioner wanted to make sure the owners of the other property were informed. The City of Farmersville has not yet acted on this. Commissioner Hill asked to hold this item until the Court knows more about the nature of the property. (Time: 6:19 p.m.)

**HELD**

2. **AI-41616** Final Plat for Pham Estates, Engineering.

**COURT ORDER NO. 2016-375-06-06**

3. **AI-41644** Amendment to the contract with the Texas Department of State Health Services (DSHS) for Contract No. 2016-004015, Amendment 01: CPS – One Time Discretionary Unique Grant to “add language to the Statement of Work and Special Provisions” with an effective date of May 31, 2016, Homeland Security.

**COURT ORDER NO. 2016-376-06-06**

4. **AI-41581** Abandonment of a portion of Seventh St. in the Copeville Original Donation and sell to Mr. Larry Hutchins for the appraised value and appraisal fee, Public Works.

**COURT ORDER NO. 2016-377-06-06**

5. **AI-41641** Acceptance of the 2016–2017 Materials Management Grant through the North Central Texas Council of Governments (NCTCOG) in the amount of \$49,250.50 and approval of an Interlocal Agreement for same, Public Works.

**COURT ORDER NO. 2016-378-06-06**

6. **AI-41646** Request from the City of Lavon Economic Development Corporation for an easement to construct a city monument at the northeast corner of State Highway 205 and County Road 483, Public Works.

**COURT ORDER NO. 2016-379-06-06**

7. **AI-41589** Acceptance of the Dining Alliance rebate check in the amount of \$557.02 to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

**COURT ORDER NO. 2016-380-06-06**

8. **AI-41669** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2016-381-06-06**

9. **AI-41670** Personnel Changes, Human Resources.

**COURT ORDER NO. 2016-382-06-06**

### **GENERAL DISCUSSION**

5. **AI-41610** Allowance of an Open Bar during the Farm Aid Event scheduled for October 14, 2016 at Myers Park & Event Center, Special Projects.

Robert Lyford, Market Chef at Patina Green Home and Market in downtown McKinney and member of the Advisory Board for Farm Aid, addressed the Court. Mr. Lyford gave a brief description of Farm Aid's role in helping farms after a disaster. This year \$10,000 of the proceeds from the event will be put into a grant fund to go back into the community hosting the event.

The event scheduled at Myers Park is part of a small event series hosted by Farm Aid. Our current policy states that alcohol consumption is limited to beer, wine and margaritas via a machine only. One of the major sponsors of the event is Prairie Organic Spirits which is a farm-owned spirit company that gives proceeds back to small family farms. If they cannot serve spirits at the event, Farm Aid will move the event to Dallas instead of Collin County. There will be two price points for admittance to the event - \$250 to \$350 for VIP tickets and \$75 for general admission. Admittance will be limited to 300 people.

There were brief discussions regarding insurance coverage and the fact that this is a non-profit event. Farm Aid will provide additional security and every bartender will be TABC certified. With no further discussion, a motion was made to approve the item. (Time: 6:44 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-383-06-06**

**6. AI-41607** Advertise for Cellular Antenna System for Myers Park Show Barn (RFP No. 2016-207), Commissioner, Precinct 4.

Clarence Daugherty, Engineer, explained the cellular service at the Myers Park Show Barn is spotty for everyone including the staff. There are times when Judy Florence, Myers Park Manager, cannot contact her employees. Commissioner Webb said this is a benefit to the employees, a security issue and has already gone through the budgetary process. With no further discussion, a motion was made to approve the item. (Time: 6:48 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Duncan Webb

Vote: 4 – 1 Passed

Nay: Commissioner Chris Hill

**COURT ORDER NO. 2016-384-06-06**

**7. AI-41585** Bond Presentation, approval to authorize the sale of \$30,782,000 in Road Bonds and \$2,300,000 in Parks & Open Space bonds for a Total Bond Sale of \$33,082,000 and further authorize advanced refunding on eligible portions of the 2008 Limited and Unlimited Tax Issues, Budget.

Monika Arris, Budget, presented a PowerPoint presentation on the Collin County Bond Update. Outstanding bond issues prior to 2003 include \$1.15 million budgeted and allocated to an outdoor camp and \$395,000 remaining in road contingency. Tax Notes outstanding projects total \$7.4 million which is budgeted and allocated to various projects. Outstanding projects for the 2003 Bond Authorization include \$5.7 million budgeted for road projects, \$107,088 budgeted for facilities projects and \$32,109 remaining in Open Space contingency. Of the 2007 Bond Authorization, \$29 million has been awarded to cities within Collin County. There is \$1.6 million remaining in contingency for road projects and \$2.26 million for Parks & Open Space projects. Funds remaining in completed projects will be returned to contingency unless requested for another project.

2016 Requests for Funding include \$30,782,000 for Transportation funding divided among seven cities for planned projects and \$2.3 million for Parks & Open Space funding. The certified estimate provided April 30, 2016 shows a net taxable increase of 10.2% from last year's certified value. The adjusted taxable value is estimated to increase 9.3% from last year's certified value. Also requested is approval to authorize advanced refunding on eligible portions of the 2008 Limited & Unlimited Tax Issues and a Parameter Bond Sale.

Ms. Arris then presented multiple tax rate analysis scenarios. Judge Self would like to see the \$1.6 million that is not currently allocated to a project go toward the Myers Park vision. There was a lengthy conversation regarding cash funding projects instead of selling bonds. David Medanich, First Southwest Company Municipal Financing, said our tax rate would drop if we don't sell the bonds and that would affect what can be done in the future regarding selling additional bonds. Commissioner Webb is concerned that cash funding will impact the County's ability to fund the short fall in transportation needs. With no further discussion, a motion was made to approve the three actions. (Time: 7:11 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-385-06-06**

**8. AI-38983** North Central Texas Council of Governments (NCTCOG) Executive Board monthly update, County Judge.

Judge Self said a resolution supporting a 2015 International Green Construction Code Position Paper and Guidelines was held and will be brought back. The COG (Council of Governments) had issues with this paper and need to look at things at the city level.

The last item of interest was the Transportation Initiatives and RTR (Regional Toll Revenues). Judge Self continues to question why RTR dollars are being spent in Tarrant and Dallas Counties and so little on RTR projects. (Time: 7:13 p.m.)

**NO ACTION TAKEN**

**9.** Possible future agenda items by Commissioners Court without discussion.

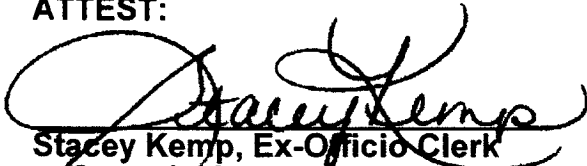
**EXECUTIVE SESSION**

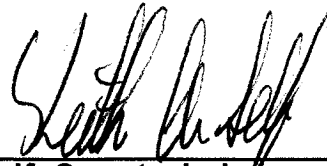
The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 7:14 p.m.





ATTEST:

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S

  
\_\_\_\_\_  
Keith Self, County Judge

  
\_\_\_\_\_  
Susan Fletcher, Commissioner, Pct. 1

  
\_\_\_\_\_  
Cheryl Williams, Commissioner, Pct. 2

Not Present  
\_\_\_\_\_  
Chris Hill, Commissioner, Pct. 3

  
\_\_\_\_\_  
Duncan Webb, Commissioner, Pct. 4