

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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June 29, 2016

Keith Self  
Collin County Judge  
2300 Community Ave., Ste. 4192  
McKinney, TX 75071-8517

Dear Judge Self:

This letter is to advise you that your application to participate in the Emergency Management Performance Grant (EMPG) program during Fiscal Year 2016 (FY 16) has been approved.

The enclosed "Notice of Sub-recipient Grant Award" specifies the federal EMPG program funding that will be provided to your jurisdiction during FY 16. This document must be signed by the "Authorized Official" indicated on the "Designation of EMPG Grant Officials" form (TDEM-17B) submitted in your original application. The signed "Notice of Sub-recipient Grant Award" must be returned to the Texas Division of Emergency Management (TDEM) within 45 days of the date of this letter. Failure to return documentation to TDEM within 45 days may result in redistribution of award funds to another jurisdiction.

Participation in the EMPG program requires adherence to all tasks outlined in the **2016 Local Emergency Management Performance Grant (EMPG) Guide** located online at: <http://www.txdps.state.tx.us/dem/CouncilsCommittees/EMPG/empgCurrentGuide.pdf>. The 2016 Terms and Conditions are also enclosed for your review.

Of these tasks, there are three reports (financial, metrics, and progress reports) that must be submitted throughout the grant year. Due dates are outlined in the "EMPG Application Timeline" enclosure.

If your jurisdiction does not wish to participate in the FY 16 EMPG program, please submit a letter from your authorized official requesting termination of participation.

If you have any questions, please contact the EMPG Program Supervisor (Lisa Resendez at [Lisa.Resendez@dps.texas.gov](mailto:Lisa.Resendez@dps.texas.gov) or 512-424-7511/512-574-1473) or your District Coordinator.

Respectfully,

A handwritten signature in blue ink, appearing to read "W. Nim Kidd".

W. Nim Kidd, CEM<sup>®</sup>, TEM<sup>®</sup>

Chief  
Texas Division of Emergency Management  
Assistant Director  
Texas Homeland Security  
Texas Department of Public Safety