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Date: July 7, 2016

To:

Cynthia Jacobson, HR Director

From: Ashley C. Olson, HR Generalist

RE:

Civil Service Commissioner Appointment

The term for the Commissioners' Court's Civil Service Commissioner, Frank McElligott, will end on August 11, 2016. He will need to be reappointed or a new appointment must be made prior to the next scheduled Civil Service Meeting on Wednesday, November 2, 2016.