Acknowledgement of Payment Received
Security Guard Services
For the period of:

I hereby acknowledge receipt of cash in payment for the hours worked on the date listed below:

Date of Service	Amount Paid	Printed Name	Signature Name	Supervisor Signature
07/05/16		Officer A		
07/12/16	75.00	Officer A		
			4020Z	

Total to be replenished: 150.00

Reminder: Anytime a new security guard works, a W-9 must be completed by the guard and sent to the Auditor's office-Accounts Payable with the request for replenished petty cash.