



COLLIN COUNTY

Auditor's Office
2300 Bloomdale Rd.
Suite 3100
McKinney, Texas 75071
www.collincountytx.gov

To: Collin County Commissioners Court

From: Jeff May, County Auditor

Date: July 14, 2016

Re: Petty cash fund to pay for security for the Tax Assessor/Collector

Request approval for a petty cash fund as required by Section 130.909 of the Local Government Code. This petty cash fund is to be kept by the Tax Assessor/Collector to pay off-duty law enforcement officers to provide security service. The attached procedures including the petty cash fund will resolve the findings in the attached audit performed by the County Auditor.