

COLLIN COUNTY-CONSTABLES





CONSTABLE GOALS

- Functional Analyst (FA) accessible equally across all Constable precincts
- Improve communication across all Constable precincts
- Manage and prioritize projects, tasks, and day-to-day support of Odyssey across all precincts
- Set standard processes



CONSTABLE GOALS

Monthly Constable Meetings

Set direction

Outline initiatives

Set Priorities

8 monthly meetings

Quarterly Constable Admin Meetings

Share information on specific office functions related to Odyssey

Changes impacting day-to-day Odyssey usage

Setting standard processes

Open forum

2 meetings



CONSTABLE GOALS

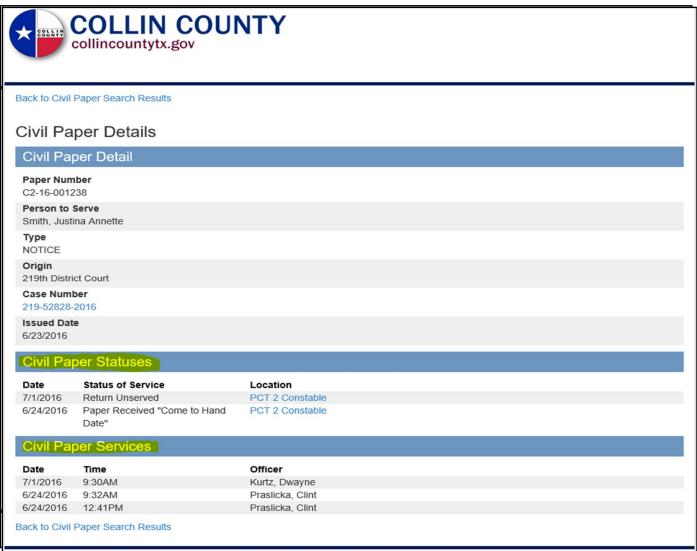
Twice Yearly Onsite Constable Precinct Meetings

Included the entire Constable staff.

Allowed office clerks to participate.

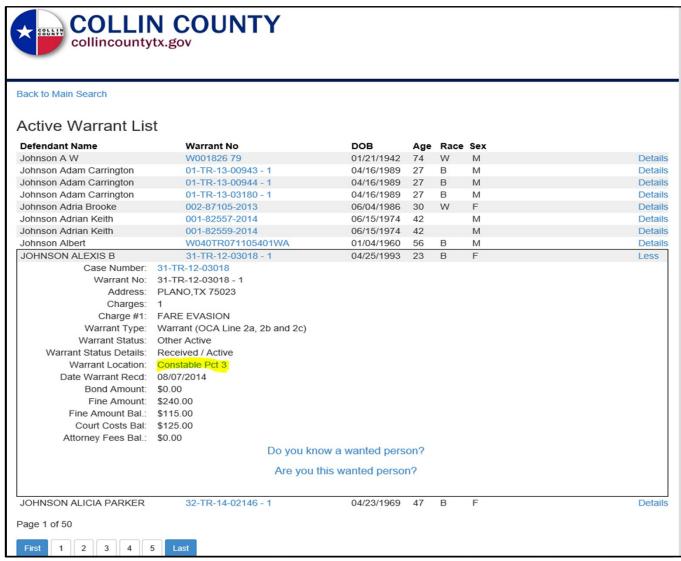
2 meetings at each of the 4 Constable Offices (8 meetings total)





Civil paper was received & the status of attempts in real time





Public search for warrants by Name, Case Number, Traffic Citation, or Attorney.



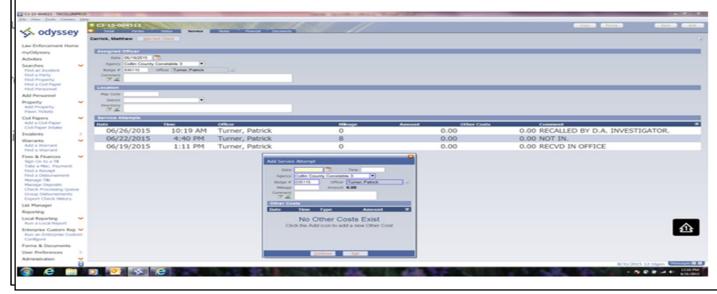
HOW TO- Criminal Milage Entry in ODYSSEY:

Please ensure that on papers that require milage such as a Criminal Subpoena etc, please have each deputy place the milage on <u>each</u> service attempt that is being entered into ODY.

This process will help ensure that the milage is calculated correcty for a GRAND TOTAL of milage for collection of fees by either the County Court or District Court. Your return must match the amounts that are entered into ODY and then totaled.

Please see the below screenshot:

- Go into case, then Service Tab, Click (+) to Add service (far right side on the screen), enter data and attempt information (always including the milage for that service attempt) This entry could be zero if it is a phone call, recall, etc.
- Please calculate the total milage driven for all service attempts to enter into the Officer's Return
- Follow procedure within your office to send back to the courts.



Established online repository for all Constable to share information.



Unserved Pending Civil Paper Report

Listing of all pending paper by date range assigned to deputies

Odyssey Clean up

Forms, Prompts, new paper types,
Data & Security

Wearable Cameras - Project still ongoing

Replace broken cameras Update servers & software

<u>Laserfiche</u>

All Constables – non-Odyssey work

<u>Budget</u>

Standard reporting

GIS

Mapping layer added – All Constables



FY17 CONSTABLE RECOMMENDATIONS

Monthly Meetings

- Only have monthly Admin Clerical Meetings. Elected Officials as needed
- Recommend establishing an Administrative Constables who set's regular Elected Constable meetings
- Establish project teams for future Constable projects

<u>Projects</u>

- In-car cameras
- Adding new Odyssey functionality Soft Code
- Setting up an after hours notifications via email & phone for issued papers by courts to Constables
- Reserve Officer Mobile Data Computers (MDC's) for Odyssey
- ICS Incident Management software for 911 dispatch on Constables MDC's
- Set standards for Odyssey Financial Manager (OFM) for all Constables.



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