



COLLIN COUNTY - CONSTABLES



GOVERNMENT 2016



CONSTABLE GOALS

- Functional Analyst (FA) accessible equally across all Constable precincts
- Improve communication across all Constable precincts
- Manage and prioritize projects, tasks, and day-to-day support of Odyssey across all precincts
- Set standard processes



CONSTABLE GOALS

Monthly Constable Meetings

Set direction

Outline initiatives

Set Priorities

8 monthly meetings

Quarterly Constable Admin Meetings

Share information on specific office functions related to Odyssey

Changes impacting day-to-day Odyssey usage

Setting standard processes

Open forum

2 meetings



CONSTABLE GOALS

Twice Yearly Onsite Constable Precinct Meetings

Included the entire Constable staff.

Allowed office clerks to participate.

2 meetings at each of the 4 Constable Offices (8 meetings total)



FY16 ACCOMPLISHMENTS



COLLIN COUNTY
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Civil Paper Details

Civil Paper Detail

Paper Number

C2-16-001238

Person to Serve

Smith, Justina Annette

Type

NOTICE

Origin

219th District Court

Case Number

[219-52828-2016](#)

Issued Date

6/23/2016

Civil Paper Statuses

Date	Status of Service	Location
7/1/2016	Return Unserved	PCT 2 Constable
6/24/2016	Paper Received "Come to Hand Date"	PCT 2 Constable

Civil Paper Services

Date	Time	Officer
7/1/2016	9:30AM	Kurtz, Dwayne
6/24/2016	9:32AM	Praslicka, Clint
6/24/2016	12:41PM	Praslicka, Clint

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Civil paper was received & the status of attempts in real time



FY16 ACCOMPLISHMENTS



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Active Warrant List

Defendant Name	Warrant No	DOB	Age	Race	Sex	
Johnson A W	W001826 79	01/21/1942	74	W	M	Details
Johnson Adam Carrington	01-TR-13-00943 - 1	04/16/1989	27	B	M	Details
Johnson Adam Carrington	01-TR-13-00944 - 1	04/16/1989	27	B	M	Details
Johnson Adam Carrington	01-TR-13-03180 - 1	04/16/1989	27	B	M	Details
Johnson Adria Brooke	002-87105-2013	06/04/1986	30	W	F	Details
Johnson Adrian Keith	001-82557-2014	06/15/1974	42		M	Details
Johnson Adrian Keith	001-82559-2014	06/15/1974	42		M	Details
Johnson Albert	W040TR071105401WA	01/04/1960	56	B	M	Details
JOHNSON ALEXIS B	31-TR-12-03018 - 1	04/25/1993	23	B	F	Less

Case Number: [31-TR-12-03018](#)
Warrant No: [31-TR-12-03018 - 1](#)
Address: PLANO, TX 75023
Charges: 1
Charge #1: FARE EVASION
Warrant Type: Warrant (OCA Line 2a, 2b and 2c)
Warrant Status: Other Active
Warrant Status Details: Received / Active
Warrant Location: **Constable Pct 3**
Date Warrant Recd: 08/07/2014
Bond Amount: \$0.00
Fine Amount: \$240.00
Fine Amount Bal.: \$115.00
Court Costs Bal.: \$125.00
Attorney Fees Bal.: \$0.00

[Do you know a wanted person?](#)

[Are you this wanted person?](#)

JOHNSON ALICIA PARKER	32-TR-14-02146 - 1	04/23/1969	47	B	F	Details
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Public search for warrants by Name, Case Number, Traffic Citation, or Attorney.



FY16 ACCOMPLISHMENTS

HOW TO- Criminal Milage Entry in ODYSSEY :

Please ensure that on papers that require milage such as a Criminal Subpoena etc, please have each deputy place the milage on each service attempt that is being entered into ODY.

This process will help ensure that the milage is calculated correctly for a GRAND TOTAL of milage for collection of fees by either the County Court or District Court. Your return must match the amounts that are entered into ODY and then totaled.

Please see the below screenshot:

- Go into case, then Service Tab, Click (+) to Add service (far right side on the screen), enter data and attempt information (**always including the milage for that service attempt**) This entry could be zero if it is a phone call, recall, etc.
- Please calculate the total milage driven for all service attempts to enter into the *Officer's Return*
- Follow procedure within your office to send back to the courts.

The screenshot displays the ODYSSEY software interface for a case. The main window shows the 'Service Attempts' table with the following data:

Date	Time	Officer	Milage	Amount	Other Costs	Comment
06/26/2015	10:19 AM	Turner, Patrick	0	0.00	0.00	RECALLED BY D.A. INVESTIGATOR.
06/22/2015	4:40 PM	Turner, Patrick	8	0.00	0.00	NOT IN.
06/19/2015	1:11 PM	Turner, Patrick	0	0.00	0.00	RECVD IN OFFICE

An 'Add Service Attempt' dialog box is open, showing the following fields:

- Date: 06/19/2015
- Agency: Collin County Constable 3
- Mileage: 0
- Amount: 0.00

The dialog box also displays a message: "No Other Costs Exist. Click the Add icon to add a new Other Cost."

Established online repository for all Constable to share information.



FY16 ACCOMPLISHMENTS

Unserved Pending Civil Paper Report

Listing of all pending paper by date range assigned to deputies

Odyssey Clean up

Forms, Prompts, new paper types,
Data & Security

Wearable Cameras – Project still ongoing

Replace broken cameras
Update servers & software

Laserfiche

All Constables – non-Odyssey work

Budget

Standard reporting

GIS

Mapping layer added – All Constables



FY17 CONSTABLE RECOMMENDATIONS

Monthly Meetings

- Only have monthly Admin Clerical Meetings. Elected Officials as needed
- Recommend establishing an Administrative Constables - who set's regular Elected Constable meetings
- Establish project teams for future Constable projects

Projects

- In-car cameras
- Adding new Odyssey functionality - Soft Code
- Setting up an after hours notifications via email & phone for issued papers by courts to Constables
- Reserve Officer Mobile Data Computers (MDC's) for Odyssey
- ICS Incident Management software for 911 dispatch on Constables MDC's
- Set standards for Odyssey Financial Manager (OFM) for all Constables.



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