



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

July 18, 2016

Tipton F. Rowland, CEO  
TFR Enterprises, Inc.  
601 Leander Drive  
Leander, TX 78641

<b>Re:</b>	Contract Name:	<b>Services: Onsite Grinding, Mulching and Removal of Debris, IFB 2016-100</b>
	Contract Start Date:	<b>March 2016</b>
	Agreement Renewal Period	<b>October 1, 2016 through September 30, 2017</b>

Dear Mr. Rowland:

The aforementioned contract between Collin County and your company will expire on September 30, 2016. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by September 30, 2016. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [cmagers@co.collin.tx.us](mailto:cmagers@co.collin.tx.us).

Sincerely,

Carol Magers  
Collin County Purchasing  
2300 Bloomdale Rd., Ste. 3160  
McKinney, TX 75071

Please check one:

- Yes  I agree to extend the contract with Collin County at the prices established in the original solicitation.
- No  I cannot extend the contract.

Signature: \_\_\_\_\_ *TFR*

Print Name & Title: Tipton F. Rowland, CEO

Date: 7-19-16

If your address has changed from above, please state new address below:

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_