



COLLIN COUNTY

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TO: Judge Keith Self
Commissioner Susan Fletcher
Commissioner Cheryl Williams
Commissioner Chris Hill
Commissioner Duncan Webb

FROM: Stacey Kemp, Collin County Clerk

DATE: July 26, 2016

SUBJECT: Request for Public Hearing Regarding the County Clerk's Fiscal Year 2017
Preservation, Restoration and Records Archive Five Year Plan.

The Collin County Clerk requests a public hearing to be held on August 22, 2016 to consider the Fiscal Year 2017 Preservation, Restoration and Records Archive Five Year Plan.

In accordance with Texas Local Government Code, Section 118.025, a public hearing shall be held to consider the written plan for the County Clerk's annual Preservation, Restoration and Records Archive. The plan designates the public documents that are part of the records archive and is subject to approval by the Commissioners' Court.

L.G.C. 118.025(e) The funds generated from the collection of a fee under this section may be expended only for the preservation and restoration of the county clerk's records archive. The county clerk shall designate the public documents that are part of the records archive for purposes of this section. The designation of public documents by the county clerk under this subsection is subject to approval by the commissioners' court in a public meeting during the budget process.