

STATE OF TEXAS

COMMISSIONERS' COURT
MEETING MINUTES
AUGUST 22, 2016

COUNTY OF COLLIN

On Monday, August 22, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Present: Judge Keith Self
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
Commissioner Williams led the Pledge of Allegiance.
Commissioner Hill led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. The meeting was recessed at 3:34 p.m. and reconvened and adjourned at 3:35 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 3:35 p.m. and adjourned the meeting at 3:35 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-42028 Budget amendment in the amount of \$6,000 to host and attend the Search Warrant Training Course for law enforcement and prosecutors, District Attorney.

2. AI-42044 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-41974 Budget amendment in the amount of \$49,251 to establish the budget for the 2016 Materials Management Grant, Auditor.

2. Public Comments.

Judge Self stated public comments would be heard at this time on general discussion item AI-42011, application for a slaughter facility. Following general discussion, the Court will recess into Executive Session to discuss the matter with their attorney.

Gwen Reynolds, Farmersville, came forward to state her opposition to the slaughter house. Ms. Reynolds stated the property is overgrown and the slaughter house is less than 100 feet away from homes. DFW Sanitation used to pick up waste at the slaughter facility, including blood and animal parts which would spill out of the truck. DFW cancelled all service due to improper disposal.

Tomie Herod and her husband live on Nathan Lane in Farmersville. Mrs. Herod stated all the properties on Nathan Lane have frontages that face the slaughter facility. At times there are 200 - 300 animals housed awaiting slaughter. For five years Mrs. Herod has witnessed excessive crying from the animals, urine smells and odors, and an influx of insects, flies and buzzards flying overhead. Animal parts have been deposited on their properties and roads from coyotes and stray dogs. During Ramadan vehicles block the entrances to the homes on Nathan Lane. Mrs. Herod is embarrassed to invite friends over and her family has had to alter their way of life.

Randal Shinn is a realtor in Farmersville. Mr. Shinn expressed concern over the diminished property values for the homeowners adjacent to the slaughter facility.

Michael Wilkinson stated he purchased his property on Nathan Lane in Farmersville in 2013. Animals housed at the slaughter facility get loose and destroy his property. The animals bring predators to his property; he's lost two cattle and 250 chickens. The goats eat his garden. Mr. Wilkinson wants to be able to pass his farm down to his children without a diminished value.

Ruth Houze stated she is well versed in FISMA (Federal Information Security Modernization Act), Halal, Kosher and other certifications. Ms. Houze's concern is about public health issues such as E. coli, blood borne illnesses and other contaminants, due to the facility being in such close proximity to residences and children.

Shaikh A. Hussain is the owner of the North Texas Halal Farm located at 18366 CR 656 in Farmersville. Mr. Hussain works for Cisco Systems, but he and his partners purchased this property in order to better serve their community. Mr. Hussain has met some of his neighbors but only heard one complaint about a sheep and that issue was taken care of. Waste is taken care of the same day. It's placed in a garbage bag and kept in a cooler. At the end of the day, waste is disposed of in the proper place. This business was operating when Mr. Hussain purchased it. All homeowners in the area have animals which make sounds. Mr. Hussain has a schedule in place. A process that used to take a half day now takes approximately 25 - 45 minutes.

Commissioner Williams asked who does the slaughtering. Mr. Hussain stated 80% of slaughtering is custom, not inspected. Inspected slaughtering has more requirements. You must be Muslim to do slaughtering. Employees can do the slaughtering, or customers can slaughter their own animals. Only employees do the clean up after slaughtering.

Judge Self stated the Court would continue with the consent agenda. Following general discussion, this matter would be discussed in Executive Session. (Time: 1:51 p.m.)

3. Presentation/Recognition:

a. Service Pins, Human Resources.

Misty Brown, Development Services, came forward to present ten-year service pins to Danny Davis, Lisa Drummonds and Andrew Tracy. These employees have been with the animal shelter since its inception ten years ago. In that time the animal shelter has taken in 62,000 animals. Ms. Brown thanked them for their dedication to the citizens and animals of Collin County.

Commissioner Williams stated these employees do an exceptional job and she deeply appreciates what they do. (Time: 1:33 p.m.)

4. Consent agenda to approve: Judge Self stated item 4e3 would be moved to a subsequent court and item 4h2 would be deleted. He then asked for comments on the consent agenda. Commissioner Webb pulled item 4g1. Hearing no others, a motion was made to approve the remainder of the consent agenda. (Time: 1:52 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Cheryl Williams
Vote 5 – 0 Passed

a. AI-41995 Disbursements for the period ending August 16, 2016, Auditor.
COURT ORDER NO. 2016-608-08-22

b. AI-41965 Tax refunds totaling \$624,633.28, Tax Assessor/Collector.
COURT ORDER NO. 2016-609-08-22

c. Advertisement(s):

1. AI-42010 Construction, Myers Park Maintenance/Storage Building (IFB No. 2016-317), Construction & Projects.
COURT ORDER NO. 2016-610-08-22

d. Award(s):

1. **AI-41999** Digital Imaging Services (RFP No. 2016-158), Information Technology.
COURT ORDER NO. 2016-611-08-22

e. Agreement(s):

1. **AI-41963** Annual contract with the Collin County Community Supervision and Corrections Department (CSCD) to establish a system for CSCD employee benefits, Adult Probation.

COURT ORDER NO. 2016-612-08-22

2. **AI-42006** Agreement to Contribute Right of Way Funds (Fixed Price) with the Texas Department of Transportation (TxDOT) for improvements to FM 981 at Bear Creek and Bear Creek Relief and budget amendment in the amount of \$38,752 for same, Engineering.

COURT ORDER NO. 2016-613-08-22

3. **AI-42003** Interlocal Agreement with the City of Parker for the relocation of water utilities along FM 2514 (Parker Road) from FM 2551 to FM 1378 (Bond Project No. 07-00-64) and budget amendment in the amount of \$1,710,000 for same. County participation NTE \$1,710,000, Engineering.

HELD

f. Change Order(s):

1. **AI-41998** No. 1 to Testing: Postmortem Toxicology (IFB No. 2015-286) with National Medical Services, Inc. (NMS Labs) to include a price redetermination for an overall increase of up to 3%, extend the contract for one (1) year through and including September 30, 2017 and further authorize the Purchasing Agent to finalize and execute same, Medical Examiner.

COURT ORDER NO. 2016-614-08-22

g. Contract Renewal(s):

1. **AI-41935** Voter Registration and Early Voting Software (RFP No. 02376-09) with Votec Corporation to extend the contract for one (1) year through and including September 30, 2017, Information Technology.

Commissioner Webb wanted to talk about the purchase of a new voting system. An RFP (Request for Price) has not been put out for 22 years. The Commissioner thought this would be an appropriate time to put out an RFP for a new voting system. A motion was made to approve the item. (Time: 1:53 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote 5 – 0 Passed

COURT ORDER NO. 2016-615-08-22

2. **AI-42016** Detergents and Dispenser for Laundry and Kitchen (IFB No. 2014-139) with Ecolab Inc. to extend the contract for one (1) year through and including September 30, 2017, Sheriff.

COURT ORDER NO. 2016-616-08-22

3. **AI-42012** Uniforms: Law Enforcement & Related Items, Work Uniforms and Miscellaneous (IFB No. 03193-12) with Galls, LLC to extend the contract for one (1) year through and including September 30, 2017, Sheriff.

COURT ORDER NO. 2016-617-08-22

4. **AI-42017** Vehicle Lease/Rental for Various Collin County Departments (IFB No. 2015-157) with EAN Holdings, LLC DBA Enterprise Rent-A-Car Company of Texas to extend the contract for one (1) year through and including September 30, 2017, Sheriff.

COURT ORDER NO. 2016-618-08-22

h. Budget adjustment(s)/amendment(s):

1. **AI-42027** \$635 to transfer funds to Education and Conference, 416th District Court.

COURT ORDER NO. 2016-619-08-22

2. **AI-42029** \$34,000 to cover the additional funding needed for Education and Conference, District Attorney.

PULLED

i. Receive and File, Auditor:

1. Final Audit Result(s):

a. **AI-41860** Constable, Precinct 1 (1st & 2nd Quarter FY2015).

COURT ORDER NO. 2016-620-08-22

j. Miscellaneous

1. **AI-42025** Acceptance of the FY2017 TIDC Continued Discretionary Grant through the Texas Indigent Defense Commission for the Collin County Mental Health Managed Counsel Program, 199th District Court.

COURT ORDER NO. 2016-621-08-22

2. **AI-42019** Acknowledgement of the Tarrant County Cultural Education Facilities Finance Corporation Texas Health Resources System Revenue Bonds, Series 2016, Administrative Services.

COURT ORDER NO. 2016-622-08-22

3. **AI-42009** Establish a cash drawer in the amount of \$100 for the County Clerk's Probate Department, Auditor.

COURT ORDER NO. 2016-623-08-22

4. **AI-42007** Reject the bid received for Construction, Myers Park Maintenance/Storage Building (IFB No. 2016-248), Construction & Projects.

COURT ORDER NO. 2016-624-08-22

5. **AI-42004** Order of Election for the November 8, 2016 General Election, Elections.

COURT ORDER NO. 2016-625-08-22

6. **AI-42005** Final Plat for Summerlin Phase 2, Engineering.

COURT ORDER NO. 2016-626-08-22

7. **AI-42024** Re-designation of Private Road 5635 to Jamestown Lane (with associated address updates), GIS/Rural Addressing.

COURT ORDER NO. 2016-627-08-22

8. **AI-42045** Personnel Appointments, Human Resources.

COURT ORDER NO. 2016-628-08-22

9. **AI-42046** Personnel Changes, Human Resources.

COURT ORDER NO. 2016-629-08-22

GENERAL DISCUSSION

5. **AI-41945 Public Hearing** – FY 2017 Preservation, Restoration and Records Archive Five Year Plan, County Clerk.

Stacey Kemp, County Clerk, came before the Court to request a public hearing for the document preservation project for the County Clerk's office. Ms. Kemp stated records will be cleaned and deacidified so they can be preserved, digitized and downloaded into our current system.

Judge Self opened the public hearing at 2:07 p.m. and asked for comments. Hearing none, the Judge closed the public hearing at 2:07 p.m.

Judge Self asked for comments from the Commissioners' Court. Commissioner Hill stated Ms. Kemp assisted him earlier that morning in searching the website for records from the 1970s and he wanted to commend her for that.

Judge Self stated the County Clerk does a great job. He mentioned the Commissioners' Court records located in the display cabinet outside of the courtroom. With no further discussion, a motion was made to approve the item.

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-630-08-22

6. AI-41944 Public Hearing – Placement of regulatory signs on various County Roads, Public Works.

Jon Kleinheksel, Public Works, came forward to request a public hearing for the placement of regulatory signs on County roads. Judge Self opened the public hearing at 2:08 p.m. and asked for comments. Hearing none, the Judge closed the public hearing at 2:08 p.m. A motion was made to approve the item. (Time: 2:09 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Chris Hill
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-631-08-22

7. AI-42011 Application for a Slaughter Facility submitted by North Texas Halal Farm to be located at 18366 County Road 656, Farmersville, Texas, Development Services.

Following Executive Session, Judge Self returned to this item at 3:03 p.m.

Commissioner Hill stated we are here to discuss and consider the permit for a slaughter facility at this location. There was a slaughter operation on this site prior to the statute that allows Commissioners' Courts of certain counties to review and approve or deny permits of this type. But that operation has since closed down and we have a new operation to consider. The new operator or owner has no grandfathered rights. Rights are given to each slaughter house operator which is why the new owner is before the Court today. The law allows for Texas counties and Commissioners' Courts to prohibit the operation of a slaughter house if there are residences or schools within 1,000 feet of the location. Based on the documents presented today, there are at least a dozen homes within 1,000 feet of that location. Texas law also allows the Commissioners' Court to prohibit the operation of a slaughter facility if it is found that the operation is incompatible with the existing land use of the area or would impose an undue hardship on those living in that area. The Court has heard testimony today about how the operation is detrimental to the quality of life and has been incompatible to the land use in that area and has imposed an undue hardship on the residents who live within 1,000 feet.

Commissioner Hill made a motion to deny this request based on those comments and findings. (Time: 3:05 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-632-08-22

8. AI-41971 Behavioral Health Transition update, Administrative Services.

J. Randy Routon, Ph.D., LifePath Systems, came before the Court with a quarterly update. The goal of LifePath Systems is to be comprehensive and efficient. In order to gain efficiencies, they must reduce crises resulting in higher levels of care. Going to jail or the hospital is the most expensive option. Early intervention is the best way to avoid that. Since the last update in March the following accomplishments have taken place: 1) a contract for laboratory services, pharmacy benefits manager and crisis hotline; 2) the McKinney Outpatient Clinic has opened; 3) RFAs (Request for Applications) have been released for provider network; 4) analyzed current services to assess needs; 5) ongoing meetings with NTBHA (North Texas Behavioral Health Authority); 6) negotiated substance abuse array with DSHS (Department of State Health Services); and 7) completion of YES (Youth Empowerment Services) Waiver Transition Plan.

Added services during transition include an after-hours crisis clinic, a crisis hotline, a mobile crisis team piloted with local police departments and expanded jail diversion. The biggest challenges they face are working with individual providers to obtain contracts; limitations on substance abuse funding; meeting with law enforcement (there will be a meeting with all local police chiefs on September 8); and the decision process at HHSC (Health and Human Services Commission) is rather slow.

Next steps include having a group of family providers and advocates look at who our network providers should be over the next few years; renovating our Crisis Evaluation Center in McKinney; continue work on crisis response agreements with hospitals and law enforcement; and hiring staff for training during the transition period.

Judge Self asked Dr. Routon about the challenges with the decision process at DSHS/HHSC. Dr. Routon replied getting into state hospitals is difficult. Private psychiatric beds were asked for in March; however, HHSC is going through a massive consolidation of their agencies. HHSC has allocated a number of beds to us. If we cannot get into a state hospital, the dollars cannot be spent elsewhere. Brief discussion followed. (Time: 2:05 p.m.)

NO ACTION TAKEN

9. AI-41964 IT FY2016 Technology presentation, Information Technology.

Caren Skipworth, CIO, came forward with a PowerPoint presentation. IT came across a product called Elastic which is a search tool similar to Google. The Google search tool was approved in the FY16 budget. Elastic is a highly scalable open-source full-text search and analytic tool. There is no cost -- it's freeware -- however, since the County has law enforcement, the license had to be purchased to allow that security piece to be used. The benefit of this product is that data doesn't have to be brought in from various sources. Data can be left where it is, then searched -- given security and permissions -- to bring that information back.

Originally \$400,000 was budgeted for Google applications. Google said that feature would no longer be offered on premise; it would be cloud based. Additionally it wouldn't be available for more than one year.

Ms. Skipworth stated \$25,000 was spent on Elastic which has unlimited content items. Google was limited to 15,000,000 content items. Elastic is a platinum tier model; Google was a mid-tier model.

One of the first items launched on Elastic were Foreclosure notices. Stacey Kemp, County Clerk, worked with IT on the first phase of this project. A second phase is in the works which will include interactive maps. Citizens can click on pins on the map to get more information about foreclosed properties.

Future Elastic projects were listed. Commissioner Hill stated currently there are several search portals on the County's website. He asked if a centralized search portal can be created with this software. He felt that would be a great asset to the citizens. Ms. Skipworth replied the Elastic product can do one high level search, but they would need to have a discussion with elected officials since they are the custodians of the records. (Time: 2:22 p.m.)

NO ACTION TAKEN

10. AI-41970 Exemption of The Perryman Group from the competitive bid process per VTCA LGC 262.024(a)(4) a personal or professional service, for a study on the potential economic effects of converting portions of US 380 to a Limited Access Roadway (LAR), Administrative Services.

Bill Bilyeu, County Administrator, came forward and stated in a previous Court meeting a few of the Commissioners asked about the impact to the community if US 380 was converted from an avenue with stop lights and retail development on each side to a highway, also known as a LAR (Limited Access Roadway). The Perryman Group was brought in to do an economic impact study and a test segment of US 380 west of US 75 to the county line was selected.

Dr. M. Ray Perryman, founder and President of The Perryman Group (TPG), stated he met with Mr. Bilyeu and Clarence Daugherty, Engineering, to determine the scope of work related to the potential effects of the highway construction project. Collin County's growth and transportation problems are legendary all over the country. TPG will prepare detailed economic forecasts assuming 1) the limited access highway project moves forward, and 2) assuming US 380 remains a six-lane thoroughfare.

Benjamin L. White, City Manager of Farmersville, and Derek Borg, City Manager of Princeton, came before the Court. Mr. White requested that the scope be opened up to include cities to the east as well as cities to the west of McKinney. Mr. Borg stated the City of Princeton is in agreement. He asked what sections to the west of US 75 are similar to the City of Princeton. Mr. Borg would like to have a discussion with the group doing the study.

Commissioner Webb said TxDOT (Texas Department of Transportation) is doing a corridor study. TPG's proposal is an economic analysis to compare the type of development that would take place along a six-lane thoroughfare versus a LARs structure. The hope is that this study would apply equally to all corridors. Discussion continued.

Judge Self said we have to take a segment, and hopefully this segment has enough variety to get a good study based on a variety of segments. Each segment then would be exportable to other areas.

Commissioner Hill supports the scope presented to the Court but feels it is important that we get to all our cities. The Commissioner is open to expanding the scope and taking it over to Highway 5.

Commissioner Webb also supports the impact study but doesn't want to spend any more than what has been allocated. He wants the consultant to look at segments east of US 75 to see if they can replace any segments in the study. Commissioner Webb also wants to know when the study will be completed.

Dr. Perryman said the corridor selected is diverse but no corridor is identical to another. He would be happy to meet with representatives from Princeton and Farmersville. Dr. Perryman anticipates the study will be complete by late fall.

Commissioners Williams and Fletcher are also comfortable with moving ahead with the impact study. A motion was made to approve the exemption. (Time: 2:43 p.m.)

Mr. Bilyeu stated following approval, a budget amendment request would be brought before a later court.

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-633-08-22

11. AI-42015 Going the Extra Mile (GEM) employee recognition policy, Administrative Services.

Judge Self stated we have a great deal of funds left in this account. Bill Bilyeu, County Administrator, said the GEM (Going the Extra Mile) award has not been awarded as much as it could be. Currently employees who receive the GEM award receive a \$50 net check. Judge Self thinks the amount awarded should be increased to make more of an incentive and also because the funds are accumulating.

Commissioner Webb is supportive of increasing the amount of the award. Lengthy discussion followed comparing small departments with only three employees to larger departments with up to 500 employees. The possibility of aggregating smaller departments together was considered as well as the formation of a committee to determine distribution. Also discussed was the dollar amount -- whether the award should be increased to \$250 net.

Monika Arris, Budget, came forward to say that currently there are 759 GEM awards available at \$50 per award. 200 GEM awards were available for 2016 and 559 were remainders from prior years.

Commissioner Hill said to keep the budget the same going forward, the number of awards per year at \$250 per award would be about 40. With the amount in the fund today, 75 awards at \$250 net (\$415 gross) could be awarded. Judge Self recommends making the new policy effective today through the next fiscal year. The County Administrator was asked to return with an aggregate policy.

A motion was made to increase the GEM award amount to a \$250 net payment. (Time: 3:30 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Chris Hill
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-634-08-22

12. Board/Committee Appointments, Commissioners Court:

a. AI-42035 Child Protective Services Board.

Commissioner Hill appointed Bruce Kendrick to the Child Protective Services Board.
(Time: 3:30 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Susan Fletcher
Vote: 5 – 0 Passed

COURT ORDER NO. 2016-635-08-22

b. AI-42047 Civil Service Commission.

Judge Self stated he and Commissioner Fletcher interviewed Ken Bangs for the Civil Service Commission. The Judge invited Mr. Bangs to come forward.

Mr. Bangs stated he lives in McKinney. Commissioner Fletcher contacted him and asked if he would submit himself for consideration for this position. He is a former police officer who walked the beat in downtown Dallas at 19 years old and spent ten years as a Dallas Police patrol officer. He was promoted to Detective in the Crimes Against Persons Section and he was a Watch Commander. Following the Dallas Police Department, Mr. Bangs went to work for the Plano Police Department and spent a year there before being recruited by the Plano ISD in 1978 as the first officer hired for the schools. He was Director of Police, Security, Student Safety and he was responsible for Internal Affairs. Mr. Bangs retired from that position after 25 years.

Additionally Mr. Bangs served two terms as Justice of the Peace for Precinct 3-1 in Plano.

Following retirement, Mr. Bangs and his wife moved to a farm and opened and operated a home for CPS children. They then moved to operating a home for young men between the ages of 18 and 22 who were caught in addictive behaviors.

In 2013 Mr. Bangs and his wife returned to McKinney.

Judge Self recommended Mr. Bangs for the Civil Service Commission. (Time: 3:34 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Susan Fletcher
Vote: 5 – 0 Passed

13. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

Judge Self recessed the meeting into Executive Session at 2:44 p.m. to discuss the application for slaughter facility on CR 656 under paragraph 551.071, Legal, with the county attorney.

Judge Self reconvened the meeting at 3:03 p.m. and returned to general discussion item number 7.

Judge Self recessed the meeting at 3:34 p.m. and called to order the meeting of the Collin County Health Care Foundation. Judge Self reconvened the meeting at 3:35 p.m.

There being no further business of the Court, Judge Self adjourned the meeting at 3:35 p.m.



Keith Self

Keith Self, County Judge

Susan Fletcher

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams

Cheryl Williams, Commissioner, Pct. 2

Chris Hill

Chris Hill, Commissioner, Pct. 3

Duncan Webb

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp
Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, TEXAS