



COLLIN COUNTY

Lynne Finley
District Clerk
2100 Bloomdale Rd
Suite 12132
McKinney, Texas 75071
972-548-4320 or
972-424-1460 Ext 4320 (Metro)

Date: August 25, 2016

Subject: Request for **Public Hearing** Regarding the District Clerk's FY'17 Preservation, Restoration and Records Archive Plan

To: Collin County Commissioners

From: Lynne Finley
District Clerk

The Collin County District Clerk respectfully requests that the Commissioners' Court conduct a **public hearing** on September 19, 2016, and consider approval of the District Clerk's FY'17 Preservation, Restoration and Records Archive Plan.

In accordance with the Texas Local Government Code, Section 51.305, a public hearing shall be held to consider the written plan for the Preservation, Restoration and Records Archive of documents held by the District Clerk. The plan designates the public documents that are part of the records archive and expenditures subject to approval by the Commissioners' Court.