



# COLLIN COUNTY

Special Projects  
4690 Community Avenue  
Suite 200  
McKinney, Texas 75071

972-548-3744  
[www.collincountytx.gov](http://www.collincountytx.gov)

---

September 19, 2016

To: Michalyn Rains, Purchasing Agent

From: Jeff B. Durham, Special Projects Manager

Re: Scope of Services Modification for the Park Boulevard Extension  
Halff Associates – Phase 2 – Contract Number 2013 - 276

As part of their Phase 2 scope and fee for the above referenced project, Halff Associates included preparation of a formal Environmental Assessment (EA) document typically required by the U.S. Army Corp of Engineers (USACE) for projects of this type.

Upon review of data provided to them by Halff, the USACE has determined that a formal EA document will not be required. By not having to prepare a formal EA the need and effort required to address other federal agency comments is also eliminated.

As such, we are requesting approval of the attached Scope of Work Modification to incorporate specific project tasks that can be accomplished with no fee increase.

Please let me know if you have any questions or require additional information.

xc: Clarence Daugherty  
Matt Dobecka