




COLLIN COUNTY

Terry G. Box, Sheriff

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, TX 75071

MEMORANDUM

DATE: September 30, 2016
TO: Commissioner's Court
FROM: Terry Box, Sheriff 
RE: Agenda Request – Temporary Sergeant Position

We ask the court's approval to create a temporary Sergeant position through August 2017. Sergeant Michael Lake has turned in orders for the U.S. navy Reserve resulting in leave of absence from 08/01/2016 through 07/09/2017. We are requesting that during his absence we temporarily fill this position to cover the shortfall.

TB:slh