

**COLLIN COUNTY
APPLICATION FOR MASS GATHERING PERMIT**

GATHERING NAME		LOCATION OF GATHERING (including description)	
Vintage Market Days		Myers Park & Event Center	
Promoter Name		Promoter Mailing Address	
Henry Shaw Jackie Shaw		PO Box 433 Sapulpa OK 74067	
Promoter Office Phone	Promoter Cell Phone	Promoter Email Address	
918-6880142	9186880142	Jackie@vintagemarketdays.com	
Myers Park & Event Center		7117 County Road 166, McKinney, TX 75071	
Collin County Government		972-548-4792 email: mpec@collincountytx.gov	
Date(s) of Mass Gathering		Starting time of Gathering	Ending time of Gathering
Nov. 18		10am - 5pm	5pm
Nov. 19		10am - 5pm	5pm
Nov. 20		10am - 5pm	5pm
Maximum Number of Persons Allowed to Attend		Date of Application	
9500		7-22-16	
Printed Name of Applicant	Title of Applicant	Signature of Applicant	
Jackie Shaw	Owner	Jackie Shaw	

Along with the above information you must attach to this application the following:

1. A financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds
2. A signed copy of the Facility Use Agreement between the promoter and Myers Park & Event Center
3. A plan on how the promoter intends to limit attendance to the number of persons listed above
4. The name and address of each performer who has agreed to appear at the event and the name and addresses of their agent
5. A description of each agreement between promoter and performer
6. A description of each step the promoter has taken to ensure that minimum standards of sanitation and health will be maintained during the event
7. A description and written plan for traffic control, to control ingress and egress, to ensure the physical safety of the persons attending the event
8. A description and written plan to provide adequate emergency medical care for those attending the event
9. A description and written plan on the supervision of minors who may attend the event
10. Return completed application to Myers Park & Event Center at 7117 County Road 166, McKinney, Texas 75071

6 cont'd) All food vendors are required to make application for food service permits and to be approved and permitted by the Collin County Development Services Department, as outlined in the Myers Park and Event Center Facility Agreement as well as in our Vendor Contract.

- 7) A description and written plan for traffic control, to control ingress and egress, to ensure the physical safety of the persons attending the event:

Traffic Control: We have attached the Parking Plan Map (Attachment "G").

We have both an Entrance (between Lot A & C) and Exit (posted between Lot A & B) sign posted. We will have paid Collin County staff to assist with traffic control as well as volunteers that have assisted us with the last six events. The parking staff will be clearly identifiable with their uniform appearance. Directional Parking Signs will also be posted directing customers should Parking Lot A, B & C become full. We have used the same volunteers, traffic control plan for the last three events and it worked extremely well.

On Site Security: Security will be provided by personnel contracted by Myers Park and Event Center and paid for by Vintage Market Days. Two security personnel will be on duty at all times during the event. It should be noted that this is a family-oriented event. No alcohol will be served.

Communications: The office of our event will be located in the Show Barn. Vintage Market Days volunteers will be designated in 3 areas of the Show Barn as well as moving volunteer personnel to identify problems. A communication system will be established to coordinate activities with parking, security, medical, emergency and volunteer personnel in order to protect the physical safety of persons attending the event. We will also have direct contact with Myers Park staff at all times. All volunteer personnel will be given guidelines regarding evacuation routes, fire extinguishers, the location of first aid station, the communication systems, and their responsibility of the safety of participants and guests.

The Show Barn office will be the location of reuniting lost children with their adult. Vintage Market Days Volunteers will monitor visitors to the event to ensure minors are accompanied by an adult.

- 8) A Description and written plan to provide adequate emergency medical care for those attending the event:

Medical Care: A clearly marked First Aid area will be located near the entrance of the Show Barn. We will have one trained medical personnel volunteer. One volunteer will be stationed in this area at all times. Vintage Market Days volunteers will monitor visitors and notify through appropriate channels any type of medical emergency. All volunteers will be aware of the location of the First Aid Center.

Communications with medical and fire responders will be coordinated through the Show Barn Office. Vintage Market Days volunteers will be situated throughout the Show Barn with communication devices available to communicate arising situations. Show Barn Office personnel will also have direct contact with Myers Park Staff. Baylor Medical Center is approximately 4 miles south.

- 9) A description and written plan on the supervision of minors who may attend the event:
All minors will be required to be accompanied by an adult. Signs stating that policy will be posted in the Show Barn. Vintage Market Days volunteers will monitor the attendees to ensure children are accompanied by an adult. The Show Barn Office will be the location of reunited lost children with their adult if necessary.