

InterOffice Memorandum

October 11, 2016

To: Jennifer Turner/Buyer II

From: Dan James/Facilities Director

RE: Contract Extension: Services, Maintenance, Plumbing Contractor,
Contract No. IFB 2016-112

Request approval to renew the Contract for Services, Maintenance, Plumbing Contractor, Contract No. IFB 2016-112 with Murley Plumbing for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award, effective October 1, 2016 through September 30, 2017.

If I can be of further assistance please do not hesitate to contact me at extension 5331.