



COLLIN COUNTY

Human Resources
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DATE: October 31, 2016

FROM: Julie Rutherford, HR Manager

TO: Cynthia Jacobson, Director of Human Resources

SUBJECT: Fire Marshal's department canine, add to liability insurance

The Fire Marshal has extended a job offer to a candidate who currently has a contract on a canine through Maine Specialty Dogs who has been trained to detect fire accelerant. The candidate has accepted this offer contingent on approval of Collin County approving the dog for use in his work in the capacity of Deputy Fire Marshal and completing the necessary paperwork to transfer the canine to the Collin County Fire Marshal's office.

In addition to the cost of adding the canine to the current liability policy (at a cost of \$481 per year), the department will incur costs associated with sending the dog and handler to training as well as making schedule adjustments to allow for one hour of daily training time, including off days, totaling 7 hours per week since the dog only eats when being trained.