

## Budget Amendment Request Form

For Budget Office Use Only	
_____ Court	_____ Non-Court
FY _____	Seq. No. _____
Approved by: _____ Date: _____	

Date of Request: November 6, 2017

**From: Construction & Projects, Bill Burke X5340**  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>Communication Center Relocation</u>	<u>P10002</u>	<u>\$8,680.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>RCC Radio Project</u>	<u>P10001</u>	<u>\$8,680.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total:	<b>\$8,680.00</b>
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**Purpose for Request (please detail out what specifically the increase is needed for):**

Request for a Budget Adjustment for a change order to LMC Construction P.O.218787 for the Sheriff's Dispatch Relocation Project.

PCO 1 – Change to move light switches to new furniture to maintain TDLR compliance. \$3,394.84.

PCO 2 – Add to move panel service connection from the dispatch closet to the parking garage electric room. During field verification prior to bid the wrong panel was identified by County staff. \$5,284.25

Total for this Change Order - \$ 8,679.09 or 1.6% of contract

Total Change Orders for the Project - \$8,679.09 or 1.6% of contract

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Elected Official / Department Head