

Budget Amendment Request Form

For Budget Office Use Only

Date of Request: November 16, 2017

From: Budget / Monika Arris / 4603
(Department Name / Contact Name / Phone)

☐ Court ☐ Non-Court

FY Seq. No.

Approved by: Date:

Budget Account to Receive Budget Amendment: New ☒ Existing

Project Code to Receive Amendment: New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>031-1001-411-87-01</u>	<u>Miscellaneous</u>		<u>\$62,127.00</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
TO Total:			<u>\$62,127.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>031-9001-880-30-01</u>	<u>Operating Transfer Out</u>		<u>\$62,127.00</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
FROM Total:			<u>\$62,127.00</u>

Purpose for Request:

Funding budgeted during the FY 2018 budget workshop accidentally placed in the incorrect account number. Budget amendment to place funds in correct account number in order to process check to the Children's Advocacy Center.


Elected Official / Department Head