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Date: November 16, 2017

To: Commissioners' Court

From: Cynthia Jacobson, Director of Human Resources

RE: Long Term Care, Request to Exempt from Bid Process

Human Resources is requesting consideration and approval by Commissioners' Court to exempt Long Term Care from the bid process and to authorize UNUM to continue providing coverage. No bids were received on the Long Term Care Request for Proposal (RFP).

The current carrier, UNUM, is not bidding new insurance but is continuing to provide coverage to existing clients.