



Our Mission...
*...to be responsible stewards of the public trust,
to strive for excellence in public service and to
enhance the quality of life for all.*

August 16, 2017

Monika Arris, Director
Collin County Budget and Finance
Collin County Administration Building
2300 Bloomdale Road, Suite 4100
McKinney, TX 75071

Dear Ms. Arris,

We appreciated the opportunity to speak with the County Judge and County Commissioners regarding funding for the libraries in Collin County for Fiscal Year FY 2017-2018. At the meeting on Tuesday, August 15, they requested additional information and clarification on library standards through the Texas State Library and Archives Commission. (TSLAC)

According to TSLAC, Maintenance of Effort (MOE) and meeting the minimum per capita in local expenditures are two of those criteria. "Local operating expenditures" refers to the amount of local funds used for the basic operation of the library: to maintain staff, acquire collection materials, and purchase supplies or pay fees for the day-to-day operations.

MOE is an average of the last three years' local operating expenditures., as reported in the Annual Report to TSLAC. This criterion is found in Rule §1.74, Local Operating Expenditures. The library must meet or exceed that average every year. This amount is also used to determine if a library has met the minimum local operating expenditures on a per capita basis. TSLAC divides it by the assigned population, and the result is compared to the minimum. To be accredited, libraries must meet the Maintenance of Effort (MOE). Libraries who are accredited can participate in the TexShare program, which includes databases valued at \$195,063 and the TexShare card program. Accredited libraries are eligible to participate in the Interlibrary Loan Program, e-rate and to apply for competitive grants that enhance library service.

The table below from the Texas State Library and Archives Commission details the requirements to maintain accreditation. The Actual Per Capita is the amount required to keep accreditation.



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Library City	2016 Assigned Population	2016 Local Operating Expenditures	2016 Actual Per Capita	2016 Minimum Per Capita
Farmersville	3,904	\$174,439	\$44.68	\$3.77
Melissa	8,423	\$165,832	\$19.69	\$4.05
Celina	8,718	\$153,751	\$17.64	\$4.05
Princeton	10,125	\$126,118	\$12.46	\$4.34
Prosper	21,102	\$197,299	\$9.35	\$4.34
Wylie	52,688	\$1,706,982	\$32.40	\$8.16

The Collin County Libraries respectfully request funding of **\$61,127.12** for Fiscal Year 2017–2018. The participating public libraries consist of the Celina Public Library, the Charles J. Rike Memorial Library in Farmersville, the Melissa Public Library, the Princeton Community Library, the Community Library of Prosper, and the Rita and Truett Smith Public Library in Wylie.

A spreadsheet detailing the proposed distribution is attached. If you have questions regarding this request, please contact me at 972-516-6251 or by e-mail.

Sincerely,

Rachel Orozco, Director
Smith Public Library, Wylie

FY 18				
Library	Population	Maintenance of Effort	Unincorporated	Request
Celina	8,718	\$17.64	665	\$11,730.60
Farmersville	3,904	\$44.68	156	\$6,970.08
Melissa	8,718	\$19.69	386	\$7,600.34
Princeton	10,125	\$12.46	1,200	\$14,952.00
Prosper	21,102	\$9.35	438	\$4,095.30
Wylie	52,688	\$32.40	487	\$15,778.80
				\$61,127.12

FY 18				
Library	Population	Minimum Standards	Unincorporated	
Celina	8,718	\$3.97	665	\$2,640.05
Farmersville	3,904	\$3.97	156	\$619.32
Melissa	8,423	\$3.97	386	\$1,532.42
Princeton	10,125	\$3.97	1,200	\$4,764.00
Prosper	21,102	\$4.25	438	\$1,861.50
Wylie	52,688	\$8.16	487	\$3,973.92
				\$15,391.21

Libraries Association Library Card History

Library Cards Issued	2013		2014		2015		2016		2017	
	Total	*Rural	Total	*Rural	Total	*Rural	Total	*Rural	Total	*Rural
Celina	2331	229	2707	243	3136	259	3478	585	3776	665
Farmersville	4441	1627	4689	1745	4955	1883	5215	1978	5480	2080
Melissa	9900	2500	8677	3695					965	386
Princeton	2,785		3,326		4,227	1,200	4,915	1,461	5,512	1,693
Prosper					2392	246	3099	353	3717	429
Wylie	13,456	4,323	13,674	4,900	12,262	487				

*includes library cards issued for residents in unincorporated, rural and outside the City areas

Wylie: Rural is unincorporated areas for FY 15. Prior to FY 15, we did not have GIS. FY 13-FY14 included cities as well.

Melissa: does not have data for FY 2016 and FY 2017 because of a change in the integrated library system.