

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
DECEMBER 4, 2017

COUNTY OF COLLIN

On Monday, December 4, 2017, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner John Thomas, Precinct 3

Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.

Commissioner Williams led the Pledge of Allegiance.

Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 6:00 p.m. and recessed into Executive Session at 6:30 p.m. The meeting was reconvened at 6:57 p.m. and recessed at 7:29 p.m. Judge Self reconvened the meeting and immediately recessed into Executive Session at 7:31 p.m. The meeting was reconvened at 7:44 p.m. and adjourned at 7:45 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 7:30 p.m. and adjourned the meeting at 7:30 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 7:30 p.m. and adjourned the meeting at 7:30 p.m.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. Notification of budget adjustment(s)/amendment(s), Auditor:

a. AI-44074 \$5,000 reducing the 2017 U.S. Marshals Service Grant for the Sheriff's Office overtime expenses.

b. AI-44075 \$222,527 to establish the budget for the 2017 Urban Area Security Initiative Grant Program.

3. **AI-44128** Budget adjustment(s)/amendment(s) totaling \$62,127 (over \$5,000 per c/o 2005-589-08-01), Budget.

4. **AI-44116** Voluntary Terminations, Human Resources.

5. **AI-44012** County overtime for the pay period ended November 19, 2017, Human Resources.

Commissioner Thomas pulled this item to commend the Sheriff's Office for the impressive progress they have made with overtime for the past few pay periods. (Time: 7:02 p.m.)

## 2. Public Comments.

## 3. Presentation/Recognition:

a. **AI-44088** Recognition of Hurricane Harvey First Responders, Commissioners Court.

Jim McCrone, Emergency Management, came forward to present certificates to representatives of the First Responders from the Sheriff's Office and the cities of Celina, Lucas, McKinney, Prosper, Wylie and Princeton in recognition of their work during Hurricane Harvey. Judge Self thanked them for their service. (Time: 6:11 p.m.)

b. **AI-44134** Recognition of Fire Marshal Jason Browning for his graduation from the Fire Executive Management Training course at Sam Houston State University, Emergency Management.

Jim McCrone congratulated Fire Marshal Jason Browning on his graduation from the Fire Marshal's Professional Development Program. Mr. Browning is one of only twenty graduates from this program in the United States. (Time: 6:03 p.m.)

**4. Consent agenda to approve:** Commissioner Williams left before the consent agenda vote. Judge Self deleted all of 4f3, pulled 4i2 for discussion, and then asked for comments on the consent agenda. Commissioner Thomas pulled item 5 from FYI Notifications. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 7:01 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Duncan Webb

Vote: 4 – 0 Passed

a. **AI-44082** Disbursements for the period ending November 28, 2017, Auditor.

**COURT ORDER NO. 2017-957-12-4**

b. **AI-44083** Indigent Defense Disbursements, Auditor.

**COURT ORDER NO. 2017-958-12-4**

c. **AI-44144** Tax refunds totaling \$175,587.97, Tax Assessor/Collector.  
**COURT ORDER NO. 2017-959-12-04**

**d. Advertisement(s):**

1. **AI-44086** Road Materials, Aggregate Material Grades 3 & 4 for Surface Treatment (IFB No. 2017-329), Public Works.  
**COURT ORDER NO. 2017-960-12-04**

**e. Award(s):**

1. **AI-44098** Base Bid for Construction, Collin County Adventure Camp Roof Replacements (IFB No. 2017-320) to JJ Red Commercial Roofing, LLC and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Construction & Projects.  
**COURT ORDER NO. 2017-961-12-04**

2. **AI-44108** Annual Contract for Cisco Phones and Accessories (Contract No. 2018-020) to Netsync Network Solutions, Inc., Information Technology.  
**COURT ORDER NO. 2017-962-12-04**

3. **AI-44062** Declare Asphalt Zipper, Inc. as the sole source provider for the bucket mounted portable asphalt pulverizer machine and award Asphalt Zipper (Contract No. 2018-026) to Asphalt Zipper, Inc. and further grant an exemption from the competitive bid process per V.T.C.A. Local Government Code 262.024(a)(7)(A), Public Works.  
**COURT ORDER NO. 2017-963-12-04**

**f. Agreement(s):**

1. **AI-44087** Interlocal Agreement with LifePath Systems for an annual amount of \$2,310,630 to be paid in quarterly installments effective through and including September 30, 2018, Budget.  
**COURT ORDER NO. 2017-964-12-04**

2. **AI-44119** Interlocal Agreement with the Town of St. Paul for Law Enforcement Services effective through and including September 30, 2018, Sheriff.  
**COURT ORDER NO. 2017-965-12-04**

**3. Tax Collection Services Agreement(s) with the City of Celina (the Assessment Entity) for, Tax Assessor/Collector:**

a. **AI-44100** The Creeks of Legacy Public Improvement District.  
**PULLED**

b. **AI-44101** The Glen Crossing Public Improvement District. **PULLED**

c. **AI-44102** The Lakes at Mustang Ranch Public Improvement District. **PULLED**

d. **AI-44015** The Ownsby Farms Public Improvement District. **PULLED**

e. **AI-44099** The Parks At Wilson Creek Public Improvement District. **PULLED**

f. **AI-44103** Wells North Public Improvement District. **PULLED**

g. **AI-44104** Wells South Public Improvement District. **PULLED**

**g. Amendment(s):**

1. **AI-44113** No. 4 to P25 Trunked Radio System Replacement (Contract No. 2016-020) with Motorola Solutions, Inc. to make various changes to the contract and further authorize the Purchasing Agent to finalize and execute same, Sheriff.  
**COURT ORDER NO. 2017-966-12-04**

**h. Filing of the Minute(s), County Clerk:**

1. **AI-44120** November 6, 2017 Special Session. **COURT ORDER NO. 2017-967-12-04**

2. **AI-44121** November 6, 2017. **COURT ORDER NO. 2017-968-12-04**

3. **AI-44126** November 13, 2017. **COURT ORDER NO. 2017-969-12-04**

**i. Miscellaneous**

1. **AI-44154** Grant an exemption to the bid process per VTCA Local Government Code 262.024(4), a personal or professional service, for Eggleston & Briscoe, LLP for legal services and further authorize the Purchasing Agent to finalize and execute the agreement, Administrative Services.  
**COURT ORDER NO. 2017-970-12-04**

2. **AI-44110** Adoption of the updated Collin County Capitalization Policy, Auditor.

Judge Self pulled this item and asked Jeff May, Auditor, for clarification. Mr. May explained the intent is to emphasize control of non-capitalized property is up to the elected officials or department heads. This should insure they are tracking the high risk equipment. Commissioner Webb said high risk equipment needs to be defined and the fact that the elected official or department head is responsible for securing and tracking all equipment needs to be emphasized. After a brief discussion, Mr. May said he would work on this and bring it back to Court. (Time: 7:10 p.m.)

**PULLED**

3. **AI-44109** Establish two (2) cash drawers in the amount of \$100 each for the District Clerk's Office, Auditor.

**COURT ORDER NO. 2017-971-12-04**

4. **AI-44090** Establish an additional cash drawer in the amount of \$100 for the Frisco Tax Office, Auditor.

**COURT ORDER NO. 2017-972-12-04**

5. **AI-44107** Acceptance of a grant from Walmart in the amount of \$1,000 for the Collin County Sheriff's Office Community Services Section (File of Life Project) and budget amendment for same, Sheriff.

**COURT ORDER NO. 2017-973-12-04**

6. **AI-44168** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2017-974-12-04**

7. **AI-44169** Personnel Changes, Human Resources.

**COURT ORDER NO. 2017-975-12-04**

## **GENERAL DISCUSSION**

5. **AI-44190** Substance Abuse Update, LifePath Systems.

Randy Routon, Ph.D. & CEO of LifePath Systems, came forward to brief the Court on the Substance Abuse System for Collin County. In 2016 the Sunset Commission recommended a change from NorthSTAR. Some of the issues with NorthSTAR were: 1) problems with the distribution of funds; 2) Medicaid dollars being spent for indigent clients; 3) mental health dollars being spent for substance abuse clients; and 4) questionable outcomes. During the transition from NorthSTAR, the State asked LifePath to pilot the Substance Abuse Authority. The County and State agreement separated Medicaid and indigent dollars.

The role of the Authority includes building a provider network, resource allocation, area-wide strategic planning and coordination, resource development, compliance with HHS (Health and Human Services) regulations and contract, approving provider billings and community education and prevention. However, substance abuse funding is not enough to fund the needs here or across the State.

The second role of the Authority is OSAR (Outreach, Screening, Assessment and Referral). OSAR functions are conducting quarterly meetings of stakeholders, maintaining the substance abuse resource directory, screening potential clients for financial eligibility, assessing needed levels of treatment, providing brief intervention and screening for diseases transmitted through needle use such as HIV and Hepatitis.

Dr. Routon said there is funding for 116 clients for opioid treatments. In the transition from NorthSTAR, LifePath took on 158 clients requiring opioid treatment, and that number has gone down to 141. They are making sure that everyone in the system meets the criteria to be considered indigent. A report from the White House states the opioid crisis cost the US economy \$504 billion in 2015. There were 33,000 opioid-related deaths with 2.4 million US citizens addicted. It is estimated that over 70% began with legal prescriptions for painkillers. The State has designated money to go directly to opioid addiction services. For LifePath, this meant rationing available dollars for other things.

Some of the current challenges in Substance Abuse Services are low funding for a known need, limited providers, and the current providers are unfamiliar with the State's complex system. LifePath's approach has been to ensure accurate documentation and to stretch the funds as much as possible. There are four grants in now. One is SB292 which is a collaboration between LifePath and the Sheriff's Office to get more hospital bed days for people in jail but who really need treatment. Another is HB13 which would allow LifePath to select the biggest gap in the community - substance abuse - and ask for dollars to serve that need. There are two other grants related to mental health. The State has asked the County to match the funds it receives from the State. Dr. Routon thanked the Court for its support on this.

Commissioner Williams said there are providers that have said it was easier to get treatment before the transition to LifePath. It is important to point out that Medicaid dollars were being used to treat indigent individuals which is not allowed. One of the main reasons for leaving NorthSTAR is this was illegal activity that would put the Medicaid dollars from the state at risk. The Commissioner also asked if the Substance Abuse Authority is an annual contract with the State. Dr. Routon confirmed that it was. Commissioner Williams said the State did come up with additional dollars but only for one year. They did not include them in the last legislative session, and we may need to decide if we want to continue to be the authority without the funding. (Time: 6:30 p.m.)

**NO ACTION TAKEN**

At 6:30 p.m. time Judge Self recessed Commissioners' Court into Executive Session.

**6. AI-44094 Elastic Search Presentation, Information Technology.**

Caren Skipworth, CIO, came forward to update the Court on the Elastic Search tool used in IT for Collin County applications. In FY2016, the IT Department was looking at search engines to see if the County would benefit with the use of a search engine. At that time, Elastic was brought in as a freeware. The IT Department worked with Stacey Kemp, County Clerk, and delivered Ms. Kemp's foreclosure product using the freeware and deemed that it was an excellent product for the County to bring in as a standard application development tool for IT. Elastic is easy to use, fast, the public likes it, and it is CJIS (Criminal Justice Information Services) compliant. Between January 2017 and October 2017, there have been 420,028 pageviews which equates to 1,400 per day.

Elastic has the ability to index and search almost any kind of data; allows access to real time analytics information about the data it collects; and gives developers a simple platform to create applications that search and display the data. Elastic is in real time, so there is no batch processing. Elastic is not an end-user tool; it requires development and programmers. Collin County vendors that use Elastic include Tyler Technologies, Cisco, Oracle, PeopleSoft and Microsoft.

Some of the future Elastic projects include Open Records Requests, AS/400 old data, one-stop-shop for property in Collin County, an integrated search of our external website, Constable and Sheriff Sale notices and possible Homeland Security Data Warehouse alternative. Commissioner Thomas said when the department heads and elected officials see the capability of this tool, the sky is the limit. (Time: 7:25 p.m.)

**NO ACTION TAKEN**

**7. AI-44112 Mitigation Credit Sales Agreement with Wetlands Management, L.P., Special Projects.**

Jeff Durham, Special Projects, came forward to address the Court. This item is related to the construction of the western south bound DNT (Dallas North Tollway) service road between US380 and FM428 which will impact some wetland areas regulated by the USACE (United States Army Corp of Engineers.) Because of this, the County is required to mitigate the impact to those areas. The most efficient and cost effective manner of mitigating impacts to USACE jurisdictional wetlands is by purchase of off-site wetland mitigation credits. With no further comments, a motion was made to approve the item. (Time: 7:28 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Duncan Webb

Vote: 4 – 0 Passed

**COURT ORDER NO. 2017-976-12-04**

**8. AI-44145 Board/Committee Appointments, Commissioners Court:**

a. Health Care Foundation Advisory Board.

b. Historical Commission.

Commissioner Thomas made a motion to reappoint Brian Dale and Nick Ganter to the Health Care Foundation Advisory Board.

Motion by: Commissioner John Thomas

Second by: Commissioner Duncan Webb

Vote: 4 – 0 Passed

Commissioner Thomas made a motion to reappoint Diane Miller and Paula Ross to the Historical Commission. (Time: 7:28 p.m.)

Motion by: Commissioner John Thomas

Second by: Commissioner Susan Fletcher

Vote: 4 – 0 Passed

**COURT ORDER NO. 2017-977-12-04**

c. **AI-44199** Investment Committee.

Judge Self made a motion to appoint Commissioner John Thomas to serve as a member of the Investment Committee in place of the Judge. (Time: 7:29 p.m.)

Motion by: Judge Keith Self

Second by: Duncan Webb

Vote: 4 – 0 Passed

**COURT ORDER NO. 2017-978-12-04**

**9. Possible future agenda items by Commissioners Court without discussion.**

Commissioner Fletcher would like to look into Toyota's innovative process for identifying efficiencies and functional processes since they are interested in sharing this with the community. They have made a difference with other government entities, and private businesses as well as nonprofits. (Time: 7:29 p.m.)

Judge Self recessed Commissioners' Court at 7:29 p.m.

Judge Self reconvened Commissioners' Court at 7:31 p.m. and immediately recessed back into Executive Session under Paragraph 551.071, Legal to discuss medical bills for Collin County Sheriff's Reserve Deputy.

Judge Self would like to add a potential policy and policy review of item AI-44136 on Executive Session. (Time: 7:45 p.m.)

### **EXECUTIVE SESSION**

Judge Self recessed the meeting into Executive Session at 6:30 p.m. in accordance with Paragraph 551.071, Legal to discuss the on-duty medical bills for a Collin County Sheriff's Reserve Deputy, and Paragraph 551.072, Real Estate to discuss the Justice of the Peace, Precinct 2 and Constable, Precinct 2 office location.

#### **Legal (551.071)**

**AI-44136** On duty medical bills for Collin County Sheriff's Reserve Deputy, Human Resources.

Judge Self reconvened Commissioners' Court at 7:44 p.m.

A motion was made to pay the medical bills associated with this item. (Time: 7:45 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Duncan Webb

Vote: 4 – 0 Passed

### **COURT ORDER NO. 2017-979-12-04**

#### **Real Estate (551.072)**

**AI-44127** Justice of the Peace, Precinct 2 and Constable, Precinct 2 office location, Administrative Services.

Judge Self reconvened Commissioners' Court at 6:57 p.m. and asked for any changes to the contract for the office location for Justice of the Peace, Precinct 2. Commissioner Webb recommended the following changes be made to the contract. The first is Paragraph 3B in which the first box should be checked stating the purchase price will be adjusted up or down based upon the land area of the property as determined by the survey. The next change is in Paragraph 5A. The first box should be checked which states the seller shall deliver to purchaser a new survey of the property prepared at Seller's expense not to exceed \$2,000. The third change is to Paragraph 6A. The first sentence should read, "Purchaser will have 10 business days." Next is the sixth line in Paragraph 6C which should also read, "10 business days." The next change is to check the first box in Paragraph 15B(2) which reads "with the survey exception modified at seller's expense." Under Paragraph 19B, box #2 should be checked. The next change is to the last paragraph on Exhibit B. The last two sentences starting with "The Purchaser/Grantee hereby agrees to indemnify Seller/Grantor and hold and defend..." should be removed. The last change is to Paragraph 24. The date certain is December 8, 2017.

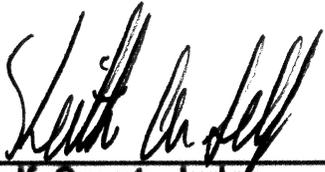
With no further comments, a motion was made to submit the contract with Commissioner Webb's changes. (Time: 7:00 p.m.)

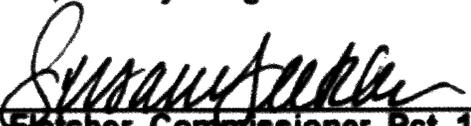
Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2017-980-12-04**

There being no further business of the Court, Judge Self adjourned the meeting at 7:45 p.m.



  
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Keith Self, County Judge

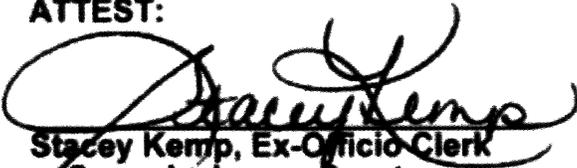
  
\_\_\_\_\_  
Susan Fletcher, Commissioner, Pct. 1

  
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Cheryl Williams, Commissioner, Pct. 2

  
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John D. Thomas, Commissioner, Pct. 3

  
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Duncan Webb, Commissioner, Pct. 4

ATTEST:

  
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Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S