



# COLLIN COUNTY

Budget & Finance  
2300 Bloomdale Rd.  
Suite 4100  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

---

**To:** Commissioners Court

**From:** Mónica Arris, Director of Budget & Finance

**Date:** January 11, 2018

**Re:** Agenda Request – Personal Services Agreement

I respectfully request court's approval to enter into a personal services agreement with Kim Wilson, Finance & Government Consulting for the purpose of developing a cost allocation and rate model for inmate housing and dispatch services. The rate study for inmate housing was last completed in 2007. I am unable to locate a rate study for dispatch services. The rates for inmate housing and dispatch services are used to determine the amounts cities pay for utilizing these services. These rates are needed in order to update the agreements and notify the cities prior to beginning their FY 2019 budget process. Agreements are updated annually after the start of the fiscal year.

Kim Wilson has served as Budget and Purchasing Manager, Director of Finance, and Chief Financial Officer at various cities in Texas. As a Finance & Government Consultant, Kim now serves government entities through financial management support and training. The scope of work not only includes developing the cost allocation and rate model studies, but will also include training of the Budget & Finance Department staff to be able to update these models going forward.