

Budget Amendment Request Form

For Budget Office Use Only	
___ Court ___ Non-Court	
FY ___ Seq. No. ___	
Approved by: ___ Date: ___	

Date of Request: January 23, 2018

From: Construction & Projects, Bill Burke X5340
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>Communication Center Relocation</u>	<u>P10002</u>	<u>\$2,622.76</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>RCC Radio Project</u>	<u>P10001</u>	<u>\$2,622.76</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total:	\$2,622.76
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Purpose for Request (please detail out what specifically the increase is needed for):

Request for a Budget Adjustment for Supplemental Work Order #6 to LMC Construction P.O.218787 for the Sheriff's Dispatch Relocation Project.

SWO 6 – Engineer request to add a second set of conduit and wire to feed a second UPS. This should have been included in the last change order for the transformer move to the basement. \$2,622.76

Total for this Supplemental Work Order - \$ 2,622.76 or 0.5% of contract

Total Supplemental Work Orders for the Project - \$25,210.92 or 4.7% of contract

Elected Official / Department Head