

Agency Name: [Collin County](#) **Grant/App:** [2877103](#) **Start Date:** [10/01/2018](#) **End Date:** [09/30/2020](#)

Project Title: [Sheriff's Office Crime Victim Advocate](#)
Status: [Application Pending Submission](#)

Profile Information

Applicant Agency Name: [Collin County](#)
Project Title: [Sheriff's Office Crime Victim Advocate](#)
Division or Unit to Administer the Project: [Collin County Sheriff's Office](#)
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Address Line 2:
City/State/Zip: [McKinney Texas 75071-2535](#)
Start Date: [10/01/2018](#)
End Date: [09/30/2020](#)

Regional Council of Governments (COG) within the Project's Impact Area: [North Central Texas Council of Governments](#)
Headquarter County: [Collin](#)
Counties within Project's Impact Area: [Collin](#)

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Grant Vendor Information

Organization Type: [County](#)
Organization Option: [applying to provide direct services to victims only](#)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): [17560008736000](#)
Data Universal Numbering System (DUNS): [074873449](#)

Narrative Information

Introduction

This application is for grants under programs funded under the Victims of Crime Act.

Please read the [funding announcement](#) for program rules and application guidelines and review the *Guide to Grants, Grantee Conditions and Responsibilities* and *Standard Certifications and Requirements* - all available at [CJD's resources webpage](#) - for standard rules and conditions the applicant agrees to when certifying an application.

How to Apply for a CJD Grant contains special instructions for this application, and *Developing a Good Project Narrative* is essential reading for drafting effective responses to the nine boxes below in the "Project Narrative" section. Both are also available at [CJD's resources webpage](#), and applicants wishing to receive a grant should review them closely. Applicants that fail to adequately respond to the prompts will NOT be selected by CJD for funding.

Applications for local or regional projects under this announcement will first be reviewed and ranked by the relevant regional Council of Governments' (COG) Criminal Justice Advisory Committee, and some COGs have additional, mandatory application procedures. Applicants should contact their COG's criminal justice planner early as possible for instructions. The local criminal justice planners are also the first, best contact for questions regarding the application or program, and [their contact information can be found here](#).

Unless otherwise specifically instructed, DO NOT UPLOAD ATTACHMENTS with further information. Use the space provided here to address any aspects of the project you consider relevant

Program-Specific Questions

A. Culturally Competent Victim Restoration

Guidance

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

The Collin County Sheriff's Office is committed to providing for the unique needs of each individual citizen. It is our goal to respond respectfully and effectively to people of all cultures, languages, classes, races, ethnic backgrounds, religions, gender, and other diversity factors in a manner that recognizes, affirms, and values the worth of individuals, families, and communities and protects and preserves the dignity of each. We acknowledge that variation exists among individuals and cultures, and that these variations may influence service needs. We endeavor to remain knowledgeable about the ever-changing demographics and the diverse populations residing in Collin County. As such, all officers are required to attend cultural diversity training. Additionally, the current Victim Advocate participates in on-going continuing education for victim advocacy which frequently includes cultural competency. Our program continues to build formal and informal community partnerships, creating and strengthening our relationships with local organizations and resources that serve a variety of diverse populations. These relationships further our understanding of how client backgrounds affect perceptions of victimization, protection, and support. Based on experience and education, our Victim Advocate builds a rapport with each client to recognize and understand how the victim's past history and background impacts their emotional and mental needs.

B. Culturally Specific and Underserved Populations

Guidance

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

Yes
 No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

N/A

C. Victim Referral Process

Describe how victims are referred to your agency.

Victims are frequently identified by calls for service, usually through 911. Additionally, we serve victims who walk in or are referred by community organizations or resources such as Child Protective Services, hospitals, and medical personnel, among others.

D. Relevance to Priorities

Provide a brief explanation regarding the proposed project's relevance to any or all of the following priorities. If none of these items apply enter 'N/A'

Improving the criminal justice system response.

The Collin County Sheriff's Office has, in cooperation with the Collin County District Attorney's Office, moved to an "evidence based prosecution" model for family violence cases. The Crime Victim Advocate works as a mediator between the investigator and the victim to help arrange additional statements, follow-up photographs, and medical exams, as needed. The Advocate plays a vital role in assisting investigators with victim cooperation and evidence collection early in the investigation process, which also aids in prosecution.

Improve court services regarding domestic violence, sexual assault, dating violence, and stalking.

As indicated above, the Advocate is instrumental in assisting investigators collect the necessary evidence to improve prosecution for family violence cases. Additionally, the Advocate guides victims of violent crimes through the court process. However, if a case is turned over to the District Attorney's Office for prosecution, the victim will often be transferred to their Victim Assistance program for continued services.

Strengthen victim restoration.

A victim's cooperation, assistance, and safety are not only essential to the effective detection, investigation, and prosecution of crimes, but also to their ability to recover from the crime. The Victim Assistance Program seeks to help crime victims achieve restoration of full physical, mental, and emotional health. The Advocate serves as a contact person for the victim and provides assistance and support services directly to victims of crime including on-scene crisis intervention and advocacy, short-term counseling, safety plan development, Crime Victims' Compensation claims assistance, and referrals to emergency and social service agencies. The Advocate provides victims with reassurance, emotional support, guidance for resolving problems, and case status and progress information.

Increase collaboration and communications across all levels of government and among all victims services.

The Advocate will, on behalf of victims, act as a liaison between the victims and a variety of justice system departments and personnel; advocate for victims' needs and wishes within the system; recognize the impact crime has had on victims and support the important role victims play in criminal justice processes; work to ensure victims are treated fairly and respectfully; and seek to remove all potential barriers (physical, psychological, cultural, etc.) to services. Additionally, the program continues to build and strengthen relationships with local governmental and nonprofit organizations and resources to provide a range of services for victims. Many of the agencies participate in collaborative efforts, working together to help victims through their trauma.

E. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

2

- 1) If three (3) years or fewer, provide a brief explanation of your sustainment plan, if it will be sustained; [if not to be sustained enter 'N/A']:

Following the two-year grant period, we will not seek continuation funding. The Crime Victim Assistance program will, foreseeably, be continued through the regular budgetary process, in which the organization will assume the costs. The program should continue to retain crime victims through the criminal justice process and enhance our ability to prosecute family violence cases. As the program continues beyond the grant funding, we not only expect to see this retention rate and investigatory capability remain, we hope to expand into child abuse and counseling. The success of the project should illustrate the inherent public value associated with a crime victim advocacy program and, therefore, justification for the organization in assuming the costs associated with maintaining the program upon severance of grant funding.

- 2) If more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible:

N/A

F. Rural Victim Services

Does your project serve victims in rural areas or rural counties, as defined by the Texas Health and Safety Code*?

* Texas Health and Safety Code and Title 25, Health Services Section of the Texas Administrative Code, define “rural area” as (1) a county with a population of 50,000 or less; or (2) a relatively large, isolated, and sparsely populated area in a county with a population of more than 50,000.

Yes

No

If you answered 'YES' above, list the counties or areas of service below and their populations to demonstrate how the definition of “rural area” is met. If you answered 'NO' above, enter 'N/A'.

G. Vehicle Purchases

VOCA applicants seeking grant funds for the purchase of a vehicle must describe below:

- 1) What are the current program transportation needs that will be addressed with vehicle purchases under this project;
- 2) What evidence exists to support the need for transportation funding that is specific to the program site;
- 3) What current transportation services exist at each specific program site and how will these current services be enhanced;
- 4) What transportation services will be provided; and
- 5) How the grantee will ensure the safe transportation of victims/survivors to and from the program site.

If this application does not seek funds for the purchase of a vehicle, enter 'N/A'.

N/A

H. Applicants Performing Sexual Assault Forensic Exams

If an applicant is currently performing sexual assault forensic exams as any part of their current operations, provide the following information regarding the 12 months prior to submitting the application (enter “0” for all fields if the applicant does not currently perform sexual assault forensic exams).

Number of victims referred for an exam that did not complete one:

0

Number of report exams performed:

0

Number of non-report exams performed:

0

I. Evaluation Projects

This section regards any evaluation budget line item and/or selection of “Program Evaluation” as a project activity.

Tier-One Evaluations

Evaluations of programs that have been implemented and the evaluations will test the fidelity of the program based on proven models or best-practices. The evaluation also will review available program output and outcome information.

Does this application include a tier-one evaluation?

Yes

No

If you answered 'YES' above, describe below the best practices/model to be used in a fidelity and performance evaluation, the goal(s) of the evaluation, and why it is needed. If you answered 'No' above, enter 'N/A'.

N/A

Tier-Two Evaluations

Evaluations directed at measuring the effectiveness of proposed new program models or significant changes in present program models. The goal of tier-two evaluations is both to measure the program’s effectiveness and to produce data and

evidence necessary for others to replicate the program models and to develop best practices that CJD can use in supporting similar efforts.

Does this application include a tier-two evaluation?

- Yes
- No

If you answered 'YES' above, describe below why this new program model is needed and the goal(s) of the evaluation. If you answered 'No' above, enter 'N/A'.

N/A

If you answered **NO** to both questions above, check this box.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 96 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

B. Confidentiality and Privacy

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

C. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Cynthia Jacobson

Enter the Address for the Civil Rights Liaison:

2300 Bloomdale Road, Suite 4117 McKinney, TX 75071

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(972) 548-4606

D. Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

E. Legal Assistance for Victims (LAV) Certification

The applicant certifies that it meets the following federal statutory requirements in regards to the provision of legal advocacy:

- (1) Any person providing legal assistance through a program funded under this VAWA Program
 - a. has demonstrated expertise in providing legal assistance to victims of domestic violence, dating violence, sexual assault or stalking in the targeted population; or
 - b. is partnered with an entity or person that has demonstrated expertise described in subparagraph (A) and has completed or will complete training in connection with domestic violence, dating violence, sexual assault

or stalking and related legal issues, including training on evidence-based risk factors for domestic and dating violence homicide.

- (2) Any training program conducted in satisfaction of the requirement of paragraph (1) has been or will be developed with input from and in collaboration with a state, local, territorial, or tribal domestic violence, dating violence, sexual assault, or stalking victim service provider or coalition, as well as appropriate tribal, State, territorial, and local law enforcement officials.
- (3) Any person or organization providing legal assistance through a program funded under this Program has informed and will continue to inform state, local, or tribal domestic violence, dating violence or sexual assault programs and coalitions, as well as appropriate State and local law enforcement officials of their work.
- (4) The grantee's organizational policies do not require mediation or counseling involving offenders and victims physically together, in cases where sexual assault, domestic violence, dating violence, or child sexual abuse is an issue.

Does the applicant meet the criteria outlined above?

Yes

No

F. Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

G. Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

H. Offender Firearm Prohibition

Per 18 USC § 992(g), offenders convicted of a felony or misdemeanor level crime of domestic violence and anyone subject to a domestic violence protective order is prohibited from possessing a firearm.

I. Criminal Charges

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

J. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the previous year.

K. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2011 through 2015.

L. Immigration and Customs Enforcement Requests

The full text of this certification can be found [here](#). To be in compliance with this requirement, any county or municipal government that includes a department that detains individuals after arrest for a criminal violation must provide a letter signed by the head of each such department certifying to the requirements. This letter may be used for any application submitted to OOG for a period of up to two years from the date it is signed. If that period expires during the project period of any grant, the grantee must submit an updated letter for each such grant to remain in compliance with this requirement.

All applicants must select one of the following options:

Applicant is not a county or municipal government

Applicant is a county or municipal government and does not include any department that detains individuals after arrest for a criminal violation at any time

Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal violation. Letters certifying compliance and signed by the heads of all such departments have been uploaded to this application.

Applicant is a county or municipal government that includes department(s) that detain individuals after arrest for a criminal

violation. The Authorized Official has read the certification found on the aforementioned CJD website. Further, the Authorized Official will not be submitting signed letters certifying compliance from the heads of all such departments and understands that failure to comply with this certification may result in OOG, at its sole discretion, rejecting this application and any other application from the relevant county or municipal government.

M. Immigration Legal Services

CJD prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. CJD will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

N. Services to Victims of Crime

Applicant agrees to provide services to victims of crime which include: responding to the emotional and physical needs of crime victims; assisting victims in stabilizing their lives after victimization; assisting victims to understand and participate in the criminal justice system; and providing victims with safety and security. If the application is for a project that serves victims of sexual assault, applicant agrees to provide services to victims of sexual assault which includes providing core services, direct intervention, and related assistance to victims of sexual assault in order to assist with their recovery from the physical and psychological trauma of rape and sexual assault.

O. Volunteers

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless CJD determines that a compelling reason exists to waive this requirement.

P. Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

Q. Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

R. Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

S. Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by CJD. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

T. Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

U. No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

V. Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

W. Effective Services

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. If the applicant cannot yet demonstrate a record of providing effective services, the applicant must demonstrate that at least 25 percent of its financial support comes from non-federal sources. (See "Capacity & Capabilities" instructions in the Funding Announcement.)

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the CJD Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the above requirements.

Project Narrative

Project Abstract

Unfortunately for crime victims, the trauma of the crime itself may be only the beginning. Many victims suffer a tremendous amount of physical, financial, and psychological trauma, especially for victims of serious, repeated, or long-term crimes. Additionally, in the chaos during and immediately after the event, the criminal justice system can be terrifying. Assistance from law enforcement can make a significant difference for victims.

The Collin County Sheriff's Office Victim Assistance Program seeks to help crime victims achieve restoration of full physical, mental, and emotional health while holding offenders accountable. Our Victim Advocate provides on-scene crisis intervention and advocacy, short-term counseling, safety plan development, Crime Victims' Compensation claims assistance, and referrals to emergency and social service agencies while also providing victims with reassurance, emotional support, guidance for resolving problems, and case status and progress information.

There is no universal solution to meeting the needs of the victims of crime. However, according to research, when Advocates offer coordinated, early, victim-focused interventions, victims are more likely to participate in court-proceedings, access community-based programs, and report decreases in distress, PTSD symptoms, depression, and fear. A strong advocacy program in Collin County helps ensure that victims have the strength and support they need to rebuild their lives.

Problem Statement

The moment a violent crime happens the victim's life is forever changed. They are no longer the exact same person they were prior to the crime. The victimization doesn't stop when the actual crime is over, with crime victims suffering a tremendous amount of physical and psychological trauma, especially for victims of serious, repeated, or long-term crimes. For victims, the trauma of the crime itself is only the beginning of what can often be a lifelong struggle. Victims of crime can find their world in chaos for years to come and feel firsthand the crime's impact on their physical, financial, and psychological wellbeing.

Unfortunately, in the chaos which envelopes a crime victim during and immediately after the event, the criminal justice system can seem quite daunting and frightening. Lacking knowledge of the criminal justice system, victims often retreat to the background and their voices go unheard during investigation, prosecution, and sentencing. While our core mission is to pursue justice for criminal acts, which includes justice for the victims and witnesses of crime, how we treat those individuals has a huge impact on their confidence in the criminal justice system and their ability to heal and recover from crime. If a victim feels they are receiving inadequate or delayed services from the criminal justice system, they are less likely to participate in the process of prosecution, creating a higher level of victim attrition and reducing the rate of offender accountability. A victim's cooperation, assistance, and safety are not only essential to the effective detection, investigation, and prosecution of crimes, but also to their ability to recover from the crime.

A law enforcement agency is a natural entry point for victims to seek advocacy and assistance after they have been victimized. Whenever a crime is committed, law enforcement is usually the first to arrive on the scene and interact with victims. This puts our office in a unique position to assist victims immediately after the crime and encourage and facilitate victim participation in the criminal justice system. The initial response to a victim will have a long-lasting impact on that individual's view of the justice system and has also been shown to be a key factor in whether or not a victim ultimately accesses needed services and assistance, such as crisis intervention, counseling, financial compensation, information, and referrals to community programs.

Barriers, such as lack of knowledge and/or ability to access available resources, can pose significant obstacles for victims to overcome in their recovery efforts. The Sheriff's Office investigates crimes in the unincorporated, rural parts of Collin County, which are greatly underserved areas with limited resources and almost non-existent social service providers. In many instances, until a criminal case is filed (which can take days to months), a Victim Advocate attached to the investigating law enforcement office may be the only direct link to services and assistance a victim has. Traumatized victims may have difficulty coping and become more isolated as time passes, making it difficult for a victim to communicate with criminal justice professionals, co-workers, friends, and even family. The Victim Advocate is there to assist the victim through these difficult times and help the victim recover from a traumatic act of crime.

Crime victimization can impact an individual's ability to perform across a variety of roles, including those related to parenting, intimate relationships, and occupational and social functioning. The problems faced by victims of crime are varied and numerous, and each victim's experience may differ greatly from another who suffered the same crime. We believe, regardless of their situation, no victim should ever feel like they are facing these challenges alone.

Supporting Data

Collin County's population increased 91% since 2000, from 491,772 to 939,585 persons. Correspondingly, crime has risen. Family violence cases disposed in unincorporated Collin County increased 29.7% over the past four years from 2014 (n=195) to 2017 (n=253). Additionally, the Collin County Sheriff's Office has investigated 12 murders since 2010; 83.3% (n=10) were considered family violence, with 7 occurring since 2014.

In an effort to support victims of crime in Collin County and reduce victim attrition for family violence cases in the justice process, the Collin County Sheriff's Office, in cooperation with the City of Frisco, obtained a grant (beginning in FY 2013) to share a Crime Victim Advocate, each jurisdiction receiving advocacy support 20 hours weekly. Following the success of the program, Collin County obtained a grant for a full-time Advocate beginning in FY 2016. In 2012, prior to the Victim Advocate starting, 17.3% (n=44) of family violence offenses resulted in an "exceptional" clearance. An "exceptional" case clearance is when the identity and location of the offender is known and there is enough information to support an arrest; however, the offender cannot be taken into custody because circumstances outside the control of law enforcement prohibit the agency from arresting, charging, and prosecuting the offender. In many cases, this is caused by the victim's refusal to cooperate with the prosecution after the offender has been identified. However, since hiring a Victim Advocate, the overall "exceptional" rate has lowered to 8.1% (n = 97) for the 1,199 family violence cases disposed since 2013, as more victims continue to work with law enforcement.

In FY 2016 and 2017, the full-time Advocate served 716 unique victims representing 898 different types of victimization (some suffer multiple types of victimization). Of the victimization types, 69.9% (n = 628) were family violence, 12.2% (n = 110) were adult physical assault, 3.3% (n = 30) were victims of court order violations, 3% (n = 27) were adult sexual assault, and the remaining 11.6% were made of victims of bullying, burglary / robbery, child abuse, elder abuse, human trafficking, kidnapping, and / or vehicular victimization, as well as survivors of homicide victims. During this two year period, 356 victims received crisis counseling, and 174 victims were assisted with Crime Victims' Compensation applications.

1. "Collin County QuickFacts." State and County QuickFacts. US Census Bureau. [Accessed Sep 20, 2017]. <http://quickfacts.census.gov/qfd/states/48/48085.html>.
2. Collin County Sheriff's Office Reports, 2009 – 2017.
3. "Victims of Crime Act (VOCA) Performance Measures Report – Quarter 4 (378)." Report to Texas A&M University, Public Policy Research Institute, grant number VA 2877101, Oct 2016.
4. "Victims of Crime Act (VOCA) Performance Measures Report – Quarter 4 (418)." Report to Texas A&M University, Public Policy Research Institute, grant number VZ 2877102, Oct 2017.

Project Approach & Activities

Assistance from law enforcement makes a significant difference for victims. The CCSO Victim Assistance Program seeks to help crime victims in achieving restoration of full physical, mental, and emotional health by providing for the unique needs of each individual citizen. The Advocate serves as a contact person for the victim and provides assistance and support services directly to victims of crime. Victims are primarily identified through offense reports taken by CCSO employees. In some cases, such as homicide, aggravated assault or robbery with serious bodily injury, fatal collisions, child deaths, suicides, sexual assault, and/or hostage/barricade incidents, the Advocate may be requested to the scene to provide immediate assistance.

Following identification, each victim receives program information though mail, email, or in person. In addition to generic information, the Advocate also provides more individualized information, advocacy, and/or referrals based on the specific situation. For example, family violence victims may receive immediate crisis counseling, transportation, referrals or information regarding local sheltering options, safety planning and Crime Victims' Compensation assistance, and protective order information. While for sexual assault victims, the Advocate may provide immediate crisis counseling, coordination and communication with hospital personnel, and referrals or information regarding the local rape crisis center and other non-profit and counseling options available.

As well as providing services such as on-scene crisis intervention and advocacy, short-term counseling, safety plan development, Crime Victims' Compensation claims assistance, and referrals to emergency and social service agencies for additional support, the Advocate also provides victims with reassurance, emotional support, guidance for resolving problems,

and case status and progress information. Additionally, as research has shown that participating in the criminal justice process can aid victims in rebuilding their lives, the Advocate will, on behalf of victims, act as a liaison between the victims and a variety of justice system departments and personnel; advocate for victims' needs and wishes within the system; recognize the impact crime has had on victims and support the important role victims play in criminal justice processes; work to ensure victims are treated fairly and respectfully; and seek to remove all potential barriers (physical, psychological, cultural, etc.) to services.

Each case is unique, and each victim's response may vary greatly - even from another who suffered the same crime. Therefore, victims are assisted for as long as they require services. In some cases, interaction with the Advocate is concluded over a short time period; while, in more serious cases, prolonged interaction and assistance may be required. If a case is turned over to the District Attorney's Office for prosecution, the victim will often be transferred to their Victim Assistance program for continued services.

As the CCSO and the Advocate cannot be the sole providers of necessary services, the program continues to build formal and informal community partnerships, creating and strengthening relationships with local organizations and resources that serve crime victims' needs. We currently work with the Children's Advocacy Center of Collin County, Hope's Door (women's shelter and comprehensive intervention and prevention services for domestic violence), The Turning Point Rape Crisis Center of Collin County, Family Place, and LifePath Systems, as well as other non-profit, medical, and social service organizations. Through countywide collaborative efforts, such as the Collin County Social Services Association and the Collin County Council on Family Violence, we build strong networks, identify gaps in services, provide training, and minimize duplicative efforts. Additionally, Advocates in the District Attorney's Office, the local Rape Crisis Center, Children Advocacy Center, police departments, and social services agencies work together to help victims through their trauma.

Capacity & Capabilities

As a full service law enforcement agency, the Collin County Sheriff's Office and its staff are trained to work with the victims of crime. Our officers are first on-scene and are frequently the first interactions for victims with the criminal justice system, making our role in initializing victim services critical. Our department has developed relationships with community organizations and service providers including the Collin County Council on Family Violence, Junior League of Collin County, Turning Point Rape Crisis Center of Collin County, Hope's Door, and the Children's Advocacy Center of Collin County. We have been providing direct victim advocacy services, utilizing an educated and experienced Crime Victim Advocate, since FY 2013.

The Collin County Sheriff's Office Crime Victim Advocate, Tiffany Bland, has earned a Bachelor of Arts in Family Studies and Criminal Justice, as well as a Master of Science in Counseling. Prior to fulfilling her goal of becoming an advocate for crime victims, Mrs. Bland worked in a residential treatment center and served as a direct contact to individuals in drug / alcohol recovery, assisting them through the recovery process. Additionally, she has worked as an advocate for persons affected by sickle cell disease and completed a counseling internship where she provided individual, group, family, and couples counseling for individuals and families struggling with addiction and / or homelessness. Since becoming employed at Collin County, Mrs. Bland has gained experience in crime victim advocacy, crisis counseling, crime victim compensation assistance, protective order assistance, and community resource and referral assistance and has completed victim assistance training that will allow her to soon apply for her Certification in Victim Advocacy.

Performance Management

Goal: Provide victim advocacy services that ensure the rights of crime victims, preserve privacy, reduce trauma, promote safety, facilitate recovery, and encourage participation in the criminal justice process.

Objectives:

1. Ensure minimum of 95% of victims seeking assistance are served.
2. Demonstrate maximum "exceptional" clearance rate of 10% for family violence offenses.

Measures:

1. Provide victim assistance services to 900 victims / survivors.
2. Provide case management and advocacy for 520 victims / survivors.
3. Provide advocacy / accompaniment / assistance for criminal justice system interactions for 400 victims / survivors.
4. Provide referrals for 600 victims / survivors.
5. Assist 100 victims with developing safety plans.

Data Management

The Advocate records a summary of pertinent victim assistance data in an Excel spreadsheet maintained on Collin County's secure network. Monthly data points collected include the number of victims/survivors who request services and the number actually served each month, types of services provided (crisis counseling, CVC information/assistance, safety planning, etc.), number of cases assigned by offense type. Additionally, the Sheriff's Office collects and maintains data for the number and dispositions of family violence cases, as well as numbers of child abuse, homicide, sexual assault, robbery, and other offense types investigated.

Target Group

Any victim / survivor of serious or violent crime reported to and/or investigated by the Collin County Sheriff's Office and their families. The Collin County Sheriff's Office investigates crime in and provides direct services to the residents of unincorporated Collin County, whose population has averaged approximately 55,000 from 2013 – 2016 according to Texas Department of Public Safety Texas Crime Reports for those years. Residents of unincorporated areas tend to be disparately affected, compared to municipal residents, by a lack of support services readily available to help them navigate the criminal justice process or advocate for their rights. Many victims within the unincorporated areas are dispersed over a large geographical area and often lack sufficient funding, transportation, or other resources to seek assistance from victim services programs. Specifically, the CCSO victim services program seeks to target victims of family violence, sexual assault, and other felonious assaults within the unincorporated areas of Collin County. Per the Texas Department of Public Safety Texas Crime Reports for 2013 through 2016, Collin County Sheriff's Office has reported 865 family violence cases, 63 sexual assaults, 4 murders, 50 rapes, 12 robberies, 198 aggravated assaults, 715 burglaries, 902 larceny / theft cases, and 152 vehicle thefts.

Evidence-Based Practices

The Collin County Sheriff's Office recognizes the importance in incorporating current theory, best practice, and evidence-based service delivery. As such, the Victim Advocate annually attends training to improve and maintain an updated knowledge base regarding effective skills and evidence-based practices (EBP). The program maintains a flexible approach to victim services and is willing to adapt practices to improve services and outreach.

The Advocate has primarily worked with family violence victims over the past three years, with 69.9% (n = 628) of the 898 victimization types the Advocate served in FY 2016 and FY 2017 considered domestic / family violence. Of the 716 victims served during this time, 62.4% (n = 447) were women. As such, a large part of the CCSO Victim Assistance Program utilizes the Advocacy Interventions for Women Who Experience Intimate Partner Violence EBP at the National Institute of Justice CrimeSolutions.gov website. Advocacy interventions aim to empower women who have experienced intimate partner violence and link them to helpful services in the community. This practice is rated "Effective" for reducing domestic/intimate partner violence. According to research, women who receive services through advocacy interventions experience significantly less physical abuse, compared with women in control groups, at 12- to 24-month follow-up periods.

Additionally, the CCSO has implemented a Lethality Assessment Program (LAP), a standardized, evidence-based series of eleven questions, to identify victims of domestic violence who are at the highest risk of being seriously injured or killed by their intimate partners, and immediately connect them to the local domestic violence services. The LAP makes use of a research-based screening tool and accompanying referral protocol to enable law enforcement and domestic violence programs to work hand-in-hand to actively engage high-risk victims who otherwise may not seek the support of domestic violence intervention services.

1. Ramsay, J., Y. Carter, L Davidson, et. al. Advocacy interventions to reduce or eliminate violence and promote the physical and psychosocial well-being of women who experience intimate partner abuse. *Cochrane Database Syst Rev* 2009:5 (CD005043).
2. Lethality Assessment Program for First Responders. Bowie, MD: Maryland Network Against Domestic Violence, 2009.

Project Activities Information

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

For the activities under the "OOG-Defined Project Activity Area" section near the end of this page, see *CJD Grant Activities and Measures* for definitions and related measures, available at [CJD's resources page](#).

Estimated Individuals Participating / Served / Trained

This question is for the majority of CJD grants that serve or train individuals, or has individuals participating in a program. This question does not apply to projects that ONLY purchase equipment, etc., that will be used generally (such as purchasing a colposcope, vehicle, or communications system), or target the general public (a public awareness campaign, etc.). Please estimate the following for the project period, or if this does not apply to your project, enter "0" in each box.

Number of individuals NEWLY participating/ trained/ being served:

900

Number of carry-over individuals participating/ training/ being served in the program at the beginning of the project period:

30

Number of individuals who will successfully complete the program / full course of services:

0

Choose one:

My program does not serve or enroll specific individuals

My program's typical designed (ideal) length is best measured in HOURS of services delivered/ enrollment for each individual

My program's typical designed (ideal) length is best measured in DAYS of services delivered/ enrollment for each individual

Enter the number of hours or days (depending on selection above) of the typical designed (ideal) length of the program for each individual. Enter "0" if you indicated that your program does not serve or enroll specific individuals:

3

Special Project Types and Information

Select all special project types that apply to your project.

Task forces: Project will support the operations and coordination activities of a task force.

Yes

No

If you answered 'YES' above, enter the name of the task force. If you selected **No**, enter **N/A**.

N/A

If you answered 'YES' above, enter the agencies or organizations that participate in the above-named task force. If you selected **No**, enter **N/A**.

N/A

Gang activity: Project involves a focus specifically on gang activity.

Yes

No

Transnational and organized crime: Project involves a focus specifically on transnational and organized crime.

Yes

No

Border activities: Project involves a focus specifically related to the Texas-Mexico border.

Yes

No

Human trafficking (select all that apply):

Project focuses on human trafficking

Project specifically focuses on trafficking of minors

Project specifically focuses on trafficking of adults

Project specifically focuses on sex trafficking

Project specifically focuses on labor trafficking

Project does not have any particular focus on human trafficking

Campus-Based Projects

This project is based on – or serves – one or more specific educational campuses (K-12 or higher education).

How many TOTAL students at ALL campuses will be served by the project? (enter “0” if this project is not based on – or serves – specific educational campuses):

0

List each educational campus that will be served by this project. Enter 'N/A' if this project is not based on – or serves – specific educational campuses.

N/A

Type of Crime Victim

Select the type(s) of crime victim this project targets and provide the percentage of time dedicated to serving each category of crime victim. You may select more than one type; however, the sum of the percentages may not exceed 100%.

Sexual Assault (%):

5%

Domestic Abuse (%):

73%

Child Abuse (%):

3%

DUI / DWI (crashes for victim services) (%):

0%

Survivors of Homicide (%):

1%

Assault (%):

15%

Adults Molested as Children (%):

0%

Elder Abuse (%):

0%

Robbery (%):

0%

Stalking

0%

Dating / Acquaintance Violence (%):

3%

Human Trafficking (%):

0%

Child Sex Trafficking (%):

0%

All Other Crimes (%):

0%

Child Sex Trafficking

This section is only for projects serving victims of child sex trafficking. All other should enter “0” when asked to provide a number.

CJD acknowledges that grantees serving child sex trafficking victims may initially enroll, serve, or assess individuals who are eventually determined to be ineligible for services due to their age. For planning purposes, project the total number of victims expected to be served/enrolled that will be:

Under the age of 18:

0

Ages 18 – 22:

0

Over the age of 22:

0

As a component of your organization’s victim services, do you offer direct medical care to victims?

Yes

No

Of the number of victims expected to be served/enrolled (see under Section 1 above), how many victims are projected to be served for:

Under 6 months:

0

6-12 months:

0

Over 12 months:

0

Estimate figures related to screenings and assessments:

Number of screenings for child sex trafficking victim status performed:

0

Number of individuals screened for child sex trafficking victim status:

0

Number of individuals screened with the result of “reason to believe” or “suspicions not confirmed”:

0

Number of individuals assessed for victim-related needs:

0

Multi-disciplinary teams.

Number of expected regular team meetings:

0

Number of estimated emergency team meetings:

0

Wrap-around services:

Number of hours of wrap-around services provided to victims during regular business hours:

0

Number of hours of wrap-around services provided to victims outside of regular business hours:

0

Respite:

Number of nights of respite provided to foster children:

0

Number of respite episodes facilitated for foster families:

0

Select Your Project Purpose Area

Select the Purpose Area that best describe the goals of your project.

Make sure your choice is accurate – this data is used in funding decisions. Definitions of the purpose areas are [available here](#).

Victim Services

- General Victim Services
- Transitional Housing and Support Services
- College Campus Victim Assistance
- Sexual Assault Forensic Services
- Victim Assistance System Improvement

General Justice System Support

- General Operational Support
- General Administrative Support

Targeted Criminal Justice Response

- Targeted Investigations
- Specialized Prosecutions
- Targeted Response Operational Support
- Targeted Response Administrative Support

Recidivism Reduction

- Diversion and Community Supervision
- Re-Entry

Prevention or Intervention

- Criminal and Delinquent Behavior Prevention
- Public Safety and Security Awareness

Crime Stoppers

- Crime Stoppers Projects

Selected Project Activities

ACTIVITY	PERCENTAGE	DESCRIPTION
Casework, Non-Licensed Counseling, Individual Advocacy, or Other Support	100.00	The Crime Victim Advocate program will assist victims of crime and their and family members with the goal of lessening the short and long-term trauma experienced as a direct result of their victimization. Victims are provided services including on-scene advocacy, Crime Victims' Rights and Compensation information, CVC claim assistance, reassurance, emotional support, case status information, safety planning, and referrals to emergency and social service agencies to provide additional support. Additionally, the Victim Advocate will, on behalf of victims, act as a liaison between victims and a variety of justice system departments and personnel; advocate for victims' needs and wishes within the system; recognize the impact crime has had on victims and support the important role victims play in criminal justice processes; work to ensure victims are treated fairly and respectfully and provide services that lessen the impact of the crime and restore victims' losses; and seek to remove all potential barriers (physical, psychological, and cultural) to services.

Measures Information

Progress Reporting Requirements

A. Instructions

These measures are essentially estimated targets of the volume of activity in a project. CJD uses them during the application phase to evaluate the size of a project, and during the active grant phase to measure progress towards those targets. Measures should reflect an applicant's best estimate of the level of activities they expect to perform *during the grant period*, unless specifically instructed otherwise.

B. OOG-Defined Output Performance Measure Information

The measures in this section below are each tied to an activity selected by the applicant in the "OOG-Defined Project Activity Area" box on the Activities tab. (Applicants not seeing this section have not yet selected an activity on the Activities tab.) Applicants should enter a "0" for any measure not applicable to their project.

Some measures are marked as a "Required Total." These required measures generally apply to ALL projects with the associated activity selected on the Activities tab. For example, if an applicant selects the "Counseling or Treatment for Substance Abuse" activity, that will activate the measure "REQUIRED TOTAL: Counseling or treatment for substance abuse: Individuals receiving". With rare exceptions, applicants should be able to supply estimates for these Required Total measures. If that is not possible, an applicant must explain why in the "Performance Management" section of the Project Narrative on the Narrative tab.

CJD has issued specific definitions for each activity and measure. **Some measures are linked to aspects of activities that are not applicable or are not eligible under a particular grant program.** Applicants should read these definitions - and see which measures are applicable under their grant program - in *CJD Grant Activities and Measures*, available at [CJD's resources page](#).

C. Custom-Defined Output and Outcome Performance Measures

CJD encourages grantees to add any additional custom measures that would help CJD better understand the project's activities and performance, but these are not required. To add a custom measure, click on the "Create Custom Performance Measures" button below.

D. Reporting Progress Towards Estimates

If selected for funding, grantees will receive instructions on how to submit progress reports with updated measures via the [Public Policy Research Institute at Texas A&M University \(PPRI\)](#)

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered by EMPLOYEES	1800
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered BY VOLUNTEERS	80
*REQUIRED TOTAL: Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	900
Advocacy/ accompaniment / assistance for criminal justice system interactions: Victim individuals receiving	400
Advocacy/ accompaniment for medical care: Individuals receiving	10
Case management or advocacy (general): Individuals receiving	520
Casework/ support/ care: Individuals assessed or screened for needs	600
Mentoring (general): Individuals receiving	0
Peer support (general): Individuals receiving	50
Referrals to other agencies: Individuals referred	600
Victim-offender meetings: Victims participating	0
Victims assisted with developing safety plans (non-residential)	100

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

N/A

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal

contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/01/2018

Enter the End Date [mm/dd/yyyy]:

09/30/2019

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

\$3,000,106

Enter the amount (\$) of State Grant Funds:

\$1,665,186

Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

03/30/2017

Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the [Certification Form](#) and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

[Cynthia Jacobson, 2300 Bloomdale Rd, McKinney TX 75071](#)

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or

performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or

- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements. Enter the debarment justification:

N/A

FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes

No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes

No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Budget Details Information

Budget Information by Budget Line Item

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND	GPI	TOTAL	UNIT/%
Personnel	Advocate	Victim Advocate (employee initials TB). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is full-time, 40 hours/week and located in the Sheriff's Office Criminal Investigation Section. Annual salary of \$44,000 plus benefits of \$19,000 for 2 year grant period. \$63,000 x 2 years = \$126,000	\$126,000.00	\$0.00	\$0.00	\$0.00	\$126,000.00	100
Personnel	Manager	Lieutenant (employee initials MS). First line supervisor for the Advocate. Position makes case assignments, coordinates on services and outreach, ensures appropriate data is collected, completes required grant reports and ensures correctness of information reported. Budget item is approximately 8.4% of \$96,185 annual salary plus \$28,510 benefits for 2 year grant period. \$124,695 x .084 x 2 years = \$20,950	\$0.00	\$20,950.00	\$0.00	\$0.00	\$20,950.00	8
Personnel	Accountant	Program Accountant/Auditor (employee initials SR). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Budget item is 6% of \$64,550 annual salary plus \$23,375 benefits for 2 year grant period. \$87,925 x .06 x 2 years = \$10,550	\$0.00	\$10,550.00	\$0.00	\$0.00	\$10,550.00	6

Source of Match Information

Detail Source of Match/GPI

DESCRIPTION	MATCH TYPE	AMOUNT
Existing personnel time spent on grant project, paid through County budget	Cash Match	\$31,500.00

Summary Source of Match/GPI

TOTAL REPORT	CASH MATCH	IN KIND	GPI FEDERAL SHARE	GPI STATE SHARE
\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$126,000.00	\$31,500.00	\$0.00	\$0.00	\$157,500.00

Budget Grand Total Information

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$126,000.00	\$31,500.00	\$0.00	\$0.00	\$157,500.00