

STATE OF TEXAS

COMMISSIONERS' COURT
MEETING MINUTES
MARCH 5, 2018

COUNTY OF COLLIN

On Monday, March 5, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner John Thomas, Precinct 3

Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Cheryl Williams, Precinct 2

Commissioner Webb led the Invocation.

Judge Self led the Pledge of Allegiance.

Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 6:00 p.m. and adjourned the meeting at 6:12 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 6:12 p.m. and adjourned the meeting at 6:13 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 6:13 p.m. and adjourned the meeting at 6:14 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-44488 Acceptance of additional grant funding in the amount of \$14,607 from the Texas Juvenile Justice Department for the FY 2018 Grant R - Diversion Alternative Plan and further extend the grant period for 90 days, Juvenile Probation.

2. AI-44574 Personnel Appointments, Human Resources.

3. AI-44575 Personnel Changes, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. Addenda:

a. **AI-44555** No. 1 to Construction, Roof Recovery for Collin County Justice Center (IFB No. 2018-116) to make various changes to the Invitation for Bid, Purchasing.

b. **AI-44556** No. 1 to Kitchen Equipment for Collin County Jail (IFB No. 2018-102) to make various changes to the Invitation for Bid, Purchasing.

3. **AI-44552** Turnover, Human Resources.

4. **AI-44551** Voluntary Terminations, Human Resources.

5. **AI-44456** County overtime for the pay period ended February 25, 2018, Human Resources.

2. Public Comments.

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Self deleted item 4f1 and then asked for comments on the consent agenda. Commissioner Fletcher pulled item 4e3 for recusal, and Commissioner Webb pulled everything under item 4i1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 6:02 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 4 - 0 Passed

a. **AI-44539** Disbursements for the period ending February 27, 2018, Auditor.
COURT ORDER NO. 2018-177-03-05

b. **AI-44540** Indigent Defense Disbursements, Auditor.
COURT ORDER NO. 2018-178-03-05

c. **AI-44458** Tax refunds totaling \$1,858,420, Tax Assessor/Collector.
COURT ORDER NO. 2018-179-03-05

d. Advertisement(s):

1. **AI-44544** Construction, Collin County Elections Machine Chargers (IFB No. 2018-169), Construction & Projects.
COURT ORDER NO. 2018-180-03-05

2. **AI-44406** General Road Maintenance (IFB No. 2018-006), Public Works.
COURT ORDER NO. 2018-181-03-05

e. Award(s):

1. **AI-44537** Base Bid and Alternate 1 for Construction, Modifications to Sheriff's Office Lobby (IFB No. 2018-068) to I.S. Construction Group, LLC., budget amendment in the amount of \$80,000 and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Construction & Projects.

COURT ORDER NO. 2018-182-03-05

2. **AI-44538** Collin County Adventure Camp Pool Resurface (COOP Quote No. 2018-168) to Sunbelt Pools, Inc. and budget amendment in the amount of \$54,278 for same, Construction & Projects.

COURT ORDER NO. 2018-183-03-05

3. **AI-44466** Annual Contract for Desktop, Surface Pros, and MDC's (Contract No. 2018-064) to various vendors, Information Technology.

Commissioner Fletcher pulled this item to recuse herself from the vote. Commissioner Webb asked why several items on this were not awarded as part of this contract. Michelle Charnoski, Purchasing, explained the specifications were written to allow for different manufacturing options for desktops and monitors. Purchasing had selected the Dell option for the desktops and the Viewsonic option for the monitors. Also, the IT Department is looking into getting different specifications for one of the items. With no further discussion, a motion was made to approve the item. (Time: 6:02 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner John Thomas
Vote: 3 – 0 Passed
Abstained: Commissioner Susan Fletcher

COURT ORDER NO. 2018-184-03-05

4. **AI-44529** Vehicles, Public Safety (Contract No. 2018-039C) to Silsbee Ford, Inc. and Sam Pack's Five Star Ford, LTD, Public Works.

COURT ORDER NO. 2018-185-03-05

f. Agreement(s):

1. **AI-44487** Amended and Restated Lease Agreement with the City of Frisco for property located at 6101 Frisco Square Blvd., Suite 2000, Frisco, Texas, commencing on January 1, 2018 and terminating December 31, 2018, Construction & Projects.

PULLED

2. **AI-44543** Agreement with the Weston Fire Department for Firefighting and Fire Protection Services to be paid in two (2) installments for an annual amount of \$50,289.68 effective October 1, 2017 through and including September 30, 2018, Fire Marshal.

COURT ORDER NO. 2018-186-03-05

3. **AI-44473** Interlocal Agreement with the Princeton Volunteer Fire Department for Dispatch Services effective through and including September 30, 2018, Sheriff.

COURT ORDER NO. 2018-187-03-05

g. Amendment(s):

1. **AI-44545** No. 3 to the lease agreement with the Collin County Health Care Trust Foundation and Collin County for property located at 825 North McDonald Street, McKinney, Texas to extend the lease for a period of five (5) years effective April 1, 2018 through and including March 31, 2023, Construction & Projects.

COURT ORDER NO. 2018-188-03-05

h. Budget adjustment(s)/amendment(s):

1. **AI-44558** \$3,200 for a full topographical survey and landscape plan for Architectural Services to Relocate the Tax Office from 920 East Park Blvd. to 900 East Park Blvd., Plano, Texas, Construction & Projects.

COURT ORDER NO. 2018-189-03-05

2. **AI-44527** \$7,263 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2018-190-03-05

i. Receive and File, Auditor:

1. Final Audit Result(s):

a. **AI-44530** Community Supervision and Corrections Department (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-191-03-05

b. **AI-44518** Constable, Precinct 3 (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-192-03-05

c. **AI-44519** Justice of the Peace, Precinct 3-1 (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-193-03-05

d. **AI-44520** Justice of the Peace, Precinct 4 (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-194-03-05

e. **AI-44522** Juvenile Probation (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-195-03-05

f. **AI-44521** Medical Examiner (3rd and 4th Quarter FY2016).

COURT ORDER NO. 2018-196-03-05

2. FY2017 Annual Inventory:

a. **AI-44549** Central Plant and Janitorial Supplies.

COURT ORDER NO. 2018-197-03-05

b. **AI-44550** Central Supply and Concession Supplies.

COURT ORDER NO. 2018-198-03-05

c. **AI-44532** Computer Storeroom.

COURT ORDER NO. 2018-199-03-05

d. **AI-44536** Equipment Service Parts.

COURT ORDER NO. 2018-200-03-05

e. **AI-44548** Information Technology-Handheld Items.

COURT ORDER NO. 2018-201-03-05

f. **AI-44557** Public Works-Fuel.

COURT ORDER NO. 2018-202-03-05

g. **AI-44534** Public Works – Stockpiles and Culverts.

COURT ORDER NO. 2018-203-03-05

h. **AI-44553** Sheriff Office - Jail and Minimum Security Kitchens.

COURT ORDER NO. 2018-204-03-05

i. **AI-44554** Sheriff's - Quartermaster.

COURT ORDER NO. 2018-205-03-05

Commissioner Webb pulled items 2i1 and 2i2 to acknowledge the department heads and elected officials for the nine clean FY2017 annual inventory audits and the six clean FY2016 final audits. The Commissioner commended Yoon Kim, CSCD (Community Supervision and Corrections); Constable Sammy Knapp, Precinct 3; Judge Chuck Ruckel, Justice of the Peace, Precinct 3-1; Judge Mike Yarbrough, Justice of the Peace, Precinct 4; H. Lynn Hadnot, Juvenile Probation; Dr. William Rohr, Medical Examiner; Dan James, Facilities; Monika Arris, Budget and Finance; Michalyn Rains, Purchasing; Jon Kleinheksel, Public Works; Caren Skipworth, IT (Information Technology) and Jim Skinner, Sheriff. With no further comments, a motion was made to approve the items. (Time: 6:05 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 4 – 0 Passed

j. Filing of the Minute(s), County Clerk:

1. **AI-44511** February 12, 2018.

COURT ORDER NO. 2018-206-03-05

2. **AI-44563** February 19, 2018.

COURT ORDER NO. 2018-207-03-05

k. Miscellaneous

1. **AI-44476** Final Plat for McKinley Estates, Engineering.

COURT ORDER NO. 2018-208-03-05

2. **AI-44528** Reimbursement for fencing materials in the amount of \$4,567 to Mr. and Mrs. Nored for property along CR 465, Public Works.

COURT ORDER NO. 2018-209-03-05

3. **AI-44501** Consent to Assignment and Assumption of Contracts for Access Control and Time Collection Services (RFP No. 2016-044) to change the name from Kaba Workforce Solutions, LLC to dormakaba Workforce Solutions, LLC and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2018-210-03-05

4. **AI-44482** Corrections to employee salary adjustments, Human Resources.

COURT ORDER NO. 2018-211-03-05

5. **AI-44576** Personnel Appointments, Human Resources.

COURT ORDER NO. 2018-212-03-05

6. **AI-44577** Personnel Changes, Human Resources.

COURT ORDER NO. 2018-213-03-05

GENERAL DISCUSSION

5. **AI-44564** Award Grounds Maintenance Equipment (IFB No. 2017-344) to various vendors, Public Works.

Michelle Charnoski, Purchasing, asked the Court to draw a name from the two vendors that tied for line item 24. Commissioner Fletcher drew the name of Longhorn, Inc. A motion was made to include Longhorn, Inc. as one of the vendors. (Time: 6:06 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner John Thomas

Vote: 4 – 0 Passed

COURT ORDER NO. 2018-214-03-05

6. Board/Committee Appointments, Commissioners Court:

a. AI-44572 911 Governance Board, Administrative Services.

Chief Deputy Kelley Stone, Sheriff's Office, came forward to say Sheriff Skinner appreciated the recommendation from the Court and would be willing to serve on the board. A motion was made to appoint Sheriff Skinner to the 911 Governance Board. (Time: 6:06 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Duncan Webb
Vote: 4 – 0 Passed

COURT ORDER NO. 2018-215-03-05

b. AI-44580 Election of CUC (Conference of Urban Counties) Members to the Public Power Pool Board of Directors.

There was a brief discussion regarding the fact that Rockwall County has a nominee as opposed to Collin County. Commissioner Webb suggested asking our representative about this. With no further discussion, a motion was made to vote for Glen Whitley, the Tarrant County Judge. (Time: 6:12 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Duncan Webb
Vote: 4 – 0 Passed

COURT ORDER NO. 2018-216-03-05

c. AI-44587 Planning Board.

A motion was made to nominate Doug Reece to the Planning Board. (Time: 6:12 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 4 – 0 Passed

COURT ORDER NO. 2018-217-03-05


7. Possible future agenda items by Commissioners Court without discussion.


EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 6:12 p.m.



ATTEST:



Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S


Keith Self, County Judge


Susan Fletcher, Commissioner, Pct. 1

Not Present
Cheryl Williams, Commissioner, Pct. 2


John B. Thomas, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4