



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
Mc Kinney, Texas 75071
www.collincountytx.gov

March 6, 2018

Sunbelt Pools, Inc.
10555 Plano Road
Dallas, TX 75238

RE: Award of COOP 2018-168, Adventure Camp Pool Resurface

Dear Mr. Beverage:

Collin County has awarded the above referenced solicitation to your company per Court Order No. _____. It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. The contract term begins on the date of award and continues until the project is complete. The County will have the right and option to terminate the contract upon thirty (30) days written notice.

Please submit your insurance certificate indicating coverage, and a payment bond in the amount of 100% of the contract price within ten (10) days.

This is a notification only, once the above items have been received, a purchase order will be issued giving Sunbelt Pools, Inc. notice to proceed.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Bill Burke, at bburke@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Gina Zimmel at [gzimmel@co.collin.tx.us](mailto:gzimmer@co.collin.tx.us) or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4119.

Sincerely,

Gina Zimmel
Buyer II

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