

# Section 004100-Bid Form Rev. 1

## Collin County, Texas

### Bid Information

Bid Owner JD Griffin, CPPB Buyer II  
 Email jgriffin@co.collin.tx.us  
 Phone (972) 548-4116  
 Fax (972) 548-4694  
 Bid Number 2018-116 Addendum 1  
 Title Construction, Roof Recovery For  
 Collin County Justice Center  
 Bid Type IFB  
 Issue Date 01/23/2018  
 Close Date 2/15/2018 02:00:00 PM (CT)

### Contact Information

Address 2300 Bloomdale Rd.  
 Ste. 3160  
 McKinney, TX 75071  
 Contact JD Griffin, CPPB Buyer II  
 Department Purchasing  
 Building Admin. Building  
 Floor/Room Ste.3160  
 Telephone (972) 548-4116  
 Fax (972) 548-4694  
 Email jgriffin@co.collin.tx.us

### Ship to Information

Address 4300 Community Ave.  
 McKinney, TX 75071  
 Contact  
 Department  
 Building Collin County Justice Center  
 Floor/Room  
 Telephone  
 Fax  
 Email

### Supplier Information

Company Name \_\_\_\_\_  
 Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_

### Supplier Notes

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The undersigned hereby certifies the foregoing bid submitted by the company listed below hereinafter called "bidder" is the duly authorized agent of said company and the person signing said bid has been duly authorized to execute same. Bidder affirms that they are duly authorized to execute this contract; this company; corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder or other person or persons engaged in the same line of business; and that the contents of this bid as to prices, terms and conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Bid Notes

Please log in to view bid documents.

### Bid Activities

Date	Name	Description
2/6/2018 02:00 PM (CT)	Pre-Bid Conference	A PRE-BID CONFERENCE will be held by Collin County at the Collin County Justice Center Jail Dock located at 4300 Community Ave., McKinney, TX 75071 on Tuesday, February 6, 2018, at 2:00 PM in order for bidders to ask questions regarding the proposed work. Meet at the Jail Dock on the North end of the Justice Center.
2/9/2018 05:00 PM (CT)	Intent to Bid	Do you intend to submit a bid?

### Bid Messages

### Bid Attachments

The following attachments are associated with this opportunity and will need to be retrieved separately

#	Filename	Description
Header	Addendum 1_2018-116.doc	Addendum 1
Header	Attachment A-Pre-Bid Sign-In Sheet.pdf	Attachment A-Pre-Bid Sign-In Sheet
Header	Attachment B-Aerial Infrared Roof Moisture Survey 03-31-17.pdf	Attachment B-Aerial Infrared Roof Moisture Survey
Header	Addendum 01- Sheet R1.5 02-08-18.pdf	Drawing R1.5, Addendum 1
Header	LEGAL NOTICE-2018-116.doc	Legal Notice
Header	Project Manual.pdf	Specifications
Header	Drawings.pdf	Drawings

### Bid Attachments Requested

The following attachments are requested with this opportunity

#	Required	Specified Attachment
1	YES	<p>Bid Bond : BID SECURITY: All Bidders must submit, prior to the bid opening time, a Cashier's Check or acceptable Bid Bond payable without recourse to Collin County in the amount of not less than five percent (5%) of the total bid plus alternates as submitted.</p> <p>1. Bid Bond or Cashier's Check may be mailed or hand delivered to the Office of the Collin County Purchasing Agent, Collin County Administration Building, 2300 Bloomdale Road, Ste 3160, McKinney, TX 75071 and shall be delivered in an envelope, marked plainly on the outside with the Bid Name and Number.  2. Bid Bond may be faxed to the Purchasing Department at 972-548-4694.  3. Bid Bond may be e-mailed to: jgriffin@co.collin.tx.us</p> <p>Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered.</p> <p>The original Bid Bond shall be received in the Collin County Purchasing Department no later than close of business on the third working day after the bid opening. Late receipt of original Bid Bond shall be cause for rejection of bid.</p>
2	NO	W-9
3	NO	Conflict of Interest Questionnaire

### Bid Attributes

Please review the following and respond where necessary

#	Name	Note	Response
1	Calendar Days Bid	Please state the consecutive calendar days bid.	_____ (Required)
2	Exceptions	Do you take exceptions to the specifications. If so, by separate attachment, please state your exceptions. Valid Responses: [Please Select], Yes, No	_____ (Required)
3	Roofing Manufacturer Bid	Bidder shall state the roofing manufacturer their bid is based on	_____ (Required)
4	Insurance	I understand that the insurance requirements of this solicitation are required and a certificate of insurance shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract.  Please initial.	_____ (Required)

- 5 Subcontractors State the business name of all subcontractors and the type of work they will be performing under this contract. \_\_\_\_\_ (Required)
- If you are fully qualified to self-perform the entire contract, please respond with "Not Applicable-Self Perform".
- 6 Reference No. 1 List a company or governmental agency where these same/like products /services, as stated herein, have been provided. \_\_\_\_\_ (Required)
- Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.
- 7 Reference No. 2 List a company or governmental agency where these same/like products /services, as stated herein, have been provided. \_\_\_\_\_ (Required)
- Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.
- 8 Reference No. 3 List a company or governmental agency where these same/like products /services, as stated herein, have been provided. \_\_\_\_\_ (Required)
- Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.
- 9 Preferential Treatment The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). \_\_\_\_\_ (Required)
1. Is your principal place of business in the State of Texas?
2. If your principal place of business is not in Texas, in which State is your principal place of business?
3. If your principal place of business is not in Texas, does your state favor resident bidders (bidders in your state) by some dollar increment or percentage?
4. If your state favors resident bidders, state by what dollar amount or percentage.
- 10 Debarment Certification I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. \_\_\_\_\_ (Required)
- Please initial.
- 11 Immigration and Reform Act I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. \_\_\_\_\_ (Required)
- I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of

1986 at any time during the term of this contract will render the contract voidable by Collin County.

Please initial.

12 Disclosure of Certain Relationships

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor.

\_\_\_\_\_ (Required)

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071.

Please initial.

13 Anti-Collusion Statement

Bidder certifies that its Bid/Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid/Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud.

\_\_\_\_\_ (Required)

No premiums, rebates or gratuities permitted; either with, prior to, or after any delivery of material or provision of services. Any such violation may result in Agreement cancellation, return of materials or discontinuation of services and the possible removal from bidders list.

Please initial.

14 Disclosure of Interested Parties

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section.

\_\_\_\_\_ (Required)

Section 2252.908 applies only to a contract entered into on or after January 1, 2016.

Please initial.

15 Notification Survey

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more

\_\_\_\_\_ (Required)

information please call (972) 548-4165.

How did you receive notice of this request?

Valid Responses: [Please Select], Plano Star Courier, Plan Room, Collin County eBid Notification, Collin County Website, Other

- 16 Bid Bond Acknowledgement Accompanying this bid, is a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the total amount bid. Also accompanying this bid, all the information required in Section 00200 – Instructions to Bidders. \_\_\_\_\_ (Required)
- Please initial.
- 17 Construction Acknowledgement Bidder, declares that the only person or parties interested in this bid are those principals named herein, that his/her bid is made without collusion with any other person, firm or corporation, that he/she has carefully examined the Contract Documents including the Advertisement for Bids, Instruction to Bidders, Construction Agreement, Specifications and the Drawings, therein referred to and has carefully examined the locations, conditions and classes of materials for the proposed work, and agrees that he/she will provide all the necessary labor, machinery, tools, equipment, apparatus and other items incidental to construction and will do all the work and furnish all the materials called for in the Contract Documents in the manner prescribed therein. \_\_\_\_\_ (Required)
- Bidder hereby declares that he/she has visited the site of the Work and has carefully examined the Contract Documents pertaining to the Work covered by the above Bid, and he/she further agrees to commence work within ten (10) consecutive calendar days after date of written Notice to Proceed and to substantially complete the work on which he/she has bid within the number of days specified subject to such extensions of time allowed by Specifications.
- Bidder certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final. The prices have been shown in words and figures for each item listed in this bid and it is understood that in the event of a discrepancy, the words shall govern.
- Please initial.
- 18 Addendum 1 Acknowledgement Bidder acknowledges receipt of Addendum 1. \_\_\_\_\_ (Required)
- Please initial.

Line Items

#	Qty	UOM	Description	Response
1	1	lump sum	Base Bid Grand Total	\$ _____ (Required) Price

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

Item Attributes: Please review the following and respond where necessary

#	Name	Note	Response
1	Bid Grand Total- Written in Words	The contract award will be based on the total bid price.	_____ (Required)
2	Total Material Cost Incorporated in Project		\$ _____ (Required)
3	Total Material Cost Incorporated in Project- Written in Words		_____ (Required)
4	Total Labor Cost Incorporated in Project		\$ _____ (Required)
5	Total Labor Cost Incorporated in Project- Written in Words		_____ (Required)
6	State Unit Price (Per Square Foot) to remove and replace deteriorated additional existing roofing and insulation.	Refer to Section 01 2200, 2.01, A., 2.	\$ _____ (Required)

2	1	lump sum	Add Alternate No. 1: Joint Sealants	\$ _____ (Required) Price
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Item Notes: Refer to Section 01 2300, 1.02, A. Alternate bid amount shall not include the base bid amount.

Supplier Notes: \_\_\_\_\_  
\_\_\_\_\_

3	1	lump sum	Add Alternate No. 2: Exterior Masonry Water Repellant	\$ _____ (Required) Price
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Item Notes: Refer to Section 01 2300, 1.02, B. Alternate bid amount shall not include the base bid amount.

Supplier Notes: \_\_\_\_\_  
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4	1	lump sum	Add Alternate No. 3: Gas Piping and Hot Stack Painting	\$ _____ (Required) Price
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Item Notes: Refer to Section 01 2300, 1.02, C. Alternate bid amount shall not include the base bid amount.

Supplier Notes: \_\_\_\_\_  
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