



## COLLIN COUNTY

Information Services  
2300 Bloomdale Rd  
Suite 3198  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

**To:** Judge Keith Self  
Commissioner Fletcher  
Commissioner Thomas  
Commissioner Williams  
Commissioner Webb  
Bill Bilyeu

**From:** Caren Skipworth, IT CIO

**Date:** March 27, 2018

**Re:** Texas Commission on Jail Standards Compliance – Laserfiche Licenses

The Information Technology department is requesting approval of 146 Laserfiche forms licenses for Jail personnel to electronically and efficiently route a new electronic Screening Form for Suicide and Medical/Mental/Developmental Impairments from the Jail to Magistration to satisfy Texas Senate Bill 1849 signed by Governor Greg Abbott on June 15, 2017. Due to the passage of this bill, the Texas Commission on Jail Standards has mandated a change to the Minimum Jail Standards requiring notification to occur from 72 hours to 12 hours. The 12-hour notification requirement went into effect on September 1, 2017.

Jail personnel with assistance from IT converted the manual paper form into an electronic Laserfiche form that will be routed using a business process workflow from the Jail to the Magistrate. The workflow process incorporates internal fail-safe mechanisms to ensure that routing of the form to the Magistrate occurs within the 12-hour mandate by the Texas Commission on Jail Standards. These Laserfiche licenses can be re-used for additional future efficiency initiatives for Jail personnel.

Funding for these licenses including first year software support and maintenance will be taken from 03JUS funds in the amount of \$22,688.40.



PRICING PROPOSAL

PO Box 2235  
Tallahassee, FL 32316  
850.701.0725  
850.564.7496 fax

Complete and return to:  
[finance@mccinnovations.com](mailto:finance@mccinnovations.com)

Client Name: Collin County, TX

Order Date: March 27, 2018

**Product Description:**

**ECM SOFTWARE LICENSING FOR RIO**

	Qty.	Cost	BuyBoard #544-17	Total
<input checked="" type="checkbox"/> LF Forms Rio Authenticated Participants (50-199 Users)	146	\$140.00	\$130.20	\$19,009.20
<b>Document Management Software and Licenses Total</b>				<b>\$19,009.20</b>

**ANNUAL SOFTWARE SUPPORT/SUBSCRIPTION - BASIC LSAP**

<input checked="" type="checkbox"/> LF Forms Rio Authenticated Participants (50-199 Users)	146	\$28.00	\$25.20	\$3,679.20
<b>Annual Support Total</b>				<b>\$3,679.20</b>

*For budgetary purposes, the Client should include \$3,679.20 in annual budget for renewal of the items quoted above. Please note that if you subscribe to MCCI's SLA or Training Center, additional user licenses may increase the cost of these items at the time of your next annual renewal.*

**Total Project Cost**

**\$22,688.40**

**All Quotes Expire in 30 Days**

This completed form will constitute as an order and will be in accordance with the terms and conditions of the existing contract between MCCI and the Client. Pricing is valid for 30 days from date appearing on this order. MCCI will invoice one hundred percent (100%) of the software and support upon delivery of software. If services are included, the balance of the total project will be invoiced upon completion of the proposed professional services, which may be broken up based on the completion date of specific services. Sales tax will be included where applicable. Payment will be due upon receipt of an invoice.

Note: MCCI will prorate the support of this additional software to be congruent with your current Laserfiche system's support (LSAP) dates, the purpose of which is to align all software with one support date so maintenance of your account is made easy. MCCI will bill for the actual amount of support, which may be higher or lower than quoted. To ensure you are budgeting correctly for future renewals, please add the amount listed in the budgetary note above to your current budgeted renewal amount. Laserfiche software and help files are provided electronically. If hard copy manuals or software is desired, there is a \$50 additional charge. This will need to be requested.

**This is NOT an invoice. Please use this confirmation to initiate your purchasing process.**

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
MCCI, LLC.  
Tallahassee, FL United States

Certificate Number:  
2018-334839

Date Filed:  
04/05/2018

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
Collin County

Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

20180405  
Laserfiche

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Barstow, Donny	Tallahassee, FL United States	X	
	Bible, David	Dallas, TX United States		X
	Haddock, Russell	Fort Worth, TX United States		X

**5 Check only if there is NO interested party.**

**6 UNSWORN DECLARATION**

My name is Donny Barstow, and my date of birth is 5.2.1980.

My address is 1958 Commonwealth Lane, Tallahassee, FL, 32303, USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Leon County, State of FL, on the 5 day of April, 20 18.  
(month) (year)



Signature of authorized agent of contracting business entity  
(Declarant)

## CHAPTER 2270 VERIFICATION

I, Donny Barstow, the undersigned representative of  
(PRINT NAME)  
MCCi  
(COMPANY)

do hereby verify that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

*Pursuant to Section 2270.001, Texas Government Code:*

1. *“Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*
2. *“Company” means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

4.5.2018

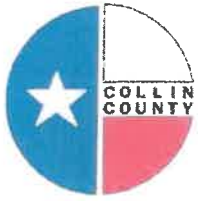
DATE



SIGNATURE OF COMPANY REPRESENTATIVE

President

TITLE



**COLLIN COUNTY**

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

**CHAPTER 2252 CERTIFICATION**

As a representative of the Purchasing Agent for Collin County, Texas, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that I did review the website of the Comptroller of the State of Texas concerning the listing of companies that is identified under Section 806.051, Section 807.051 or Section 2253.253 and I have ascertained that the below-named company is not contained on said listing of companies which do business with Iran, Sudan or any Foreign Terrorist Organization.

MCCi, ILC  
COMPANY NAME

Contract 2018-225  
SOLICITATION NUMBER

**CERTIFICATION CHECK PERFORMED BY:**

Sara Hoglund  
PRINT NAME

Sara Hoglund  
SIGNATURE

4/9/18  
DATE

THE STATE OF TEXAS

COUNTY OF COLLIN

**Subject: Sole Source Designation, MCCi (Municipal Code Corporation Innovations) – Information Technology**

On **November 11, 2008**, the Commissioners Court of Collin County, Texas, met in **regular session** with the following members present and participating, to wit:

<b>Keith Self</b>		<b>County Judge, Presiding</b>
<b>Phyllis Cole</b>		<b>Commissioner, Precinct 1</b>
<b>Jerry Hoagland</b>		<b>Commissioner, Precinct 2</b>
<b>Joe Jaynes</b>		<b>Commissioner, Precinct 3</b>
<b>Kathy Ward</b>	<b>Not Present</b>	<b>Commissioner, Precinct 4</b>

During such session the court considered a request for approval to designate MCCi (Municipal Code Corporation Innovations) as a sole source provider for Laserfiche software maintenance and software.

Thereupon, a motion was made, seconded and carried with a majority vote of the court for approval to designate MCCi (Municipal Code Corporation Innovations) as a sole source provider per Local Government Code 262.024(a)(7)(A) for Laserfiche software maintenance and software. Same is hereby approved in accordance with the attached documentation.



**ATTEST:**

*Stacey Kemp*  
**Stacey Kemp, Ex-Officio Clerk**  
**Commissioners' Court**  
**Collin County, T E X A S**

*Keith A. Self*  
 \_\_\_\_\_  
**Keith Self, County Judge**

*Phyllis Cole*  
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**Phyllis Cole, Commissioner, Pct. 1**

*Jerry Hoagland*  
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**Jerry Hoagland, Commissioner, Pct. 2**

*Joe Jaynes*  
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**Joe Jaynes, Commissioner, Pct. 3**

**Not Present**  
 \_\_\_\_\_  
**Kathy Ward, Commissioner, Pct. 4**