

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE: **J** PAGE OF PAGES: **1** | **16**

2. AMENDMENT/MODIFICATION NO.: **0001** 3. EFFECTIVE DATE: **08-Apr-2018** 4. REQUISITION/PURCHASE REQ. NO.: _____ 5. PROJECT NO. (If applicable): _____

6. ISSUED BY: **US ARMY ENGINEER DISTRICT, FORT WORTH
ATTN: CEBWF-CT
818 TAYLOR ST. ROOM 2A17
FORT WORTH TX 76102-0300** CODE: **W9126G** 7. ADMINISTERED BY (If other than item 6): **See item 6** CODE: _____

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code): _____

9A. AMENDMENT OF SOLICITATION NO. **W9126G18T0002**

9B. DATED (SEE ITEM 11) **20-Mar-2018**

10A. MOD. OF CONTRACT/ORDER NO. _____

10B. DATED (SEE ITEM 13) _____

CODE: _____ FACILITY CODE: _____

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offer is extended, is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods:
 (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

- A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The solicitation for the FY18 Contract for Increased Law Enforcement (CLE) at Lavon Lake, with the Collin County Sheriff's Office is amended as follows:

The purpose of the amendment is to change the Offer receipt date from 19 April 2018 to 27 April 2018, 12 P.M. Central Time, in order to allow the contractor the time required to seek approval of their offer from their County government. Also, to replace, in whole, the Performance Work Statement (PWS), see Appendix A – Patrol Schedule for the specific changes, which are annotated in blue font. All other terms and conditions of this solicitation will remain the same.

See Block 14 Continuation Page, SF30.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Keith Self, County Judge	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) TEL: _____ EMAIL: _____
15B. CONTRACT OFFICER'S SIGNATURE <i>Keith Self</i>	15C. DATE SIGNED 4/23/18
(Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)
	16C. DATE SIGNED

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

BLOCK 14 CONTINUATION PAGE

Only a warranted Contracting Officer (either a Procuring Contracting Officer (PCO) or an Administrative Contracting Officer (ACO)), acting within their appointed limits, has the authority to issue modifications or otherwise change the terms and conditions of this contract. If an individual other than the Contracting Officer attempts to make changes to the terms and conditions of this contract, you shall not proceed with the change and shall immediately notify the Contracting Officer. Proceeding with any work not authorized by the Contracting Officer will be at the Contractor's own risk.

SECTION SF 1449 - CONTINUATION SHEET

SOLICITATION/CONTRACT FORM

The required response date/time has changed from 19-Apr-2018 12:00 PM to 27-Apr-2018 12:00 PM.

The following have been added by full text:

PWS-AMENDMENT 0001

**PERFORMANCE WORK STATEMENT (PWS)
Increased Law Enforcement Services, Collin County
Lavon Lake, 2018
Solicitation Amendment 0001**

1. GENERAL: This is a non-personal services contract to provide increased law enforcement services at Lavon Lake. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.1 Description of Services/Introduction: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform increased law enforcement services as defined in this Performance Work Statement (PWS) except for those items specified as government furnished property and services. The Contractor shall perform to the standards in this contract.

1.2. Scope: Collin County Sheriff's Office (Contractor) agrees to provide a specific level of increased law enforcement services for that part of Lavon Lake lying within Collin County's jurisdiction for the purpose of enforcement of State and local criminal and civil laws.

Services include vehicular patrol by the contractor of the interior roads of Little Ridge, Pebble Beach, Lakeland, Elm Creek, Caddo, Twin Groves, Ticky Creek, Clear Lake, Bratonia, Highland, and Brockdale Parks. The contractor shall accomplish enforcement of state and local laws, warnings for Title 36 violations, monitoring of visitor use to increase public safety, and assisting Corps of Engineers rangers with their visitor assistance duties if requested. When requested by the Corps of Engineers representative, the Sheriff agrees to dispatch a deputy or deputies, within his manpower capabilities, to unforeseen or emergency situations. This assistance will be considered non-reimbursable.

1.3 Period of Performance: Contractor shall provide described services on certain days of the week from 19 May through 8 September, 2018, for a total of 776 patrol hours, further specified in Appendices A & B to this PWS. Effective start date is 19 May 2018 or after the contractor has been notified by the Contracting Officer, Fort Worth District, that the contract has been executed, whichever is later. Patrols will be conducted based on the attached schedule (See Appendices A and B).

1.4 General Information:

1.4.1 Quality Control: (Not applicable).

1.4.2 Quality Assurance: The Contractor will prepare a Daily Enforcement Action Summary (DEAS) in accordance with the attached format (Appendix C) or format accepted by the Quality Assurance Point of Contact (QA POC). In addition, the Contractor will prepare a Daily Patrol Log to include but not limited to: start time of shift, end time of shift, time in/time out of location or action area, location, and description of activities and actions in format currently used by the agency. The DEAS and Patrol Logs will be completed daily and submitted at the close of each month to the Corps of Engineers QA POC listed in paragraph 1.4.11 of this plan. Any arrest or serious incident report should be forwarded to the Lavon Lake Office upon completion of the initial report (notify immediately, paperwork within 24hrs of completion). The Government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied.

1.4.3 Government Holidays: Contractor will be required to perform services on those Federal holidays falling during the contract period, namely, Memorial Day, Independence Day and Labor Day (see Appendices A and B).

1.4.4 Hours of Operation: (Not applicable).

1.4.5 Place of Performance: The work to be performed under this contract will be performed at Corps administered lands in Collin County specified in Para. 1.2. State and local law enforcement agencies generally have the same authority and responsibilities on Corps administered lands as they do elsewhere in their respective jurisdictions. Because

of this, requests by the Lake Manager or his authorized representatives for emergency or unanticipated law enforcement assistance will be considered non-reimbursable. (E.g. deputies responding to a call on government property after the scheduled patrol hours, or officers working a call on government property which requires them to stay past the scheduled patrol time, etc.).

1.4.6 Type of Contract: The government will award a firm fixed price contract.

1.4.7 Security Requirements: This contract does not require Contractor personnel to have access to or enter secured government facilities such as dam outlet structures, powerhouses, etc. Contractor personnel shall follow locally-established security policies and procedures such as key control and security of lock combinations.

1.4.7.1 Key Control: Government keys provided to the contractor will be issued and controlled in accordance with IAW AR 190-51. The Contractor shall establish and implement methods of making sure all keys issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be provided in writing to the Lake Security Officer. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any occurrences of lost or duplicate keys to the Contracting Officer.

- (a) The Contractor shall prohibit the use of Government issued keys by any persons other than the Contractor and team member. The Contractor shall prohibit the opening of locked areas by persons other than the Contractor and team member.

1.4.8 Sustainability

1.4.8.1 The contractor must meet the recycled content requirements set forth by the EPA for specified products. The following web site contains a list of EPA designated products: <http://www.ssc.nasa.gov/environmental/pdf/AffirPro.pdf>. Contractor will ensure compliance of the EPA guidelines under the categories of: non-paper office products, paper and paper products.

1.4.8.2 The contractor shall ensure all deliverables be printed double sided on paper that contains post-consumer fiber (recycled content).

1.4.9 Special Qualifications: All Contractor personnel shall be currently certified and licensed Texas Peace Officers in accordance with the requirements of the Texas Commission on Law Enforcement (TCOLE). TCOLE standards meet or exceed E-verify and background check requirements established by the Department of Homeland Security. The Contractor will provide, in advance, the Corps representative designated in

paragraph 1.4.12 the name of each Deputy who will be performing scheduled work under this contract.

1.4.10 Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The Contracting Officer, QA POC, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings the Contracting Officer will apprise the contractor of how the Government views the contractor's performance and the contractor will apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.4.11 Contracting Officer Representative (COR): A COR will not be appointed for this contract. Quality Assurance duties will be performed by the QA POC designated in Paragraph 1.4.12.

1.4.12 Key Personnel: The following personnel are considered key personnel by the Government, and will serve as the Corps QA POC: Michael K. Kinard, Lake Manager, Lavon Lake; Alternate: Stephen Perrin, Lead Park Ranger, Lavon Lake. The contractor shall provide a contract manager who shall be responsible for the performance of the work. The name of this person and an alternate who shall act for the contractor when the manager is absent shall be designated in writing to the Contracting Officer. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract.

1.4.13 Identification of Contractor Employees: All officers performing services under this contract shall wear standard uniforms and personal identification normally worn and carried by the law enforcement agency. All patrol vehicles shall have standard insignia and markings normally used by the law enforcement agency.

1.4.14 Contractor Travel: (Not applicable).

1.4.15 Data Rights: (Not applicable).

1.4.16 Organizational Conflict of Interest: (Not applicable).

1.4.17 Invoicing: Contractor shall submit 1 copy of the invoice along with the daily log sheets no later than the 5th of every month for the previous calendar month. Invoice should be sent to the following address:

US Army Corps of Engineers Lavon Lake
Attn: Michael Kinard
3375 Skyview Drive
Wylie, Texas 75098

1.5. GOVERNMENT FURNISHED ITEMS AND SERVICES: (Not applicable).

1.6 CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES:

1.6.1 General: The Contractor shall furnish all manpower, vehicles, supplies, equipment, facilities and services required to perform work under this contract.

1.6.2 Equipment: The Contractor shall provide all patrol vehicles and equipment required to perform services under this contract. All such vehicles shall have standard insignia and markings normally used by the law enforcement agency. Patrol vehicles shall also be equipped with standard law enforcement type lights, radios, and any other standard equipment necessary to perform the required services. The Contractor shall be responsible for all vehicle costs, including insurance, fuel, service and maintenance, and any other costs associated with the operation of each vehicle.

1.6.3. Materials: (Not applicable).

1.7 CONTRACTOR MANAGEMENT REPORTING (CMR): (Not applicable).

1.8 APPLICABLE PUBLICATIONS (CURRENT EDITIONS): (Not applicable).

1.9 ATTACHMENTS/TECHNICAL EXHIBITS AND APPENDICES:

1.9.1 Attachment 1/Technical Exhibit 1 – Performance Requirements Summary

1.9.2 Attachment 2/Technical Exhibit 2 – Deliverables Schedule

1.9.3 Appendix A – Patrol Schedule

1.9.4 Appendix B – Hours by Month

1.9.5 Appendix C – Daily Enforcement Action Summary

2.0 MISCELLANEOUS PROVISIONS:

2.1 Orientation: An appropriate orientation for all participating contract personnel will be conducted by the Corps of Engineers staff to familiarize the Contractor with the policies and procedures of the Corps, and to familiarize Corps personnel with the functions and duties of the contracted law enforcement agency.

TECHNICAL EXHIBIT 1**Performance Requirements Summary**

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Performance Objective	Standard	Performance Threshold	Method of Surveillance
The contractor shall provide additional patrolling presence and discretionary law enforcement actions in specified areas to help keep the peace and increase public safety in parks and other designated Corps areas IAW para 1.2.	The contractor provides visible and verifiable presence and actions in the designated areas at the specified days and times.	All required shifts were covered and the specified contract services were performed. Contractor coordinated in advance with Corps key personnel in the event of an unforeseen event which prevented an officer from serving all or part of a shift, which would not be billable to the Government.	Contractor's Daily Enforcement Action Summaries turned in by Contractor will be examined by QA POC to ensure accuracy prior to authorizing payment.

TECHNICAL EXHIBIT 2**DELIVERABLES SCHEDULE**

Deliverable	Frequency	Number of Copies	Medium / Format	Submit To
Contract manager and alternate designated in writing LAW para 1.4.12	Once within 5 days of contract award	One copy	Hard copy, FAX, or email	US Army Corps of Engineers Attn: Michael Kinard 3375 Skyview Drive Wylie, Texas 75098
Invoice for contract services performed; includes billing start/end dates, hours worked, total charges LAW para 1.4.17	Submitted to Corps by the 5 th of every month, listing contract services performed during the previous calendar month.	One copy of the invoice, submitted to the Corps QA POC	Hard copy, FAX, or email	US Army Corps of Engineers Attn: Michael Kinard 3375 Skyview Drive Wylie, Texas 75098
Daily Enforcement Action Summaries LAW para 1.4.2	To Corps with monthly invoice	One copy	Hard copy, FAX, or email	US Army Corps of Engineers Attn: Michael Kinard 3375 Skyview Drive Wylie, Texas 75098

**APPENDIX A
PATROL SCHEDULE
2018**

May-18						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
Total Hours = 88						
6	7	8	9	10	11	12
13	14	15	16	17	18	19 1500-1900=4hrs 1800-2200=4hrs
20 1500-1900=4hrs 1800-2200=4hrs	21	22	23	24	25 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	26 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
27 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	28 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	29 1800-2200=4hrs	30 1800-2200=4hrs	31 1800-2200=4hrs		

Jun-18						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 1800-2200=4hrs	2 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
Total Hours = 204						
3 1500-1900=4hrs 1800-2200=4hrs	4 1800-2200=4hrs	5 1800-2200=4hrs	6 1800-2200=4hrs	7 1800-2200=4hrs	8 1800-2200=4hrs	9 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
10 1500-1900=4hrs 1800-2200=4hrs	11 1800-2200=4hrs	12 1800-2200=4hrs	13 1800-2200=4hrs	14 1800-2200=4hrs	15 1800-2200=4hrs	16 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
17 1500-1900=4hrs 1800-2200=4hrs	18 1800-2200=4hrs	19 1800-2200=4hrs	20 1800-2200=4hrs	21 1800-2200=4hrs	22 1800-2200=4hrs	23 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
24 1500-1900=4hrs 1800-2200=4hrs	25 1800-2200=4hrs	26 1800-2200=4hrs	27 1800-2200=4hrs	28 1800-2200=4hrs	29 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	30 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs

Jul-18						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 1500-1900=4hrs 1800-2200=4hrs	2 1800-2200=4hrs	3 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	4 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	5 1800-2200=4hrs	6 1800-2200=4hrs	7 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
8 1500-1900=4hrs 1800-2200=4hrs	9 1800-2200=4hrs	10 1800-2200=4hrs	11 1800-2200=4hrs	12 1800-2200=4hrs	13 1800-2200=4hrs	14 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
15 1500-1900=4hrs 1800-2200=4hrs	16 1800-2200=4hrs	17 1800-2200=4hrs	18 1800-2200=4hrs	19 1800-2200=4hrs	20 1800-2200=4hrs	21 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
22 1500-1900=4hrs 1800-2200=4hrs	23 1800-2200=4hrs	24 1800-2200=4hrs	25 1800-2200=4hrs	26 1800-2200=4hrs	27 1800-2200=4hrs	28 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
29 1500-1900=4hrs 1800-2200=4hrs	30 1800-2200=4hrs	31 1800-2200=4hrs				Total Hours = 216

Aug-18							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Total Hours = 188			1 1800-2200=4hrs	2 1800-2200=4hrs	3 1800-2200=4hrs	4 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	
	5 1500-1900=4hrs 1800-2200=4hrs	6 1800-2200=4hrs	7 1800-2200=4hrs	8 1800-2200=4hrs	9 1800-2200=4hrs	10 1800-2200=4hrs	11 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
	12 1500-1900=4hrs 1800-2200=4hrs	13 1800-2200=4hrs	14 1800-2200=4hrs	15 1800-2200=4hrs	16 1800-2200=4hrs	17 1800-2200=4hrs	18 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
	19 1500-1900=4hrs 1800-2200=4hrs	20 1800-2200=4hrs	21 1800-2200=4hrs	22 1800-2200=4hrs	23 1800-2200=4hrs	24 1800-2200=4hrs	25 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
	26 1500-1900=4hrs 1800-2200=4hrs	27 1800-2200=4hrs	28 1800-2200=4hrs	29 1800-2200=4hrs	30 1800-2200=4hrs	31 1800-2200=4hrs	

Sep-18						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
Total Hours = 00						
2 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	3 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs	4 1800-2200=4hrs	5 1800-2200=4hrs	6 1800-2200=4hrs	7 1800-2200=4hrs	8 1100-1500=4hrs 1500-1900=4hrs 1800-2200=4hrs 1800-2200=4hrs
9	10	11	12	13	14	15
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**APPENDIX B
HOURS BY MONTH
2018**

**May: 22 shifts X 4 hours = 88 hours
(Includes Memorial Day)**

June: 48 shifts X 4 hours = 204 hours

**July: 59 shifts X 4 hours = 216 hours
(Includes Independence Day)**

August: 47 shifts X 4 hours = 188 hours

**September: 16 shifts X 4 hours = 80 hours
(Includes Labor Day)**

Total = 776 Hours

**APPENDIX C
DAILY ENFORCEMENT ACTION SUMMARY**

OPERATING AGENCY: Collin County Sheriff's Office

OFFICERS NAME: _____ DATE: _____

TIME STARTED: _____ TIME ENDED: _____ TOTAL HOURS: _____

ABBREVIATIONS: A = Arrest C = Citation W = Written Warning V = Verbal Warning

OFFENCE TITLE	Action				NOTES Include the name of the park where offense occurred
	A	C	W	V	
Vehicle Offense					
Parking					
Speeding					
Reckless					
State Req.					
DWI					
Other					
Total					
Conduct Offense					
Loud/Unruly					
Pubic Intox					
Cont Subst.					
Minor Poss.					
Theft					
Vandal					
Litter					
Weapons					
Assault					
Other					
Total					
GRAND TOTALS					

*** For all arrests and evictions include details on back ***

Officer Number: _____ Date: _____ Signature: _____

The following have been deleted:

FWS

(End of Summary of Changes)