



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

April 5, 2018

Johnson Burks Supply Co. Inc.
518 E. Lamar
Sherman, TX 75090

Re: Contract Name: IFB 2016-113 Supplies: Plumbing
Contract Start Date: October 1, 2016
Agreement Renewal Period: October 1, 2018 through September 30, 2019: Renewal 2 of 3

Dear Mr. Terrell:

The aforementioned contract between Collin County and your company will expire on September 30, 2018. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by April 30, 2018. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at lhiggins@collincountytx.gov.

Sincerely,

Lauren Higgins
Buyer II

Please check one:

Yes I agree to extend the contract with Collin County at the prices established in the original solicitation.

No I cannot extend the contract.

Signature: Mark G. Terrell
Print Name & Title: MARK G. TERRELL, Sales Associate
Date: 4/10/18

If your address has changed from above please state new address below:

Street Address: _____
City, State, Zip Code: _____