

Budget Amendment Request Form

For Budget Office Use Only

Date of Request: April 23, 2018

From: Probate-Admin/Connie Evans/ext. 3810
(Department Name / Contact Name / Phone)

___ Court ___ Non-Court
FY ___ Seq. No. ___
Approved by: ___ Date: ___

Budget Account to Receive Budget Amendment: ___ New Existing

Project Code to Receive Amendment: ___ New ___ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>015-2180-442.64-15</u>	<u>Substitute Court Reporter</u>		<u>\$11,490.00</u>

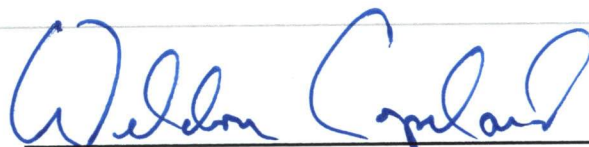
FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>015-000-251.00-00</u>	<u>Fund Balance</u>		<u>\$11,490.00</u>

FROM Total:	\$11,490.00
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Purpose for Request:

We have used \$8016.75 of our original budget of \$13,360.00. We have an additional 30 days of scheduled court reporter services this fiscal year. The total cost of 30 days will be \$11,490.00. We are currently experiencing growth in the number of Probate case filings and contested disputes that will require court reporter services.



Elected Official / Department Head