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Agency Name: Collin County Grant/App: 2877102 Start Date: 10/1/2016
 Project Title: Sheriff's Office Crime Victim Advocate Status: Active Grant End Date: 9/30/2018 Fund Source: VZ-Victims of Crime Act Formula Grant Program [VA clone]
 Current Grant Manager: Alyssa Smith Current Program Manager: Scott Kelly Liquidation Date: 10/30/2018 Original Award: \$126,000.00
 Current Budget: \$98,744.00 Current Award: \$98,744.00 CFDA: 16.575 OOG Solicitation: VZ15 Victims of Crime Act - General Victim Services

- Eligibility Profile Narrative Activities Measures Budget Documents Conditions.of.Funding Summary Monitoring Upload.Files My.Mail My.Home
- Grant.History Payment.History FSR.History Adjustment.History Award.Statement Grant.Issues

General Information and Instructions

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Grant Financial Status

Current Award Amount: \$98,744.00

Total Reimbursement(s) and Advance Payment Request(s) Paid to Date: \$61,673.84

Total Unexpended Balance to Date: \$37,070.16

Total Expenditures Reported to Date: \$61,673.84

Total Cash On Hand to Date: \$0.00

Budget Summary Totals

OOG Funds:	Cash Match:	In Kind Match:	GPI:	Total Project:
\$98,744.00	\$31,500.00	\$0.00	\$0.00	\$130,244.00

Grant Adjustment History

Adjustment Status	Date Created	Date Certified	Date Approved	Grant End Date	Award Amount	Description
Denied by OOG	10/12/2016	10/12/2016		09/30/2018	\$126,000.00	Correcting end date[DELETED]
Approved	10/14/2016	10/17/2016	10/21/2016	09/30/2018	\$126,000.00	Correct end date
Approved	1/11/2017	1/12/2017	01/19/2017	09/30/2018	\$126,000.00	First line supervisor for the Advocate changed (initials ML) effective October 1, 2016.
Approved	2/1/2017	2/2/2017	02/02/2017	09/30/2018	\$126,000.00	Accountant initials SR effective 2/1/2017. Manager initials PC effective 1/3/2017.
Approved	8/7/2017	8/7/2017	08/08/2017	09/30/2018	\$126,000.00	Update the SAM Expiration Date to August 7, 2018.
Denied by OOG	11/8/2017			09/30/2018	\$126,000.00	Full-time Victim Advocate - Employee initials AT, effective 10/1/2016 to 7/31/2017. - Employee initials TB, effective 10/17/2017. First line supervisor for the Advocate: - E
Approved	11/8/2017	11/8/2017	11/13/2017	09/30/2018	\$126,000.00	Full-time Victim Advocate (employee initials AT, effective 10/1/2016 to 7/31/2017). Position provides crisis services for victims of violent crimes investigated by the Collin Count
Approved	3/16/2018	4/3/2018	04/19/2018	09/30/2018	\$98,744.00	Expiring funds - preemptive deobligation of approximately \$20,000.00 Expiring funds - preemptive deobligation of approximately \$7,256.00 (additional)

Grant Adjustment Information

Date Grant Adjustment Created: 3/16/2018 9:38:31 AM

Status of Grant Adjustment: APPROVE

Description of Grant Adjustment:

Expiring funds - preemptive deobligation of approximately \$20,000.00 Expiring funds - preemptive deobligation of approximately \$7,256.00 (additional)

View Grant Adjustment Detail

Category	GrantFinancialDescription - New and Previous Text	OOG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts	Unit - New, Previous, and Changed Amounts
Personnel	Accountant Program Accountant/Auditor (employee initials EP, effective October 1, 2016, to January 31, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$67,573 plus \$23,558 benefits. Approximately 4.4% of personnel expenses for 4 month period.	\$0.00	\$1,326.00	\$0.00	\$0.00	5
	Accountant Program Accountant/Auditor (employee initials EP, effective October 1, 2016, to January 31, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$67,573 plus \$23,558 benefits. Approximately 4.4% of personnel expenses for 4 month period.	\$0.00	\$1,326.00	\$0.00	\$0.00	5
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Personnel	Accountant Program Accountant/Auditor (employee initials SR, effective February 1, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$59,707 plus \$22,287 benefits. Approximately 4.8% of personnel expenses for 20 month period.	\$0.00	\$6,554.00	\$0.00	\$0.00	5
	Accountant Program Accountant/Auditor (employee initials SR, effective February 1, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$59,707 plus \$22,287 benefits. Approximately 4.8% of personnel expenses for 20 month period.	\$0.00	\$6,554.00	\$0.00	\$0.00	5
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Personnel	Advocate Full-time Victim Advocate (employee initials AT, effective 10/1/2016 to 7/31/2017). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$44,919 plus benefits of \$18,081 for 10 months out of a 2 year grant period.	\$40,270.14	\$0.00	\$0.00	\$0.00	100
	Advocate Full-time Victim Advocate (employee initials AT, effective 10/1/2016 to 7/31/2017). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$44,919 plus benefits of \$18,081 for 10 months out of a 2 year grant period.	\$40,270.14	\$0.00	\$0.00	\$0.00	100
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Personnel	Advocate Full-time Victim Advocate (employee initials TB, effective 10/17/2017). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$41,594 plus benefits of \$19,422. for 11.5 months out of a 2 year grant period.	\$58,473.86	\$0.00	\$0.00	\$0.00	100
	Advocate Full-time Victim Advocate (employee initials TB, effective 10/17/2017). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$41,594 plus benefits of \$19,422. for 11.5 months out of a 2 year grant period.	\$85,729.86	\$0.00	\$0.00	\$0.00	100
	Advocate Full-time Victim Advocate (employee initials TB, effective 10/17/2017). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$41,594 plus benefits of \$19,422. for 11.5 months out of a 2 year grant period.	(\$27,256.00)	\$0.00	\$0.00	\$0.00	0
Personnel	Manager First line supervisor for the Advocate (employee initials ML, effective 10/1/2016 - 1/2/2017). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Annual salary of \$88,482 plus \$26,937 benefits. Approximately 15.1% of personnel expenses for 3 month period.	\$0.00	\$4,370.00	\$0.00	\$0.00	15
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Personnel	Manager First line supervisor for the Advocate (employee initials MS, effective 10/17/2017). Position makes case assignments,					

	coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Annual salary of \$80,810.9 plus \$25,761 benefits. Approximately 3% of personnel expenses for an 11.5 month period.	\$0.00 \$0.00 \$0.00	\$3,198.10 \$3,198.10 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	3 3 0
	Manager First line supervisor for the Advocate (employee initials MS, effective 10/17/2017). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Annual salary of \$80,810.9 plus \$25,761 benefits. Approximately 3% of personnel expenses for an 11.5 month period.					
Personnel	Manager First line supervisor for the Advocate (employee initials PC, effective 1/3/2017 to 10/16/2017). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Annual salary of \$88,482 plus \$26,937 benefits. Approximately 8% of personnel expenses for a 9.5 month period.	\$0.00 \$0.00	\$7,272.90 \$7,272.90	\$0.00 \$0.00	\$0.00 \$0.00	8 8
	Manager First line supervisor for the Advocate (employee initials PC, effective 1/3/2017 to 10/16/2017). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Annual salary of \$88,482 plus \$26,937 benefits. Approximately 8% of personnel expenses for a 9.5 month period.	\$0.00	\$0.00	\$0.00	\$0.00	0
Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses (\$5,000 or less per unit) Incident Based Reporting System IBRS license. License is required by any user of the Department's Records Management System (RMS). The Victim Advocate needs access to the RMS to obtain case reports, research incidents, check status of cases and obtain contact information for victims, their families and witnesses. Annual license fee of \$146. 2 year grant period.	\$0.00 \$0.00	\$292.00 \$292.00	\$0.00 \$0.00	\$0.00 \$0.00	0 0
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Travel and Training	In-State Registration Fees, Training, and/or Travel Travel and training for the Victim Advocate. Position requires continuous training on legislative updates/changes, changes in laws, supreme court decisions, victimology and best practices for working with victims of violent crimes. To obtain this necessary training/knowledge, the Advocate will attend in-state training and/or conferences per Collin County's travel policy and per diem rates. Annual conferences to include Dallas Crimes Against Women Conference, Dallas Crimes Against Children Conference, Collin County Council on Family Violence Conference, OAG Crime Victim Services Conference, TDCOA Victim Assistance Coordinator Seminar, and TCFV Statewide Conference. Per diem rate is 80% of the rate established by GSA and can vary by location; first and last day travel is reduced to 75% of a full meal day reimbursement in accordance with GSA standards. For 2016, rates in Texas vary from \$41 to \$51 for full day travel and \$31-\$38 for first/last day travel. Registration, airfare, and lodging, when necessary, are paid based on actual expenses; the most reasonable/best rates should be obtained. 2 year grant period.	\$0.00 \$0.00	\$8,487.00 \$8,487.00	\$0.00 \$0.00	\$0.00 \$0.00	0 0
	In-State Registration Fees, Training, and/or Travel Travel and training for the Victim Advocate. Position requires continuous training on legislative updates/changes, changes in laws, supreme court decisions, victimology and best practices for working with victims of violent crimes. To obtain this necessary training/knowledge, the Advocate will attend in-state training and/or conferences per Collin County's travel policy and per diem rates. Annual conferences to include Dallas Crimes Against Women Conference, Dallas Crimes Against Children Conference, Collin County Council on Family Violence Conference, OAG Crime Victim Services Conference, TDCOA Victim Assistance Coordinator Seminar, and TCFV Statewide Conference. Per diem rate is 80% of the rate established by GSA and can vary by location; first and last day travel is reduced to 75% of a full meal day reimbursement in accordance with GSA standards. For 2016, rates in Texas vary from \$41 to \$51 for full day travel and \$31-\$38 for first/last day travel. Registration, airfare, and lodging, when necessary, are paid based on actual expenses; the most reasonable/best rates should be obtained. 2 year grant period.	\$0.00	\$0.00	\$0.00	\$0.00	0

View Grant Adjustment By Budget Category

Category	OOG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts

Personnel	\$98,744.00	\$22,721.00	\$0.00	\$0.00
	\$126,000.00	\$22,721.00	\$0.00	\$0.00
	(\$27,256.00)	\$0.00	\$0.00	\$0.00
Supplies and Direct Operating Expenses	\$0.00	\$292.00	\$0.00	\$0.00
	\$0.00	\$292.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
Travel and Training	\$0.00	\$8,487.00	\$0.00	\$0.00
	\$0.00	\$8,487.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

View Grant Adjustment Total

OOG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts
\$98,744.00	\$31,500.00	\$0.00	\$0.00
\$126,000.00	\$31,500.00	\$0.00	\$0.00
(\$27,256.00)	\$0.00	\$0.00	\$0.00