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Agency Name: Collin County Grant/App: 2896602 Start Date: 10/1/2016
 Project Title: District Attorney Crime Victim Assistance Coordinator Status: Active Grant End Date: 9/30/2018 Fund Source: VZ-Victims of Crime Act Formula Grant Program [VA clone]
 Current Grant Manager: Alyssa Smith Current Program Manager: Scott Kelly Liquidation Date: 10/30/2018
 Original Award: \$126,000.00
 Current Budget: \$123,000.00 Current Award: \$123,000.00 CFDA: 16.575 OOG Solicitation: VZ15 Victims of Crime Act - General Victim Services

Eligibility Profile Narrative Activities Measures Budget Documents Conditions.of.Funding Summary Monitoring Upload.Files My.Mail My.Home
 Grant.History Payment.History FSR.History Adjustment.History Award.Statement Grant.Issues

General Information and Instructions

[View Introduction](#)

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Grant Financial Status

Current Award Amount: \$123,000.00 Total Reimbursement(s) and Advance Payment Request(s) Paid to Date: \$69,417.59
 Total Unexpended Balance to Date: \$37,053.82 Total Expenditures Reported to Date: \$85,946.18
 Total Cash On Hand to Date: \$0.00

Budget Summary Totals

OOG Funds: \$123,000.00 Cash Match: \$31,500.00 In Kind Match: \$0.00 GPI: \$0.00 Total Project: \$154,500.00

Grant Adjustment History

Adjustment Status	Date Created	Date Certified	Date Approved	Grant End Date	Award Amount	Description
Denied by OOG	10/12/2016	10/12/2016		09/30/2018	\$126,000.00	Correcting end date[DELETED]
Approved	10/14/2016	10/17/2016	10/21/2016	09/30/2018	\$126,000.00	Correct end date
Approved	1/17/2017	1/17/2017	01/19/2017	09/30/2018	\$126,000.00	Advocate (initials AG) hired effective 03.14.2016 Accountant/Auditor employee changed (initials EP) effective 10.01.2016
Approved	2/17/2017	2/17/2017	02/21/2017	09/30/2018	\$126,000.00	Employee EP was the assigned accountant from 10.01.2016 to 1.31.2017. Effective 02.01.2017, SR is the accountant. Employee AG was the Advocate from 10.01.2016 to 01.20.2017. Effect
Approved	7/19/2017	7/21/2017	07/24/2017	09/30/2018	\$126,000.00	Full-time Victim Assistance Coordinator (Initials AG, effective October 1, 2016, to January 20, 2017). The Victim Assistance Coordinator will provide services to victims of violent
Approved	8/7/2017	8/7/2017	08/08/2017	09/30/2018	\$126,000.00	Update the SAM Expiration Date to August 7, 2018.
Approved	3/16/2018	4/3/2018	04/11/2018	09/30/2018	\$123,000.00	Expiring funds - preemptive deobligation of appx \$3000 Based on our latest estimates and taking into account the actual expenditures as of March 2018, RT's new budget of \$81,934

Grant Adjustment Information

Date Grant Adjustment Created: 3/16/2018 10:08:38 AM

Status of Grant Adjustment: APPROVE

Description of Grant Adjustment:

Expiring funds - preemptive deobligation of appx \$3000 Based on our latest estimates and taking into account the actual expenditures as of March 2018, RT's new budget of \$81,934.67 will cover 100% for the remainder of the grant. RT Budget Line: \$81,934.67 new - (\$32,078.68 FY17 & Q1 FY18) - (\$16,528.59 Q2 FY18) = \$33,327.4 cover remaining 6 months of the grant.

View Grant Adjustment Detail

Category	GrantFinancialDescription - New and Previous Text	OOG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts	Unit - New, Previous, and Changed Amounts
Personnel	Accountant Program Accountant/Auditor (employee initials EP, effective October 1, 2016, to January 31, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$67,573 plus \$23,559 benefits. Approximately 3.4% of personnel expenses for 4 month period.	\$0.00	\$1,022.00	\$0.00	\$0.00	4
		\$0.00	\$1,022.00	\$0.00	\$0.00	4
	Accountant Program Accountant/Auditor (employee initials EP, effective October 1, 2016, to January 31, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$67,573 plus \$23,559 benefits. Approximately 3.4% of personnel expenses for 4 month period.	\$0.00	\$0.00	\$0.00	\$0.00	0
Personnel	Accountant Program Accountant/Auditor (employee initials SR, effective February 1, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$59,707 plus \$22,288 benefits. Approximately 5% of personnel expenses for 20 month period.	\$0.00	\$6,858.00	\$0.00	\$0.00	5
		\$0.00	\$6,858.00	\$0.00	\$0.00	5
	Accountant Program Accountant/Auditor (employee initials SR, effective February 1, 2017). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Annual salary of \$59,707 plus \$22,288 benefits. Approximately 5% of personnel expenses for 20 month period.	\$0.00	\$0.00	\$0.00	\$0.00	0
Personnel	Advocate Full-time Victim Assistance Coordinator (initials AG, effective October 1, 2016, to January 20, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$41,594 plus benefits of \$17,899 for 4 months.	\$19,159.16	\$0.00	\$0.00	\$0.00	100
		\$19,159.16	\$0.00	\$0.00	\$0.00	100
	Advocate Full-time Victim Assistance Coordinator (initials AG, effective October 1, 2016, to January 20, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$41,594 plus benefits of \$17,899 for 4 months.	\$0.00	\$0.00	\$0.00	\$0.00	0
Personnel	Advocate Full-time Victim Assistance Coordinator (initials BSR, effective February 13, 2017 to May 29, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$43,000 plus benefits of \$20,701 for 4 months.	\$16,082.96	\$0.00	\$0.00	\$0.00	100
		\$16,082.96	\$0.00	\$0.00	\$0.00	100
	Advocate Full-time Victim Assistance Coordinator (initials BSR, effective February 13, 2017 to May 29, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$43,000 plus benefits of \$20,701 for 4 months.	\$0.00	\$0.00	\$0.00	\$0.00	0
Personnel	Advocate Full-time Victim Assistance Coordinator (initials RT, effective May 30, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$42,375.4 plus benefits of \$19,075.6 for 16 months.	\$81,934.67 \$84,934.67 (\$3,000.00)	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	100 100 0

	<p>Advocate Full-time Victim Assistance Coordinator (initials RT, effective May 30, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$43,000 plus benefits of \$20,701 for 16 months.</p>					
Personnel	<p>Manager First line supervisor for the Victim Assistance Coordinator (employee initials DB). This position will make case assignments, coordinate on services and outreach, ensure all appropriate data is collected, complete all required grant process reports and ensure correctness of information reported. Budget item is 12.5% of the current supervisor's annual salary of \$71,722 plus \$22,739 benefits. 2 year grant period.</p>	\$0.00	\$23,620.00	\$0.00	\$0.00	12
		\$0.00	\$23,620.00	\$0.00	\$0.00	12
	<p>Manager First line supervisor for the Victim Assistance Coordinator (employee initials DB). This position will make case assignments, coordinate on services and outreach, ensure all appropriate data is collected, complete all required grant process reports and ensure correctness of information reported. Budget item is 12.5% of the current supervisor's annual salary of \$71,722 plus \$22,739 benefits. 2 year grant period.</p>	\$0.00	\$0.00	\$0.00	\$0.00	0
Travel and Training	<p>In-State Registration Fees, Training, and/or Travel Training and Travel The Victim Assistance Coordinator is required to participate in on-going continuing education for victim advocacy which frequently includes cultural competency. Additionally, our program continues to build formal and informal community partnerships, creating and strengthening our relationships with local organizations and resources that serve a variety of diverse populations. Funding is in the amount of \$5823.21... RT (Victim Assistance Coordinator) will be attending the September 2017 and September 2018 TDCAA Annual Criminal & Civil Law Update Conferences (4 days each) in San Antonio, Texas. The training will cover helping victims and their non-offending family members. The estimated cost for each conference is \$1600.00 each and the itemized line items are: Registration \$350.00 + Hotel \$700.00 + Transportation \$350.00 +Meals \$200.00. Total \$3,200.. RT will also be attending the Crimes Against Children Conferences in August 2017 and August 2018 (4 days each), in Dallas Texas. The training will cover emerging issues related to crimes against children. The estimated cost for each conferences is \$900.00 and the itemized line items are: Registration \$550.00 + Hotel \$0 (local conference) + Transportation \$250.00 + Meals \$100.00. Total \$1,800.. RT will receive Microsoft Office Suite training during 16 months, Cost estimate \$823.21. Microsoft Office skills are essential for the victim advocacy data, medical and mental records upkeep, and programmatic reporting . .</p>	\$5,823.21	\$0.00	\$0.00	\$0.00	0
		\$5,823.21	\$0.00	\$0.00	\$0.00	0
	<p>In-State Registration Fees, Training, and/or Travel Training and Travel The Victim Assistance Coordinator is required to participate in on-going continuing education for victim advocacy which frequently includes cultural competency. Additionally, our program continues to build formal and informal community partnerships, creating and strengthening our relationships with local organizations and resources that serve a variety of diverse populations. Funding is in the amount of \$5823.21... RT (Victim Assistance Coordinator) will be attending the September 2017 and September 2018 TDCAA Annual Criminal & Civil Law Update Conferences (4 days each) in San Antonio, Texas. The training will cover helping victims and their non-offending family members. The estimated cost for each conference is \$1600.00 each and the itemized line items are: Registration \$350.00 + Hotel \$700.00 + Transportation \$350.00 +Meals \$200.00. Total \$3,200.. RT will also be attending the Crimes Against Children Conferences in August 2017 and August 2018 (4 days each), in Dallas Texas. The training will cover emerging issues related to crimes against children. The estimated cost for each conferences is \$900.00 and the itemized line items are: Registration \$550.00 + Hotel \$0 (local conference) + Transportation \$250.00 + Meals \$100.00. Total \$1,800.. RT will receive Microsoft Office Suite training during 16 months, Cost estimate \$823.21. Microsoft Office skills are essential for the victim advocacy data, medical and mental records upkeep, and programmatic reporting . .</p>	\$0.00	\$0.00	\$0.00	\$0.00	0

View Grant Adjustment By Budget Category

Category	ODG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts
Personnel	\$117,176.79	\$31,500.00	\$0.00	\$0.00
	\$120,176.79	\$31,500.00	\$0.00	\$0.00
	(\$3,000.00)	\$0.00	\$0.00	\$0.00
Travel and Training	\$5,823.21	\$0.00	\$0.00	\$0.00
	\$5,823.21	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00

View Grant Adjustment Total

OOG Funds - New, Previous, and Changed Amounts	Cash Match - New, Previous, and Changed Amounts	InKind Match - New, Previous, and Changed Amounts	GPI Match - New, Previous, and Changed Amounts
\$123,000.00	\$31,500.00	\$0.00	\$0.00
\$126,000.00	\$31,500.00	\$0.00	\$0.00
(\$3,000.00)	\$0.00	\$0.00	\$0.00