

10:20 AM

Agency Name: Collin County Grant/App: 2896602 Start Date: 10/1/2016
 Project Title: District Attorney Crime Victim Assistance Coordinator Status: Active Grant End Date: 9/30/2018 Fund Source: VZ-Victims of Crime Act Formula Grant Program [VA clone]
 Current Grant Manager: Alyssa Smith Current Program Manager: Scott Kelly Liquidation Date: 10/30/2018
 Original Award: \$126,000.00
 Current Budget: \$123,000.00 Current Award: \$123,000.00 CFDA: 16.575 OOG Solicitation: VZ15 Victims of Crime Act - General Victim Services

Eligibility Profile Narrative Activities Measures Budget Documents Conditions.of.Funding Summary Monitoring Upload.Files My.Mail My.Home
 Details Financial.Status.Report Request.Advance Request.Adjustment Source.of.Match Budget.Summary

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General Information and Instructions

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Select and Enter Budget Line Item Details

Budget Category	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
Personnel	\$117,176.79	\$31,500.00	\$0.00	\$0.00	\$148,676.79	
OOG-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
Accountant	\$0.00	\$7,880.00	\$0.00	\$0.00	\$7,880.00	
Advocate	\$117,176.79	\$0.00	\$0.00	\$0.00	\$117,176.79	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Full-time Victim Assistance Coordinator (Initials AG, effective October 1, 2016, to January 20, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$41,594 plus benefits of \$17,899 for 4 months.	\$19,159.16	\$0.00	\$0.00	\$0.00	\$19,159.16	100
Full-time Victim Assistance Coordinator (initials BSR, effective February 13, 2017 to May 29, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$43,000 plus benefits of \$20,701 for 4 months.	\$16,082.96	\$0.00	\$0.00	\$0.00	\$16,082.96	100
Full-time Victim Assistance Coordinator (initials RT, effective May 30, 2017). The Victim Assistance Coordinator will provide services to victims of violent crimes filed with the District Attorney's office. Position will provide information and assistance with victim impact statements, Crime Victims' Compensation, and court process; social service referrals; interview and court accompaniment; and case status updates. Requirements: This position is located in the DA's Victim Assistance Division. Bachelor's Degree and two (2) years' experience in victim services. Salary of \$42,375.4 plus benefits of \$19,075.6 for 16 months.	\$81,934.67	\$0.00	\$0.00	\$0.00	\$81,934.67	100
Manager	\$0.00	\$23,620.00	\$0.00	\$0.00	\$23,620.00	
Contractual and Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel and Training	\$5,823.21	\$0.00	\$0.00	\$0.00	\$5,823.21	
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies and Direct Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Indirect Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Summary Totals

OOG Funds:	Cash Match:	In Kind Match:	GPI:	Total Project:
\$123,000.00	\$31,500.00	\$0.00	\$0.00	\$154,500.00

Export Your Budget Detail Item(s)

Notes by Grantee to OOG:

Note from Grantee to OOG

**Enter on: 4/3/2018 11:34:09 AM By: Jeff May**

Based on our latest estimates and taking into account the actual expenditures as of March 2018, RT's new budget of \$81,934.67 will cover 100% for the remainder of the grant. RT Budget Line: \$81,934.67 new - (\$32,078.68 FY17 & Q1 FY18) - (\$16,528.59 Q2 FY18) = \$33,327.4 cover remaining 6 months of the grant.

Enter on: 3/22/2018 11:09:38 AM By: Alyssa Smith

Victim Assistance Coordinator (RT): Based on the annual salary and fringe benefits totals noted in the budget, for the entire 16 months that the employee will work out of the grant period they should make a total of \$84,934.67. So if you are wanting to reduce the amount of funds allocated to this line item, the position will no longer be covered at 100% so you will need to update the percent of salary noted for this position.

Enter on: 7/21/2017 11:14:02 AM By: Alyssa Smith

In-State Registration Fees, Training, and/or Travel: Please provide a breakdown of costs showing exactly how the \$5823.21 would be utilized. Line items for trainings/conferences should note the specific training/conference with a description of the event, number of individuals whose attendance is being covered by grant funds, registration fees per person, cost of travel per person, etc.

Enter on: 7/20/2017 5:00:25 PM By: Jeff May

1. Excess funds are allocated to a new budget line item "Training and Travel" to cover for allowable items such as trainings/conferences for the Victim Assistance Coordinator.

2. We disallowed a total of \$671.76 for AG paid leave that occurred in Quarter 2. The OOG Funds for that budget Line Item was adjusted from \$19,831 to \$19,159 to account for the disallowance.

The disallowance amount will be subtracted from the Q3 FSR: RT line item will be shorted this disallowance amount in Quarter 3 FSR: RT is to be reimbursed Q3 actual expenses of \$2,604.64 - disallowance \$671.76 AG = \$ 1,932.88 .

Enter on: 7/20/2017 10:08:15 AM By: Alyssa Smith

I have returned the adjustment for the following reasons:

1. Victim Assistance Coordinator (RT): In regards to the employee's start date and salary and fringe benefits amounts noted, there are excess funds allocated to this line item that cover more than 100% for the remainder of the grant period. Please revise.

2. Victim Assistance Coordinator (AG): The amount of \$19,830.92 has already been reimbursed for this position. Why is there now less funds than that amount allocated to the line item? Please revise.

Enter on: 10/12/2016 2:02:46 PM By: Scott Kelly

You have marked the incorrect box for this adjustment. You should have marked the 'Existing Funds' extension. You will need to delete this adjustment and create a new one- only marking the box for the existing funds extension.

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