



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 1, 2018

MD Engineering, LP, LLP
500 N. Central Expressway, Suite 310
Plano, TX 75074

Re: Contract Name: Professional Services, Mechanical, Electrical, and Plumbing (MEP) Engineering
Contract Number: RFQ 2017-246
Contract Start Date: October 9, 2017
Agreement Renewal Period: October 1, 2018 through September 30, 2019 (Renewal 1 of 2)

Dear Mr. Smith:

The aforementioned contract between Collin County and your company will expire on **September 30, 2018**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original award.

If you are interested in renewing the contract, please complete the form below and return by **May 7, 2018**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at jgriffin@co.collin.tx.us

Sincerely,
J. D. Griffin, CPPB
Buyer II

Please check one:

Yes I agree to renew the contract with Collin County at the prices established in the original solicitation.

No I cannot renew the contract.

Signature: 

Print Name & Title: Michael Smith

Date: May 9, 2018

If your address has changed from above please state new address below:

Street Address: 1255 W 15th Street, Ste 300

City, State, Zip Code: Plano, TX 75075