



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

May 4, 2018

B D HOLT CO dba Holt Texas, LTD.
3302 South W.W. White Rd.
San Antonio, TX 78222

Re: Contract Name: IFB 2017-244, Equipment Lease: Road Construction and Right of Way Maintenance Equipment
 Contract Start Date: October 1, 2017
 Agreement Renewal Period: October 1, 2018 – September 30, 2019 (renewal 1 of 3)

Dear Mr. Simon:

The aforementioned contract between Collin County and your company will expire on **September 30, 2018**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **Friday, May 11th**.

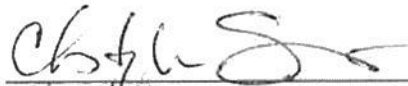
Should you have any questions, please feel free to contact me at gzimmer@collincountytx.gov.

Sincerely,

Gina Zimmel
Buyer II

Please check one:

Yes I agree to extend the contract with Collin County at the prices established in the original solicitation.
 No I cannot extend the contract.

Signature: 
 Print Name & Title: Christopher Simon
 Date: 5/11/18

If your address has changed from above please state new address below:
 Street Address: _____
 City, State, Zip Code: _____