

## InterOffice Memorandum

June 1, 2018

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Contract Renewal: Services, Detention Slider Door Repairs, IFB 2017-161

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Request approval to renew the Contract for Services, Detention Slider Door Repairs, IFB No. 2017-161, with Argyle Security Group in accordance with Section 4.0 "Special Terms and Conditions", paragraph 4.2 "Term" contract performance period is hereby extended for an additional 12 month period as specified effective October 1, 2018 thru September 30, 2019 (Renewal 2 of 3).

If I can be of further assistance please do not hesitate to contact me at extension 5331.