

**JUSTICE COURT
PRECINCT 3-1
COLLIN COUNTY**

MEMORANDUM

TO: Collin County Commissioners
FROM: Judge Chuck Ruckel
DATE: June 11, 2018
SUBJECT: Education and Conference

I would like to request a budget amendment in the amount of \$1000.00 to cover negative balances for education and conference. We had an additional clerk added to our staff after budget and this conference information was not posted until April 2018 and we were unsure of the location to know of the extent of the necessary expense. This money will come from our own office supply GL account.

Thank you,

