

From: [Samia Rousan](#)
To: [Brennan Rivera-Jones](#)
Cc: [Janna Benson-Caponea](#)
Subject: FW: FY17-18 Grant Cycle Closeout and Other Important Updates
Date: Friday, June 15, 2018 1:09:35 PM

FYI

Thank you,

Samia Rousan

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From: Ileana Vasquez [mailto:ileana.vasquez2@tvc.texas.gov]
Sent: Friday, June 15, 2018 12:35 PM
Cc: Ileana Vasquez <ileana.vasquez2@tvc.texas.gov>
Subject: FY17-18 Grant Cycle Closeout and Other Important Updates

Hello FY17-18 Grantees:

This grant cycle is quickly coming to a close and there are several important deadlines and updates that come with the end of your grant cycle and the start of a new one.

FY17-18 Grant Cycle Closeout

Your Fund for Veterans' Assistance (FVA) Grant, will end on June 30, 2018. In accordance with the executed grant agreement, **your grant Closeout Report is due to TVC no later than August 31, 2018**, or 60 days after the last day of the grant period. The Closeout Report is separate from the June 2018 monthly report. You do have the option to make your June 2018 PER be your closeout PER—we just ask you please remember to mention it the body of your email and follow the closeout report instructions I'm including for you below:

1. The Closeout Report uses the same Performance and Expenditure Report (PER) as the monthly report. Under "Current Report Period," enter the entire grant period of July 1, 2017 – June 30, 2018.
2. This Closeout Report will reflect previously cumulative activity for the grant period. Expenses incurred after June 30, 2018 are not allowable for reimbursement.
3. Approval of the Closeout Report by TVC will close the grant. No other expenditures will be considered for reimbursement under the grant.

Important Deadlines for FY17-18 Grantees

- May 2018 PER Due Date: **6/15/18 (TODAY!)**
- June 2018 PER Due Date: **7/15/18**
- Final Closeout PER Due Date: **8/31/18**

Upcoming FY18-19 Grant Cycle

Congratulations on being awarded a Fund for Veterans' Assistance (FVA), 2018 grant! Grant officer designations have been assigned, and your GO should be contacting you very soon with updates regarding your upcoming grant cycle if they haven't already. We are in a transitional period in which you will receive correspondence from me and the GO assigned to you next cycle.

Each of you is at a different stage of the pre-award period. Several of you are still working on revisions and negotiations. Some of you have already been contacted by FVA's Manager, David Escamilla, with your partially executed NOGA and instructions on how to sign and get it back to us.

Our compliance team, headed by Julie Dillard, is in charge of managing negotiations for the upcoming FY18-19 grant cycle and can provide you with additional insight regarding revisions and negotiation questions. Please note—Julie and her team reached out to the emails corresponding to your authorized signer and principal participants listed on the 1st and 2nd page of your grant application.

Please feel free to contact me with any questions regarding your current grant. If you aren't sure where you stand in regards to your upcoming grant, let me know. The work that your organization continues to do to help Texas Veterans is greatly appreciated.

Respectfully,

Ileana Vasquez

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