

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
JUNE 11, 2018

COUNTY OF COLLIN

On Monday, June 11, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner John Thomas, Precinct 3

Commissioner Fletcher led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 1:41 p.m. The meeting was reconvened and immediately recessed into Executive Session at 1:42 p.m. Judge Self reconvened the meeting at 2:23 p.m. and adjourned at 2:25 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:41 p.m. and adjourned the meeting at 1:42 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-44986 Personnel Appointments, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-44969 Addendum No. 1, 2 and 3 to Construction, Collin County Justice Center, Upgrade Pneumatic to Electronic Actuators (IFB No. 2018-162) to make various changes to the Invitation for Bid, Purchasing.

3. AI-44951 Scope of work performed by the Equipment Services division, Public Works.

4. **AI-44870** County overtime for the pay period ended June 3, 2018, Human Resources.

**2. Public Comments.**

A public comment was heard under item 4b1.

**3. Presentation/Recognition.**

4. **Consent agenda to approve:** Judge Self pulled item 4b1 and then asked for comments on the consent agenda. Commissioner Webb pulled items 4c2 and 4c3. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Duncan Webb  
Vote: 4 - 0 Passed

a. **AI-44890** Disbursements for the period ending June 5, 2018, Auditor.

**COURT ORDER NO. 2018-439-06-11**

**b. Advertisement(s):**

1. **AI-44964** Election Voting System and Services (RFP No. 2018-241), Elections.

Judge Self said this is a \$10 million project and asked Bruce Sherbet, Elections, to explain the timing of this and the certified systems. Mr. Sherbet said the current system has been used since 2003, and there was only one vendor qualified to submit a bid. Last October the AG (Attorney General) issued an opinion stating DRE (Direct Recording Electronic) voting devices like the County's current system can be used even if they have a paper component. The voting is done on the electronic voting device which then prints a ballot. The paper ballot is the official ballot and is put through a counter. This changed us from having one vendor to having three. The new system will have a marked paper ballot and a ballot counter.

The projected schedule for public demonstrations is the end of September. Then the Court will start dialogue after October with an award in January or February of 2019. The first election to use it would be November 2019 for the Constitutional Amendment Election which would include a dozen cities and school districts on the ballot.

Commissioner Williams said the number one request from voters is to have a paper trail. Mr. Sherbet explained how a recount would be done which is either electronically or by physically hand-counting the ballots. With cyber security concerns, even the federal government wants paper verifiable ballots. Mr. Sherbet also said the DREs will not be connected to the internet and then briefly explained the physical security measures

required. The Commissioner said the RFP (Request for Price) covers all the concerns and issues she has been hearing about.

Barbara Harless, Murphy, came forward with a public comment. Ms. Harless is very happy knowing there will be paper ballots and would even like to have the ballots counted at the precinct level. She would also like the printing of the tapes at the polling locations to still be done. This has to do with the procedures and the integrity of the ballot and making sure the chain of command is followed when casting ballots in Collin County. With no further comments, a motion was made to approve the item. (Time: 1:42 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Susan Fletcher  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-440-06-11**

2. **AI-44893** Road Materials, Flexbase (IFB No. 2018-174), Public Works.

**COURT ORDER NO. 2018-441-06-11**

3. **AI-44977** Food Supplies and Service for Jail Operations (IFB No. 2018-257), Sheriff.

**COURT ORDER NO. 2018-442-06-11**

**c. Agreement(s):**

1. **AI-44961** Contract with the Texas Department of State Health Services (DSHS) Vital Statistics Section (Contract No. HHSREV100001038) for access to the DSHS Vital Event Electronic Registration System for the purpose of issuing individual birth certificates for the period beginning September 1, 2018 through and including August 31, 2023, County Clerk.

**COURT ORDER NO. 2018-443-06-11**

2. **AI-44908** Software Maintenance & Update Agreement with Granicus, Inc. (Granicus is the sole source provider for Redaction Software) and further authorize the Purchasing Agent to finalized and execute same, County Clerk.

Commissioner Webb pulled this item because under notices there was no name and address listed for the County. Michalyn Rains, Purchasing, said the vendor has been contacted to change the language. When that is done, Ms. Rains will sign it. With no further comments, a motion was made to approve the item with the changes to the agreement. (Time: 1:33 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-444-06-11**

**3. AI-44948** Interlocal Agreement with the City of Celina and Town of Prosper for the design and construction improvements to Frontier Parkway and budget amendment in the amount of \$2,650,000 for same, Engineering.

Commissioner Webb pulled this item because there was a misreference in paragraph six on page 317 of the Court packet. Paragraph six refers to an amount stated in paragraph four but should refer to the amount stated in paragraph five. With no further discussion, a motion was made to approve the item with the correction made. (Time: 1:33 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-445-06-11**

**4. Interlocal Cooperation Agreement(s) for Road and Bridge Improvements effective through and including September 30, 2022, Public Works:**

**a. AI-44915** City of Anna.

**COURT ORDER NO. 2018-446-06-11**

**b. AI-44916** City of Blue Ridge.

**COURT ORDER NO. 2018-447-06-11**

**c. AI-44914** City of Celina.

**COURT ORDER NO. 2018-448-06-11**

**d. AI-44917** City of Josephine.

**COURT ORDER NO. 2018-449-06-11**

**e. AI-44918** City of Lavon.

**COURT ORDER NO. 2018-450-06-11**

**f. AI-44919** City of Lowry Crossing.

**COURT ORDER NO. 2018-451-06-11**

**g. AI-44920** City of Lucas.

**COURT ORDER NO. 2018-452-06-11**

**h. AI-44921** City of McKinney.

**COURT ORDER NO. 2018-453-06-11**

**i. AI-44922** City of Melissa.

**COURT ORDER NO. 2018-454-06-11**

j. **AI-44923** City of Murphy.

**COURT ORDER NO. 2018-455-06-11**

k. **AI-44925** Town of New Hope.

**COURT ORDER NO. 2018-456-06-11**

l. **AI-44926** City of Parker.

**COURT ORDER NO. 2018-457-06-11**

m. **AI-44927** City of Princeton.

**COURT ORDER NO. 2018-458-06-11**

n. **AI-44928** City of Sachse.

**COURT ORDER NO. 2018-459-06-11**

o. **AI-44929** Town of St. Paul.

**COURT ORDER NO. 2018-460-06-11**

p. **AI-44930** City of Weston.

**COURT ORDER NO. 2018-461-06-11**

q. **AI-44931** City of Wylie.

**COURT ORDER NO. 2018-462-06-11**

**d. Contract Renewal(s):**

**1. AI-44904** AiLIS Software Maintenance for County Clerk (AGR No. 2017-022) with Granicus, Inc. to extend the contract for one (1) year through and including September 30, 2019, County Clerk.

**COURT ORDER NO. 2018-463-06-11**

**2. AI-44905** Digital Imaging Services (RFP No. 2016-158) with ViaTRON Systems, Inc. to extend the contract for one (1) year through and including September 30, 2019, Information Technology.

**COURT ORDER NO. 2018-464-06-11**

**3. AI-44967** Aggregate Material for Surface Treatment and Stone Rip Rap (IFB No. 2016-129) with Martin Marietta Materials, Inc. to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-465-06-11**

**4. AI-44968** Aggregate Material for Surface Treatment and Stone Rip Rap (IFB No. 2016-129) with P&K Stone, LLC to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-466-06-11**

**5. AI-44958** Equipment Lease: Road Construction and Right of Way Maintenance Equipment (IFB No. 2017-244) with B D Holt Co dba Holt Texas, LTD. To extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-467-06-11**

**6. AI-44957** Equipment Lease: Road Construction and Right of Way Maintenance Equipment (IFB No. 2017-244) with Herc Rentals, Inc. to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-468-06-11**

**7. AI-44959** Equipment Lease: Road Construction and Right of Way Maintenance Equipment (IFB No. 2017-244) with Offutt Companies Inc. dba RDO Equipment Co. to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-469-06-11**

**8. AI-44973** Supplies: Fleet Repair Parts (IFB No. 2015-144) with Bob Tomes Ford, Inc. to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-470-06-11**

**9. AI-44975** Supplies: Fleet Repair Parts (IFB No. 2015-144) with Midway Auto Supply, Inc. to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-471-06-11**

**10. AI-44976** Supplies: Fleet Repair Parts (IFB No. 2015-144) with O'Reilly Auto Enterprises, LLC dba O'Reilly Auto Parts to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-472-06-11**

**11. AI-44974** Supplies: Fleet Repair Parts (IFB No. 2015-144) with Texas Kenworth Co. dba MHC Kenworth-Dallas to extend the contract for one (1) year through and including September 30, 2019, Public Works.

**COURT ORDER NO. 2018-473-06-11**

**e. Receive and File, Auditor:**

**1. AI-44980** Monthly Financial Reports for April 2018.

**COURT ORDER NO. 2018-474-06-11**

**f. Filing of the Minute(s), County Clerk:**

**1. AI-44963** May 21, 2018.

**COURT ORDER NO. 2018-475-06-11**

**g. Miscellaneous**

1. **AI-44989** Acknowledgment of continuing education credits for Commissioner, Precinct 4, Administrative Services.

**COURT ORDER NO. 2018-476-06-11**

2. **AI-44991** Sale of property located at 5522 County Road 928, Nevada, Texas (Lot 90, Land O Lakes Addition, Volume 3, Page 78) as recorded in the Collin County Deed Records to Luis Ramirez upon the payment of \$10,051, County Judge.

**COURT ORDER NO. 2018-477-06-11**

3. **AI-44992** Sale of property located at 331 W Audie Murphy Parkway, Farmersville, Texas (Lot 18E, Block 6, Neathery-Marble Addition, Volume 32, Page 227) as recorded in the Collin County Deed Records to Galloway Memorial Church of God in Christ upon the payment of \$8,000, County Judge.

**COURT ORDER NO. 2018-478-06-11**

4. **AI-44981** Utilize education and conference funds for Judge Keith Self to attend the TEX-21 Statewide Quarterly Meeting in Austin, Texas on June 21, 2018, in compliance with the County's Exiting Elected Official Expenditure Policy, County Judge.

**COURT ORDER NO. 2018-479-06-11**

5. **AI-44956** Acceptance the FY 2018 PetSmart Charities Grant in the amount of \$12,500 and approval of the Grant Agreement, Development Services.

**COURT ORDER NO. 2018-480-06-11**

6. **AI-44954** Re-plat of Lot 10R and CA-4RR of the Hills of Lone Star Phase 6, Engineering.

**COURT ORDER NO. 2018-481-06-11**

7. **AI-44987** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-482-06-11**

8. **AI-44988** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-483-06-11**

## **GENERAL DISCUSSION**

### **5. AI-45010 Board/Committee Appointments, Commissioners Court:**

#### **a. Child Protective Services Board.**

A motion was made to appoint Dianne McCall to the Child Protective Services Board. (Time: 1:43 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-484-06-11**

### **6. Possible future agenda items by Commissioners Court without discussion.**

Judge Self recessed the meeting at 1:41 p.m. and called to order the meeting of the Collin County Health Care Foundation. Judge Self reconvened the meeting at 1:42 p.m.

## **EXECUTIVE SESSION**

Judge Self recessed into Executive Session at 1:42 p.m. under Paragraph 551.071 Legal, to discuss the Attorney General Open Records Ruling and the impact on current litigation and under Paragraph 551.072 Real Estate, to discuss Right-of-way acquisition for the Collin County Outer Loop from the Dallas North Tollway east to State Highway 289 counter offer from CADG Celina Outer Loop, LLC.

Judge Self reconvened Commissioners' Court at 2:23 p.m.

### **Legal (551.071)**

**AI-45004** Attorney General Open Records Ruling OR2018-11622 and impact on current litigation matter, Commissioners Court.

A motion was made to appeal the Attorney General Open Records Ruling OR2018-11622. (Time: 2:24 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-484-06-11**

**Real Estate (551.072)**

**AI-44979** Right-of-way acquisition for the Collin County Outer Loop from the Dallas North Tollway east to State Highway 289 (Preston Road) counter offer from CADG Celina Outer Loop, LLC – Parcel 4, Special Projects.

A motion was made to reject the current offer and authorize staff and the County attorney to continue negotiations. (Time: 2:25 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Duncan Webb  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-484-06-11**

There being no further business of the Court, Judge Self adjourned the meeting at 2:25 p.m.



**Keith Self, County Judge**

**Susan Fletcher, Commissioner, Pct. 1**

**Cheryl Williams, Commissioner, Pct. 2**

**Not Present**

**John D. Thomas, Commissioner, Pct. 3**

**Duncan Webb, Commissioner, Pct. 4**

**ATTEST:**

**Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S**