



COLLIN COUNTY

Emergency Management Office
4300 Community Avenue
McKinney, Texas 75071
(972) 548-5537
FAX (972) 548-4747

MEMORANDUM

DATE: June 20, 2018

TO: Commissioners' Court

FROM: James McCrone
Emergency Management Coordinator

RE: Collin County Mobile Incident Command Post (MICP) Transfer Agreement with the City of Wylie

This Commissioners' Court request, for the approval of the Collin County Mobile Incident Command Post transfer to the City of Wylie will ensure that this resource will continue to serve the emergency response needs of the county through our mutual aid agreements. This Transfer Agreement will terminate the MICP Memorandum of Understanding (MOU) with the City of Wylie dated September 12, 2016.

The transfer of the MICP to the City of Wylie will be in compliance with all guidelines for the transfer and receipt of equipment purchased with State and/or Federal grant funds. This Regional Equipment Transfer Agreement specifies that the Receiving Jurisdiction will:

- Maintain all aspects of the asset including property records, physical inventory, control system, maintenance procedures, records retention, disposition, and comply with all grant requirements referring to the Equipment Inventory Requirements
- Ensure the equipment is used only as allowable under the grant, and
- Ensure any deployable equipment will be made available during an event requiring a regional, statewide, or national response

The attached documentation constitutes the initial grant requests, court approvals, and terms received from the State of Texas and Federal Grant programs for the approval of the acquisition of the MICP and corresponding equipment, which remain in effect, as stated above. This transfer confers responsibility for the operation, maintenance, training, and response of the MICP to the City of Wylie.

If you have any additional questions, I will address them promptly.

Thank you
Jim McCrone