

DATE: June 26, 2018

TO: Michalyn Raines  
Purchasing Agent

FROM: William B. Rohr, M.D.  
Medical Examiner

RE: Morgue Transport Services

I am requesting that you advertise for bids for Morgue Transport Services. The current contract will end on September 30th. The account number is 001-0901-648-6528.

If I can be of further assistance, please call me.