

InterOffice Memorandum

June 26, 2018

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Authorization to Advertise for Proposals: Fire Alarm/Fire Sprinkler
Inspections, Testing, Maintenance and Repairs, RFP No. 2018-201

I am requesting authorization to advertise for proposals, Fire Alarm/Fire Sprinkler Inspections, Testing, Maintenance and Repairs, RFP No. 2018-201.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:advertiseforproposalsfirealarmrepairs2019