

**JUSTICE COURT
PRECINCT 1**

MEMORANDUM

TO: Commissioner's Court
FROM: Judge Paul Raleeh
DATE: July 24, 2018
SUBJECT: Justice Court Technology Fund

I am requesting approval for a laptop to be purchased for Court Administrator Shannon Williams. The other JP Court Administrators already have one.

I am also requesting that the 5 JP Court Administrators have jabber installed on their laptops.

The JP Court Administrators meet quarterly. There are times that meeting in person is not convenient. The laptops will allow them to meet by video conference and share ideas and train each other on topics as they arise. It is also important to have laptops in the office if there is ever an electricity outage. The office could still function if these were available.

The funding for this will be out of our Court Technology Fund not actual tax dollars.

The amount for each laptop is \$3101.00.

Thank you,