

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
JULY 9, 2018

On Monday, July 9, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner John Thomas, Precinct 3

Commissioner Fletcher led the Invocation.
Commissioner Williams led the Pledge of Allegiance.
Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and adjourned the meeting at 2:04 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:05 p.m. and adjourned the meeting at 2:05 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 2:05 p.m. and adjourned the meeting at 2:05 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. **AI-45048** Donation of \$10,000 to the Texas District & County Attorneys Foundation utilizing the District Attorney State Forfeiture Fund and budget amendment for same, District Attorney.

2. **AI-45070** Contract renewal for Services: Juvenile Sex Offender Counseling (Contract No. 2015-230) with Terri L. Bauer, LCSW, LSOTP to extend the contract for one (1) year through and including September 30, 2019, Juvenile Probation.

3. **AI-45040** Grant award through the Texas Juvenile Justice Department for the purchase of a validated risk-assessment tool for referred youth, Juvenile Probation.

4. **AI-45065** Grant award through the Texas Juvenile Justice Department for Residential Services for the period June 26, 2018 through and including June 25, 2019, Juvenile Probation.

5. **AI-45116** Personnel Appointments, Human Resources.

6. **AI-45117** Personnel Changes, Human Resources.

FYI NOTIFICATION

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.

2. **AI-45097** Addenda No. 1-6 to Construction, Road: Dallas North Tollway Southbound Frontage Road, US 380 to FM 428 (IFB No. 2018-203) to make changes to the Invitation for Bid, Purchasing.

3. **AI-45094** Change Order No. 3 to Construction, Collin County Adventure Camp Roof Replacements (IFB No. 2017-320) with JJ Red Commercial Roofing, LLC to remove replacement of decking on South Pavilion, with the exception of two (2) decking boards replaced, from the scope of work, Construction & Projects.

4. **AI-45088** Voluntary Terminations, Human Resources.

5. **AI-45089** Turnover, Human Resources.

6. **AI-45023** County overtime for the pay period ended July 1, 2018, Human Resources.

2. Public Comments.

Roy Serpa, Fairview, expressed his appreciation for Commissioner John Thomas who took the time to explain the bond issue to the Mayor of Fairview, council members, and residents. Mr. Serpa also suggested promoting the Collin County Courthouse Fallen Warriors portraits to citizens and visitors to Collin County. (Time: 1:32 p.m.)

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Self asked for comments on the consent agenda. Commissioner Webb pulled item 4f2. There being no other comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:33 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 4 – 0 Passed

a. **AI-45054** Disbursements for the period ending July 3, 2018, Auditor.
COURT ORDER NO. 2018-522-07-09

b. **AI-44891** Indigent Defense Disbursements, Auditor.
COURT ORDER NO. 2018-523-07-09

c. **AI-45043** Tax refunds totaling \$172,620.39, Tax Assessor/Collector.
COURT ORDER NO. 2018-524-07-09

d. Advertisement(s):

1. **AI-45092** Professional Services, Architect for Small County Projects (RFQ No. 2018-294), Construction & Projects.
COURT ORDER NO. 2018-525-07-09

2. **AI-45099** Morgue Transport Services (IFB No. 2018-304), Medical Examiner.
COURT ORDER NO. 2018-526-07-09

e. Award(s):

1. **AI-45060** Construction, Collin County Justice Center, Upgrade Pneumatic to Electronic Actuators (IFB No. 2018-162) to ABM Building Services, LLC and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Construction & Projects.
COURT ORDER NO. 2018-527-07-09

2. **AI-45020** Construction, Road: Dallas North Tollway Southbound Frontage Road, US 380 to FM 428 (IFB No. 2018-203) to Mario Sinacola & Sons Excavating, Inc. and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Special Projects.
COURT ORDER NO. 2018-528-07-09

f. Agreement(s):

1. **AI-45120** Grant an exemption from the bidding process per VTCA Local Government Code 262.024(a)(4) and approve a Professional Services Contract with Public Information Associates (PIA) to develop the Coalition for Behavioral Healthcare in Collin County required by the Medicaid 1115 Waiver, Administrative Services.
COURT ORDER NO. 2018-529-07-09

2. AI-45075 Transfer the Collin County Mobile Incident Command Post to the City of Wylie and further approve the Regional Equipment Transfer Agreement for same, Emergency Management.

Commissioner Webb pulled this item to make sure there was a termination of the current MOU (Memorandum of Understanding). Judge Self said the termination was in the form he will sign. Jim McCrone, Emergency Management, confirmed this. With no further comments, a motion was made to approve the item. (Time: 1:34 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2018-530-07-09

3. AI-45077 Memorandum of Understanding with Texas A&M AgriLife Extension Service to clarify the parties' responsibilities for information technology service and support at the County Extension Office beginning September 1, 2018 through and including August 31, 2020, Information Technology.

COURT ORDER NO. 2018-531-07-09

4. AI-45033 Interlocal Cooperation Agreement with Royse City for Road and Bridge Improvements effective through and including September 30, 2022, Public Works.

COURT ORDER NO. 2018-532-07-09

g. Change Order(s):

1. AI-45034 No. 2 to Road Materials, Cement Treated Base (IFB No. 2016-115) with Martin Marietta Materials, Inc. to include a price redetermination, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2018-533-07-09

h. Contract Renewal(s):

1. AI-45069 Services: Maintenance: Plumbing Contractor (IFB No. 2016-112) with Brent Murley dba Murley Plumbing to extend the contract for one (1) year through and including September 30, 2019, Facilities.

COURT ORDER NO. 2018-534-07-09

2. AI-45076 Fire Inspection and Fire Plan Review Services (Agreement No. 2015-121) with the Town of Saint Paul to extend the contract for one (1) year through and including September 30, 2019, Fire Marshal.

COURT ORDER NO. 2018-535-07-09

3. **AI-45063** Printing, General Office Forms (IFB No. 2016-125) with Jayden Graphics, Inc. to extend the contract for one (1) year through and including September 30, 2019, Purchasing.

COURT ORDER NO. 2018-536-07-09

4. **AI-45100** Services: Coffee (IFB No. 2017-159) with Office Perks, Inc. to extend the contract for one (1) year through and including September 30, 2019, Purchasing.

COURT ORDER NO. 2018-537-07-09

5. **AI-45105** Supplies: OEM Toner Cartridges for Laser, Inkjet and MICR Printers (IFB No. 2017-255) with Barbarian USA, Inc. dba World Tech Supply to extend the contract for one (1) year through and including September 30, 2019, Purchasing.

COURT ORDER NO. 2018-538-07-09

6. **AI-45103** Supplies: OEM Toner Cartridges for Laser, Inkjet and MICR Printers (IFB No. 2017-255) with Office Depot, Inc. to extend the contract for one (1) year through and including September 30, 2019, Purchasing.

COURT ORDER NO. 2018-539-07-09

7. **AI-45104** Supplies: OEM Toner Cartridges for Laser, Inkjet and MICR Printers (IFB No. 2017-255) with The Office Pal, Inc. to extend the contract for one (1) year through and including September 30, 2019, Purchasing.

COURT ORDER NO. 2018-540-07-09

i. Ratification of the County Judge's prior approval:

1. **AI-45109** Disbursements for the period ending June 26, 2018, Auditor.

COURT ORDER NO. 2018-541-07-09

2. **AI-45110** Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2018-542-07-09

3. **AI-45093** Notice of Grant Award and acceptance of the 2018–2019 Veterans Treatment Court Grant in the amount of \$250,000 through the Texas Veterans Commission, Auditor.

COURT ORDER NO. 2018-543-07-09

4. **AI-45045** Agreement with the Organized Crime Drug Enforcement Task Force (OCDETF) for the period June 13 2018 through and including September 30, 2018, Sheriff.

COURT ORDER NO. 2018-544-07-09

j. Budget adjustment(s)/amendment(s):

1. **AI-45068** \$5,939 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2018-545-07-09

2. **AI-45032** \$34,000 to reallocate funds for Electronic Monitoring Services for the remainder of the year, Sheriff.

COURT ORDER NO. 2018-546-07-09

k. Filing of the Minute(s), County Clerk:

1. **AI-45057** June 11, 2018.

COURT ORDER NO. 2018-547-07-09

2. **AI-45090** June 18, 2018.

COURT ORDER NO. 2018-548-07-09

l. Miscellaneous

1. **AI-45086** Participate as a class member in Kane County, Utah v United States Case Nos. 17-793C and 17-1991C, Administrative Services.

COURT ORDER NO. 2018-549-07-09

2. **AI-45035** Trim and remove brush and tree limbs on private property on the inside of a corner on CR 1220 to restore line of sight visibility for approaching traffic, Public Works.

COURT ORDER NO. 2018-550-07-09

3. **AI-45078** Acceptance of the Citibank rebate check in the amount of \$6,473.33 to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

COURT ORDER NO. 2018-551-07-09

4. **AI-45079** Acceptance of the Zoetis rebate check in the amount of \$374.09 to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

COURT ORDER NO. 2018-552-07-09

5. **AI-45044** Adoption of the Personnel Changes Pre-Approval Policy, Human Resources.

COURT ORDER NO. 2018-553-07-09

6. **AI-45118** Personnel Appointments, Human Resources.

COURT ORDER NO. 2018-554-07-09

7. **AI-45119** Personnel Changes, Human Resources.

COURT ORDER NO. 2018-555-07-09

m. Ratification of the County Judge's prior approval:

1. **AI-45147** Outdoor Burn Ban in the unincorporated areas of Collin County for 90 days from the 5th day of July 2018, Fire Marshal.

This item was on the supplemental agenda.

COURT ORDER NO. 2018-557-07-09

GENERAL DISCUSSION

5. **AI-45071** 2018 TCDRS Presentation, Human Resources.

Cynthia Jacobson, Human Resources, came forward with a PowerPoint presentation on TCDRS (Texas County & District Retirement System). The deposit rate is 7%, matching rate is 200%, guaranteed interest rate is 7%, and the vesting period is eight years. Ms. Jacobson showed the rates of return from 2008 through 2017. There must be an 8% rate of return in order to pay the 7% guaranteed interest rate. If the rate of return is less than 8%, it is the County's responsibility to make up the differential.

There was a change in the annuity purchase rate. Benefits based on member deposits prior to January 1, 2018 will not be affected. Since people are expected to live longer, benefits based on member deposits on or after January 1, 2018 will be based on adjusted mortality tables. This change does not affect employee's retirement eligibility.

When compared to other comparable counties, Collin County's 2018 required rate is significantly less and in some cases less than half that of others. This is due to Collin County's paying down the unfunded liabilities as they have occurred rather than letting them build up and increase the rate. The cost for the past ten-year period has been approximately \$80,000 per employee.

Currently there is an unfunded liability using the five-year asset recognition method. As of December 2017, our plan has \$1,160,641 of unfunded liability which is a funded ratio of 99.8%. If the immediate asset recognition method were used instead of the five-year asset recognition method, the unfunded liability would be \$3,114,182 which is a funded ratio of 99.4%. However, financial statements must reflect the immediate asset recognition method. TCDRS exceeded their investment return goal of 8% for 2017. The actual return was 14.7%. Actuarial gains and losses are smoothed over five years and will be recognized over time.

GASB (Governmental Accounting Standards Board) Statement 68 requires Collin County to report TCDRS pension liability/assets on the CAFR (Comprehensive Annual Financial Report). GASB Statement 75 is new for fiscal years after June 15, 2017 and will have an impact on the financial statement this year. The County's OPEB (Other Post-Employment Benefits) liability is \$3,245,484 as of December 2017 and will be reported on the September 30, 2018, fiscal year-end financials. This is for the \$5,000 life insurance that TCDRS provides to retirees. This will not impact costs, but will show up on the financials as a liability.

COLAs (Cost of Living Adjustments) are funded over a 15-year period. Collin County has historically adopted various COLA options. Last year, a COLA of 40% CPI (Consumer Price Index) was approved for plan year 2018 for retirees. Ms. Jacobson did not recommend doing a COLA this year. As of the end of December 2017, there were 760 individuals collecting TCDRS benefits, 320 active employees were eligible to retire, and 344 additional employees will be eligible to retire in the next five years.

Currently, the County is paying \$315,843 for life insurance policies. This includes TCDRS 1x salary, Collin County Basic Life policy for \$50,000 and Basic AD&D (Accidental Death and Dismemberment.) Ms. Jacobson showed three options for 2019 to reduce the cost to the County. The impact of these options would include the following: 1) removing the \$5,000 TCDRS life insurance policy for retirees; 2) part-time employees would lose life insurance coverage; and 3) removing district judges, the District Attorney and CSCD (Community Supervision and Corrections Department) from the 1x their Collin County paid salary. Commissioner Williams would prefer to not continue the TCDRS insurance plan for retirees because it creates the GASB unfunded liability. Commissioners Fletcher and Webb agreed. The Court asked to see the rates for Option 1 (1x salary plus \$50,000 for a maximum of \$300,000) and Option 2 (1.5x salary plus \$50,000 for a maximum of \$400,000.) The Court asked Monika Arris, Budget, to have the \$1,160,641 of unfunded liability put into the budget. Judge Self showed the Collin County 2009 – 2019 Required Rate Computation Chart and recommended the Court monitor it. (Time: 2:01 p.m.)

6. AI-45107 Designation and ballot drawing of nine public members (in lieu of nine elected officials) and eighteen alternate members from the 2017 Grand Jury members to be appointed and serve on the 2018 Salary Grievance Committee and any action, Commissioners Court.

The Court drew the following nine names from the ballot box to serve on the 2018 Salary Grievance Committee: Revathi Gnanasekaran, David Rems, Alexander Garcia, Jason Patterson, Don Scott Herron, Craig Wilburn, Robert Cubbage, Antonio Jaramillo and Ashley Kilcrease.

The Court then drew the following eighteen names for alternate members: Ryan Kornegay, Joshua K. Young, Lynzee Benoit, Jordon O'Neal, Hollie Wade, Kelly Siamro, Beth Allsop, Donna Lobelson, Douglas Kennedy, Brian L. Keate, Kenneth D. Myers, Carolyn Brasch, Katherine L. Blair, Kenneth Meyer, Keith Sparacin, Patricia Thibeaux, Jill Morrow, and Linda K. Whelan. With no further discussion, a motion was made to approve the item. (Time: 2:04 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2018-556-07-09

7. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 2:04 p.m.



Keith Self, County Judge



Not Present

Susan Fletcher, Commissioner, Pct. 1



Cheryl Williams, Commissioner, Pct. 2

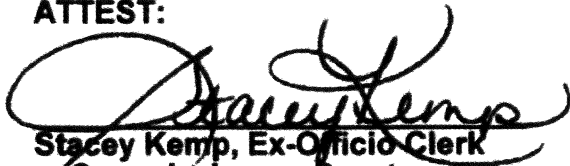


John D. Thomas, Commissioner, Pct. 3



Duncan Webb, Commissioner, Pct. 4

ATTEST:



**Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S**