

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
AUGUST 20, 2018

On Monday, August 20, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner John Thomas, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and adjourned the meeting at 1:44 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:44 p.m. and adjourned the meeting at 1:44 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 1:44 p.m. and adjourned the meeting at 1:44 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-45293 Grant award through the Texas Juvenile Justice Department (TJJD) for Residential Services for a juvenile offender for the period August 9, 2018 through and including August 8, 2019, Juvenile Probation.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-45272 Addendum No. 1 to Roads, Crack Sealing Services (IFB 2018-190) to make various changes to the Invitation for Bid, Purchasing.

3. **AI-45281** Change Order No. 1 to Construction, Collin County Elections Machine Chargers (IFB No. 2018-169) with KE Industrial, LLC for an owner requested add to install a regulator in the air lines so that pressure can be adjusted at the 12 spray nozzles (previously approved by the County Administrator per Court Order No. 2007-180-02-27), Construction & Projects.

4. **AI-45181** County overtime for the pay period ended August 12, 2018, Human Resources.

2. Public Comments.

3. Presentation/Recognition.

4. **Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Thomas pulled item 4g1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:41 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

a. **AI-45262** Disbursements for the period ending August 14, 2018, Auditor.  
**COURT ORDER NO. 2018-661-08-20**

b. **AI-45263** Indigent Defense Disbursements, Auditor.  
**COURT ORDER NO. 2018-662-08-20**

c. **AI-45219** Tax refunds totaling \$3,183,203.85, Tax/Assessor Collector.  
**COURT ORDER NO. 2018-663-08-20**

d. **Advertisement(s):**

1. **AI-45331** Armored Car Services (IFB No. 2018-149), Auditor.  
**COURT ORDER NO. 2018-664-08-20**

2. **AI-45160** Right-of-Way Acquisition Consultant (RFP No. 2018-310), Special Projects.  
**COURT ORDER NO. 2018-665-08-20**

**e. Award(s):**

1. **AI-45290** County Clerk Preservation, Imaging and Indexing of DD214 Military Discharge Records (Contract No. 2018-346) to Kofile Technologies, Inc., County Clerk.  
**COURT ORDER NO. 2018-666-08-20**

2. **AI-45260** Annual Contract for Tablets and Laptops (Contract No. 2018-295) to GTS Technology Solutions, Inc. and Zones, Inc., Information Technology.  
**COURT ORDER NO. 2018-667-08-20**

3. **AI-45189** Roads, Crack Sealing Services (IFB No. 2018-190) to Tommy G. Rose dba Rose Contracting, Public Works.  
**COURT ORDER NO. 2018-668-08-20**

4. **AI-45167** Vehicles, Light and Medium Duty Trucks (Contract No. 2018-087D) to Sam Pack's Five Star Ford, Ltd., Public Works.  
**COURT ORDER NO. 2018-669-08-20**

5. **AI-45191** Vehicles, Public Safety (Contract No. 2018-039E) to Lake Country Chevrolet, Inc., Public Works.  
**COURT ORDER NO. 2018-670-08-20**

6. **AI-45258** Vehicles, Public Safety (Contract No. 2018-039F) to Silsbee Ford, Inc., Public Works.  
**COURT ORDER NO. 2018-671-08-20**

**f. Agreement(s):**

1. **AI-45289** Interlocal Agreement with the City of Farmersville for The Charles J. Rike Memorial Library for FY 2018 to be paid in quarterly installments for an annual amount of \$6,970.08 beginning October 1, 2017 through and including September 30, 2018, Budget.  
**COURT ORDER NO. 2018-672-08-20**

2. **AI-45301** Agreement to Contribute Right of Way Funds (Fixed Price) with the State of Texas acting through the Texas Department of Transportation (TxDOT) for certain highway improvements on Highway No. SH 5 from SH 121 to CR 375 for the acquisition of certain right of way and the relocating and adjusting of utilities and budget amendment in the amount of \$222,607 for same, Engineering.  
**COURT ORDER NO. 2018-673-08-20**

**g. Amendment(s):**

1. **AI-45155** No. 7 to P25 Trunked Radio System Replacement (Contract No. 2016-020) with Motorola Solutions, Inc. to make various changes to the contract and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

Commissioner Thomas wanted to recommend that when a project is mutually beneficial to the city and the county, that going forward the county establish what our standards are. For example, if our standard is an asphalt road and the city wants a concrete road, the city would pay the difference. Commissioner Thomas made a motion to approve the item. (Time: 1:42 p.m.)

Motion by: Commissioner John Thomas  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2018-674-08-20**

**h. Contract Renewal(s):**

1. **AI-45143** Supplies: Veterinary and Animal Care (IFB No. 2017-074) with Infinity Supply & Service, Inc. to extend the contract for one (1) year through and including September 30, 2019, Development Services.

**COURT ORDER NO. 2018-675-08-20**

2. **AI-45144** Supplies: Veterinary and Animal Care (IFB No. 2017-074) with Intervet, Inc. dba Merck Animal Health to extend the contract for one (1) year through and including September 30, 2019, Development Services.

**COURT ORDER NO. 2018-676-08-20**

3. **AI-45145** Supplies: Veterinary and Animal Care (IFB No. 2017-074) with NAO Global Health LLC to extend the contract for one (1) year through and including September 30, 2019, Development Services.

**COURT ORDER NO. 2018-677-08-20**

**i. Ratification of the County Judge's prior approval:**

1. **AI-45334** Lift the burn ban set on the 5th day of July, 2018, Fire Marshal.

**COURT ORDER NO. 2018-678-08-20**

2. **AI-45323** Discretionary exemption to the bid process per VTCA LGC 262.024(a)(2) "an item necessary to preserve or protect the public health or safety of the residents of the county" for the purchase of vaccines through the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), Purchasing.

**COURT ORDER NO. 2018-679-08-20**

**j. Budget adjustment(s)/amendment(s):**

1. **AI-45254** \$1,400 to reduce the FY 2018 Title IV-E Child Welfare Services grant fund due to the disallowance of the Crimes Against Children Conference, Auditor.

**COURT ORDER NO. 2018-680-08-20**

2. **AI-45280** \$7,926 to reallocate funds for the Spay/Neuter Program, Development Services.

**COURT ORDER NO. 2018-681-08-20**

3. **AI-45279** \$9,324 to reallocate funds for the Spay/Neuter Program, Development Services.

**COURT ORDER NO. 2018-682-08-20**

**k. Miscellaneous**

1. **AI-45335** Utilization of education and conference funds for Judge Keith Self to attend a meeting with the Governor's staff in Austin, Texas, in compliance with the County's Exiting Elected Official Expenditure Policy, County Judge

**COURT ORDER NO. 2018-683-08-20**

2. **AI-45252** Order of Election for the November 6, 2018 General Election, Elections.

**COURT ORDER NO. 2018-684-08-20**

3. **AI-45277** 2019 Holiday Schedule, Human Resources.

**COURT ORDER NO. 2018-685-08-20**

4. **AI-45318** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-686-08-20**

5. **AI-45319** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-687-08-20**

**GENERAL DISCUSSION**

5. **AI-45233 Public Hearing** – FY 2019 Preservation, Restoration and Records Archive Five Year Plan, County Clerk.

Stacey Kemp, County Clerk, came forward to request approval for the FY 2019 Preservation, Restoration and Records Archive Five Year Plan. Five dollars per transaction will be used to preserve documents and conduct restoration activities when necessary from the beginning of the records until the 1951-52 era. This past year Ms. Kemp's office worked on DD-214s. Once they are completed, work will begin on birth records.

Judge Self opened up the public hearing and asked for comments. Hearing none, Judge Self closed the public hearing. Commissioner Fletcher made a motion to approve. (Time: 1:44 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Webb  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2018-688-08-20**

**6. AI-45330** Order calling a bond election to be held on November 6, 2018 within the County, making provisions for the conduct of the election and other provisions relating thereto, Administrative Services.

Bill Bilyeu, Administrative Services, came forward and said it is time for the Court to make a decision as to whether to add the three provisions to the November ballot. Judge Self asked for any discussion. Hearing none, a motion was made to approve the item. (Time: 1:41 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2018-689-08-20**

**7.** Possible future agenda items by Commissioners Court without discussion.

**8. AI-45253** Update to the US 380 Collin County Feasibility Study presented by the Texas Department of Transportation (TxDOT), Engineering.

Clarence Daugherty, Engineering, came forward and introduced Ceason Clemens, P.E., Director, Transportation Planning and Development for TxDOT. Ms. Clemens was present to update the Court on the US 380 Collin County Feasibility Study. There were four major tasks associated with the project: Step 1 was to develop roadway options and alignments based on initial technical analysis to share with cities, the county and the public and gather their feedback. Step 2 was to review feedback. Ms. Clemens said Step 1 is completed. Five alignments were presented to the public in April and May. Step 3 is to respond to the comments and share results with cities, the county and the public and narrow down the five alignments that we're currently looking at. And Step 4 is to work on developing a consensus on the locally preferred alignment.

Ms. Clemens showed a timeline of the feasibility study. TxDOT started looking at various developments along the corridor and through the county in June 2017. Data was gathered and five alignment options were presented to the public in April-May 2018. This summer comments and feedback were analyzed. The goal is to have two to three alignments to present to the public for additional feedback in early October 2018. And the hope is in 2019 to have a locally preferred alignment to present.

There are 15 key factors used when analyzing alignments. Among them are stakeholder and public input, engineering analysis and traffic analysis. The other factors are: safety and crash data; right-of-way requirements, existing and planned residential and commercial developments; existing and planned utilities; cost and economic impact; other planning efforts, natural and cultural resources; endangered species; land use and parkland; water resources and flood plains; hazardous materials; and social and community impacts.

Feedback from the community was important. TxDOT advertised in the paper and on social media, they worked with each city and the county and signs were placed along the corridor. Over 1,100 people attended the three meetings in April and May, and over 4,600 comments were received either at the meetings, or by email or letters. Additionally surveys were offered electronically and a paper version was available as well.

The final steps will be to complete the review of the 4,600 comments. TxDOT is looking at the traffic analysis and environmental impacts. The goal is to narrow down the five alignments to two or three. They will continue to conduct additional outreach with homeowners, neighborhoods and businesses. The next round of public meetings will be in October to show the final two to three alignments.

Judge Self commented there really is no change and everything is moving forward. Ms. Clemens replied they are targeting early October and feel they can meet that deadline.

Commissioner Fletcher is concerned about the economic impact; which homes and businesses will be taken out. She asked if that would be included in the updated presentation.

Ms. Clemens said they will show the impact to all of those. Once they have a locally preferred alternative, the next step will be to create a detailed schematic and do a detailed environmental impact.

Commissioner Thomas stated the alignments go through Precinct 3. He wanted input on the impact to the community and business, including sound walls. The Commissioner asked for an analysis of the pros and cons.

Ms. Clemens said that would all be captured in the final environmental document.

Commissioner Webb thanked Ms. Clemens for all of her work. He's most interested in the process; he wants to make sure that all the steps are followed and there are no shortcuts taken.

Judge Self stated he had a blue card from Mr. Ellison. Thomas Ellison, Farmersville, stood and said he would defer. He was present representing the City of Farmersville. They are working with TxDOT. (Time: 1:39 p.m.)

**NO ACTION TAKEN**

**EXECUTIVE SESSION**

There being no further discussion and no reason to recess into Executive Session, Judge Self adjourned the meeting of the Commissioners' Court at 1:44 p.m.



Keith Self, County Judge

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

John B. Thomas, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S