



# COLLIN COUNTY

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TO: Judge Keith Self  
Commissioner Susan Fletcher  
Commissioner Cheryl Williams  
Commissioner John Thomas  
Commissioner Duncan Webb

FROM: Stacey Kemp, Collin County Clerk

DATE: July 24, 2018

SUBJECT: Request for Public Hearing Regarding the County Clerk's Fiscal Year 2019  
Preservation, Restoration and Records Archive Five Year Plan.

The Collin County Clerk requests a public hearing to be held on Monday, August 20, 2018 for the Court's consideration of the County Clerk's Preservation, Restoration and Records Archive Plan for Fiscal Year 2019.

In accordance with Texas Local Government Code, Section 118.025, a public hearing shall be held to consider the written plan for the County Clerk's annual Preservation, Restoration and Records Archive. The plan designates the public documents that are part of the records archive and is subject to approval by the Commissioners' Court.

L.G.C. 118.025(e) The funds generated from the collection of a fee under this section may be expended only for the preservation and restoration of the county clerk's records archive. The county clerk shall designate the public documents that are part of the records archive for purposes of this section. The designation of public documents by the county clerk under this subsection is subject to approval by the commissioners' court in a public meeting during the budget process.