



**COLLIN COUNTY**

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

August 7, 2018

Southern Food Group, LLC  
dba Oak Farms Dairy  
3114 S. Haskell Avenue  
Dallas, TX 75223

Re:	Contract Name:	Dairy Products: Milk, 2014-138
	Contract Start Date:	October 1, 2014
	Agreement Renewal Period	October 1, 2018 – September 30, 2019
		Renewal 4 of 4

Dear Mr. Eves:

The aforementioned contract between Collin County and your company will expire on September 30, 2018. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by August 17, 2018. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [lhiggins@collincountytx.gov](mailto:lhiggins@collincountytx.gov).

Sincerely,

Lauren Higgins, Buyer II

Please check one:

Yes  I agree to extend the contract with Collin County at the prices established in the original solicitation.  
 No  I cannot extend the contract.

Signature: *Eric Eves*  
 Print Name & Title: Eric Eves, Area Sales Director  
 Date: August 7, 2018

If your address has changed from above please state new address below:  
 Street Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_